

**GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION**

**DECEMBER 15, 2010
WEDNESDAY 6:30 P.M.
COUNCIL CHAMBERS**

**REMINDER: A WORKSHOP IS SCHEDULED FOR WEDNESDAY,
DECEMBER 15, 2010 - 5:30 P.M. - ON THE PRELIMINARY
BUILDING PROGRAM FOR THE RENOVATION OF AND
ADDITION TO THE RECREATION CENTER**

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding The Preliminary Building Program for the Renovation of and Addition to the Recreation Center
- B. Discussion and Action Regarding Development Review Board Referrals from 12/07/10
 - RICHARD HOLIFIELD - 19 HIGHPOINT DRIVE**
Requesting to construct an approximately 580 square
Foot dock and boathouse behind his residence at 38 Highpoint Drive
 - HARRISON WILDER - 115 CHANTECLAIRE CIRCLE**
Requesting to construct a new vinyl sheet pile retaining wall
Approximately 120 feet in length and 4 feet above grade on
- C. Discussion and Action Regarding Gulf Breeze Area Chamber of Commerce Community Garden
- D. Discussion and Action Regarding Resolution Supporting Advanced Degree Programs
- E. Discussion and Action Regarding the "Let's Move" campaign
- F. Discussion and Action Regarding a Request for Qualifications - Compressed Natural Gas Energy Consultant
- G. Discussion and Action Regarding Request for Advance, FEMA Fund for Bridge Deconstruction
- H. Discussion and Action Regarding Equipping Gulf Breeze Police Officers with Neuromuscular Incapacitation Technology (TASERS)

- I. Discussion and Action Regarding Board Appointments
- J. Information Items

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 12/9/2010

Subject: Workshop on the Preliminary Building Program for the Renovation of and Addition to the Recreation Center.

Bay Design, the City's architects for the Rec Center improvements, held two (2) public input sessions concerning design ideas. Bay has developed a list of desired, realistic and achievable uses for the renovated building and the expanded area. The list of uses was presented to the Park Board on December 8th. The next step in the process is to present these ideas to the City Council. The Council and staff previously discussed holding a workshop for this purpose before an Executive Session.

At the conclusion of the workshop, staff and Bay Design should be prepared to recommend a list of uses to be included in the building for approval by the City Council on December 20, 2010.

RECOMMENDATION:

THAT THE CITY COUNCIL MEET ON DECEMBER 15, 2010 AT 5:30 PM IN A WORKSHOP WITH STAFF AND BAY DESIGN ON THE REC CENTER RENOVATION AND EXPANSION.

**MINUTES
DEVELOPMENT REVIEW BOARD
DECEMBER 7, 2010
TUESDAY.....6:30 P.M.
CITY HALL OF GULF BREEZE**

PRESENT

Bruce DeMotts
Maureen Hill
Lee Brown
Samantha Rine
John Schuster

ABSENT

Jo Ann Price
JB Schluter

STAFF

Shane Carmichael
Leslie Gomez

The meeting was called to order at 6:30 p.m. by Chairman Bruce DeMotts.

After the Roll Call, Invocation and Pledge, a motion was made by Maureen Hill to approve the minutes as written. The motion was seconded by Samantha Rine. The minutes from the meeting of October 5, 2010 were approved unanimously.

Mr. DeMotts asked if any members had any exparte communication regarding any of the cases presented before the Board. None of the Board reported any such communication.

PROJECT NO. 10-2000006 – RICHARD HOLIFIELD, 19 HIGHPOINT DRIVE, GULF BREEZE, FL REQUESTING TO CONSTRUCT AN APPROXIMATELY 580 SQUARE FOOT DOCK AND BOATHOUSE BEHIND HIS RESIDENCE AT 38 HIGHPOINT DRIVE.

Richard Holifield presented the information for the proposed dock and boathouse to the Board.

Shane Carmichael presented the staff report (including a brief PowerPoint presentation) to the Board and answered questions.

After a brief discussion, a motion was made by Maureen Hill to approve the project as presented. John Schuster seconded the motion. The vote for approval was unanimous.

PROJECT NO. 10-3000014 – HARRISON WILDER, 115 CHANTECLAIRE CIRCLE, GULF BREEZE, FL REQUESTING TO CONSTRUCT A NEW VINYL SHEET PILE RETAINING WALL APPROXIMATELY 120 FEET IN LENGTH AND 4 FEET ABOVE GRADE ON THE SEAWARD SIDE.

Jason Taylor with Wetland Sciences appeared on behalf of Mr. Wilder. Mr. Taylor presented the proposed retaining wall to the Board.

Shane Carmichael presented the staff report (including a brief Power Point presentation) to the Board and answered questions.

After a brief discussion, a motion was made by John Schuster to approve the project as submitted and contingent upon of the appropriate permits. Maureen Hill seconded the motion. The vote for approval was unanimous.

Mr. Carmichael advised the Board that the project is classified as Level III Development and it must go to the City Council for final approval.

As there was no other business to come before the Board, the meeting was adjourned at 7:00 p.m.

Leslie A. Gomez
Deputy City Clerk

DEVELOPMENT REVIEW BOARD AGENDA

DATE: DECEMBER 7, 2010

TIME: 6:30 P.M.

LOCATION: GULF BREEZE CITY HALL, COUNCIL CHAMBERS, 1070
SHORELINE DRIVE, GULF BREEZE, FLORIDA 32561

1. ROLL CALL
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
4. REVIEW EX-PARTE COMMUNICATION IN ACCORDANCE WITH SECTION 20-47
5. CASES:

Project Number: 10-20000006

Request by: HOLIFIELD, RICHARD
19 HIGHPOINT DR
GULF BREEZE, FL 32561

Project Location: 38 HIGHPOINT DR

Description: PIER WITH BOATHOUSE

Project Number: 10-30000014

Request by: WILDER, HARRISON
115 CHANTECLAIRE CIR
GULF BREEZE, FL 32561

Location: 115 CHANTECLAIRE CIR

Description: RETAINING WALL

PLEASE NOTIFY ME BY MONDAY AT 934-5115 IF YOU CANNOT BE IN ATTENDANCE, SO THAT WE CAN BE ASSURED OF A QUORUM.

LESLIE GOMEZ
DEPUTY CITY CLERK



City of Gulf Breeze

December 8, 2010

TO: E. A. Eddy, City Manager
FROM:  D. J. Szymanski, Assistant City Manager
SUBJECT: Gulf Breeze Area Chamber of Commerce Community Garden

The City staff has been approached by the Gulf Breeze Area Chamber of Commerce and Dr. Robert Randle about establishing a community garden on the south side of the property where the Chamber building now resides. They are asking for permission from the City because the Chamber sub-lets the property from the City.

As a lessee, the chamber must ask the City in writing if they change the use of the premises, make alterations/improvements or make a nuisance. Attached you will find a letter from President/CEO, Meg Peltier (requesting permission for the garden), and a proposal from Dr. Randle with pictures of the raised bed garden. The concept is to grow vegetables and flowers to beautify, enrich and educate the community. And also maybe raise money to grow the process. This project would be self-sustaining and no cost to the City.

Staff has reviewed the Lease Agreement between the Chamber and the City and find nothing that would prohibit this program. Before the Chamber could begin work, the City would have to take the request before the Santa Rosa School Board and ask their permission for the garden because we are the primary lessee. There is nothing in our agreement with the School Board that would prohibit this project.

RECOMMENDATION: That the City approve in concept the Gulf Breeze Area Chamber of Commerce request to build a community garden and direct staff to obtain approve for the project from the Santa Rosa School Board.



City Council of Gulf Breeze
c/o Mayor Beverly Zimmern
1070 Shoreline Drive
Gulf Breeze, FL 32561

December 7, 2010

Dear Mayor Zimmern & the Gulf Breeze City Council:

I am writing to you on behalf of the Board of Directors and the newly formed "Green" Committee of the Gulf Breeze Area Chamber of Commerce. We are seeking your approval to go forward with a project that we believe will benefit the entire community.

Our Board of Directors recently voted to go forward with the "Green" Committee's first project: "The Gulf Breeze Community Garden". We have accepted a proposal (see attached) from Dr. Robert Randel who has agreed to be the Chairman of the project. We already have volunteers signed up and we hope to involve Gulf Breeze students and citizens, as well.

The proposed site for the "Gulf Breeze Community Garden" is on the land adjacent and in front of the current Chamber building located at 409 Gulf Breeze Parkway. The garden will be funded by the Chamber's Green committee and will be self-supporting so we will not be requesting any financial support from the City. However, as our landlord, we wanted to make sure you aware of our intentions and seek your official approval before continuing with the project.

We believe that this will be a wonderful addition to the current landscape at the Chamber, raise community "Green" awareness and provide a great community service as well. Please see the garden details attached and feel free to contact me if you have any questions. We hope to get started as soon as we receive your approval - so we will have our first Gulf Breeze Community Garden crop this spring!

Thank you for your consideration,

Meg Peltier
President/CEO
Gulf Breeze Area Chamber of Commerce

Proposal for Gulf Breeze Area Chamber Community Garden

The Gulf Breeze Chamber building's yard has many virtues as a site for a "Community Garden". It has location, level land, good parking with easy access to the area, the water pump is in place and can easily be modified, it has shading that allows for good sun light and a probable good participation by Chamber members and the community at large. The proximity to the schools allows for educational projects to a variety of age groups.

The initial work of committee formation, approval by the boards involved, gaining participants, donations, sponsorships and Garden dues and paper work for participant applications, waivers and land tenure will take some time. The work of procuring materials and supplies will take some time. The physical work of the ground preparation, watering system and planting will take some time. This time of year is best for these projects. Starting the project in October should result in harvest in the spring.

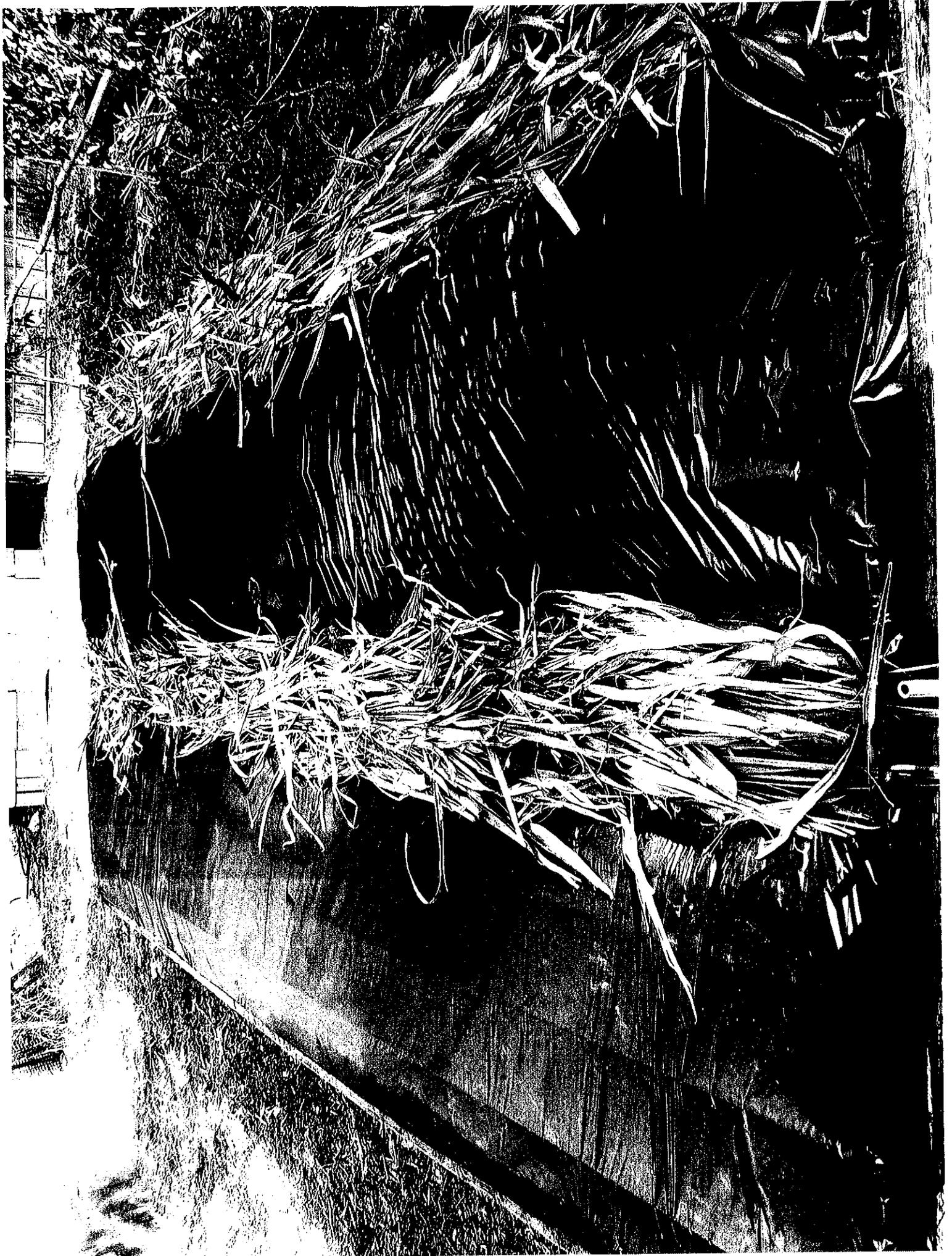
The garden format and design would best be done by consensus decision of the garden committee. I have examples of formats for the operation of the garden. There are tens of thousands of successful gardens around the country. These gardens enrich the people and communities they serve. The questions of land use, waivers, insurance, agreements, operations, money and things I cannot think of now have all been tried and found successful. The details of set up and operation are lengthy and certainly can be answered at length.

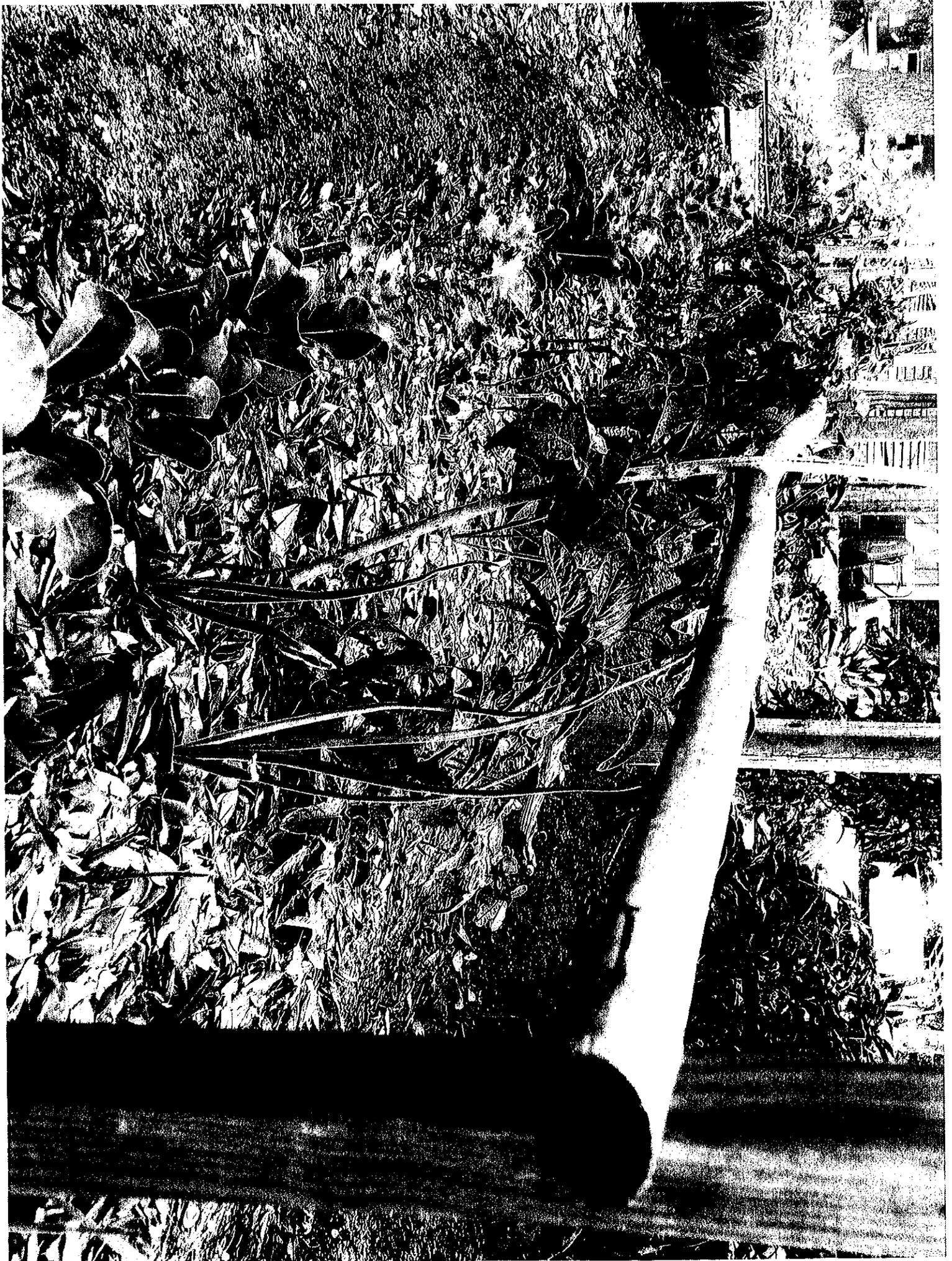
The concept is to grow vegetables, flowers and landscaped areas in an organic, green conscious manner to beautify, enrich and educate the community. I have attached pictures of my current gardens. I started these gardens in January of 2010 from barren ground and have fed about 7 households which includes paying customers that pays for the supplies, seeds and plants. My gardens pay for themselves monetarily and the nutrient rich food, exercise and enjoyment are priceless.

The picture with the black plastic mulch is ready to plant. It is 8'x16' and the raised bed is made with recycled 2x6 wood. The soil under the plastic mulch is rich organic soil that needs no further work. The beds are watered by trickle irrigation on a timer. The mulch prevents weeding and retains soil moisture. Once planted, other than minor tending, the work is done until harvest. The idea is to simplify the maintenance requirements.

Please email me back with specific questions and I can go into greater detail

Thanks, Dr. Robert Randel
Tiger Point Chiropractic Center







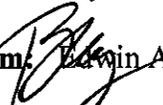


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 12/9/2010

Subject: Resolution Supporting Advanced Degree Programs

Attached is a Resolution encouraging economic development in Northwest Florida through the support of advanced degree programs at education institutions in our area. The Resolution was prepared and adopted by Florida's Great Northwest. We received a call requesting the City adopt a similar Resolution.

RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO PREPARE A RESOLUTION FOR ADOPTION ON DECEMBER 20, 2010 ENDORSING THE SUPPORT OF ADVANCED DEGREES BY FLORIDA'S GREAT NORTHWEST.



FLORIDA'S
Great Northwest

Resolution to Support Advanced Degrees

WHEREAS, strategic economic development initiatives across Northwest Florida are focused on knowledge-based job creation as well as opportunities for diversification; and

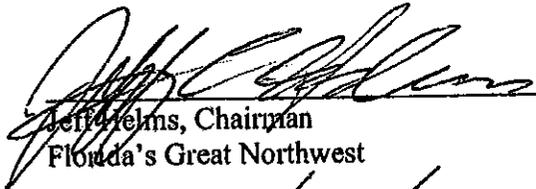
WHEREAS, critical target industries and occupations, requiring a strong emphasis in science, technology, engineering and math (STEM) were identified in Florida's Great Northwest's regional economic development study of 2008 in the occupational fields of aviation, aerospace, defense and national security (including robotics and intelligent systems), among other, including renewable energy and health science; and

WHEREAS, high-tech employment in Northwest Florida focused around the region's military presence and an emerging cluster of high-tech firms, rooted in information technology and engineering, are most in demand and expected to grow in the future; and

WHEREAS, development of a sustainable and diversified economy will require an expansion of regional education and training programs for advanced degrees to meet regional workforce needs and also to support the state's transition to a knowledge-based economy; and

WHEREAS, it is necessary to begin the dialogue for growing higher-level programs for advanced degrees in STEM education to meet the workforce talent demands of growing industries and to successfully integrate education with research and innovation-based technology; and

THEREFORE, BE IT RESOLVED, that a discussion in partnership between business, education and regional stakeholders should begin immediately with the goal of creating a blueprint for advanced degrees and programs and enhanced access to education to further grow Northwest Florida's knowledge-based economy.


Jeff Helms, Chairman
Florida's Great Northwest

Dated: 11/16/10



Florida's Great Northwest

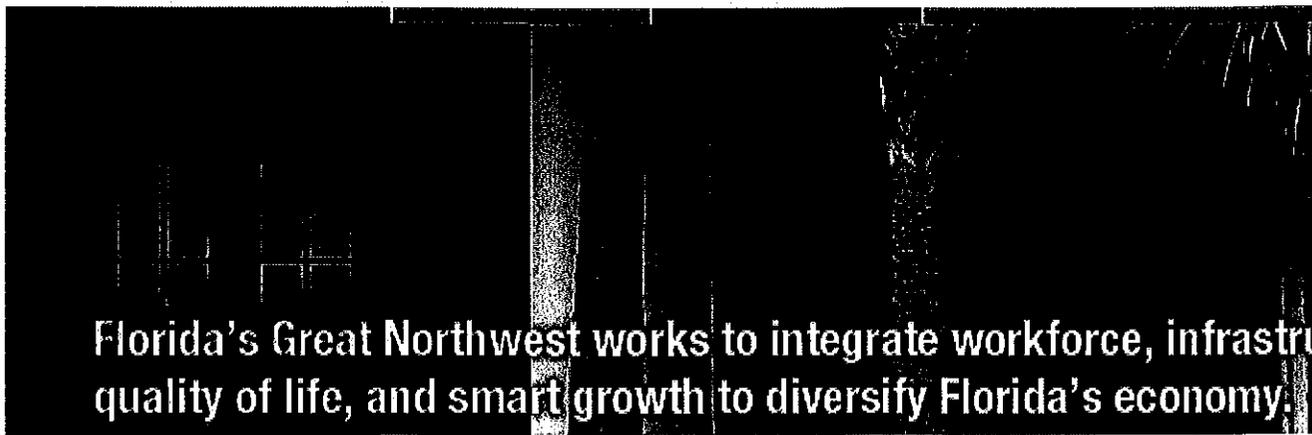
International Convergence. Regional Innovation.

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[Who We Are](#)

[What We Do](#)

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Florida's Great Northwest

International Convergence. Regional Innovation.

Who We Are

What We Do

Regional Overview

Florida's Great Northwest is a forward-thinking group of business, academic and economic development leaders.



- Who We Are** ▾
 - Who We Are
 - Board of Directors
 - Membership Directory
 - Staff Listing
 - Contact Us
- What We Do** ▾
- Regional Overview** ▾
- Business Environment** ▾
- Regional Network** ▾
- Data & Asset Maps** ▾
- WIRED NWFL Initiative** ▾
- Entrepreneurial Support** ▾
- Buildings & Sites** ▾
- Press & Events** ▾

Who We Are

Florida's Great Northwest, Inc. is a regional economic development organization representing 16 counties in Northwest Florida. Regional collective advantages and regional strengths are best harnessed together, Florida's Great Northwest was founded in 2000 to build partnership. Since its inception, Florida's Great Northwest has one of the nation's premier regional partnerships for economic development.

The private, non-profit organization is comprised of county and economic development groups, workforce development boards and junior colleges, universities, and private businesses which majority of our organization's membership. Through the creation of alliances with our public and private partners, Florida's Great Northwest is committed to the enrichment of economic life in Northwest Florida.

- Who We Are** ▾
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- WIRED NWFL Initiative** ▾
- Entrepreneurial Support** ▾
- Buildings & Sites** ▾
- Press & Events** ▾

Board of Directors

Executive Committee

Chair	Jeff Helms, PBS&J
Chairman Elect	
Corporate Secretary	Kim Bodine, Gulf Coast Workforce Board
Treasurer	Robert Blackerby, Magnum Capital
Past Chair	Fred Leopold, Community Bank Destin
President	
Sustaining Partner	John Hutchinson, Gulf Power Company
Sustaining Partner	Kevin Johnson, The St. Joe Company
Sustaining Partner	Ed Gardner, Jr., PowerSouth
ED Representative	Bill Stanton, Jackson County Development (
Corp. Representative	Marc Hoenstine, Progress Energy

Board of Directors

Janet Watermeier	Bay County Economic Development Alliance
Richard Williams	Chipola Regional Workforce Development B
Fred Leopold	Community Bank, Destin
Larry Sassano	Economic Development Council of Okaloosa
Beth Kirkland	Economic Development Council of Tallahassee County
Rick Bitner	Farm Credit of Northwest Florida
Chuck Faulkner	Goodwyn, Mills & Cawood
Jeff Stevenson	Gulf Coast Community College
Kim Bodine	Gulf Coast Workforce Board
John Hutchinson	Gulf Power Company

Bentina Terry	Gulf Power Company
Bill Stanton	Jackson County Development Council
Ted Kirchharr	Landrum Professional Services
Robert Blackerby	Magnum Capital
Mary Moulton	Moulton Properties
David Goetsch	Northwest Florida State College
Rick Marcum	Opportunity Florida
Jeff Helms	PBS&J
Charles Wood	Pensacola Bay Area Chamber of Commerce
Ed Gardner, Jr.	PowerSouth
Marc Hoenstine	Progress Energy
Steve Peranich	Roy Anderson Corp.
Peter Heckathorn	Sacred Heart Health Systems
Kevin Johnson	The St. Joe Company
Christina Doss	SunTrust
John Chapin	Tallahassee Community College
Cindy Anderson	TEAM Santa Rosa
John "Jack" Azzaretto	University of West Florida
Scarlett Phaneuf	Walton County EDA
Mary Lou Reed	Workforce Development Board of Okaloosa Counties
Susan Nelms	Workforce Escarosa
Kim Moore	Workforce Plus

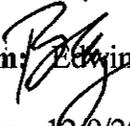


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 12/9/2010

Subject: **"Let's Move" Campaign**

The Florida League of Cities and the Mayor's Group within the League have endorsed the national "Let's Move" Campaign as a way to promote physical exercise and activity in order to help people remain healthy and live happier, more productive lives. The FLC has asked member cities to show support for "Let's Move" by adopting a Resolution similar to the one attached.

The "Let's Move" Campaign emphasizes the change over the years in what were typical activities particularly for young people, such as walking to school that are now much less typical. There has been a rise in childhood obesity as a result.

The "Let's Move" program encourages cities to support exercise programs or special events such as fun runs or walking clubs to promote wellness.

RECOMMENDATION:

THAT THE CITY COUNCIL ENDORSE THE "LET'S MOVE" CAMPAIGN THROUGH THE ADOPTION OF A RESOLUTION SUPPORTING THE PROGRAM DECEMBER 20, 2010.

Draft Resolution the LET'S MOVE CAMPAIGN

RESOLUTION RELATED TO THE LET'S MOVE CAMPAIGN

WHEREAS, the City of _____ supports policies that focus on health and wellness, continuing education, and healthier lifestyles in all communities; and

WHEREAS, many cities, counties, and schools have adopted policies, programs, and ordinances that promote healthy lifestyles by making their communities walkable, promoting youth and senior activities, eliminating the sale of junk food in city, county, or school facilities, providing incentives for stores that sell fresh produce to locate in depressed neighborhoods, and providing exercise opportunities for their residents; and

WHEREAS, city officials believe there are important, long-term community benefits to be gained by encouraging healthy lifestyles, including a decrease in the rate of childhood obesity and its negative health-related impacts; and

WHEREAS, cities and other community partners can work together to understand the relationship between obesity, land-use policies, redevelopment, and community planning; and

WHEREAS, cities and other community partners can work together to ensure that there are safe places for their residents to be active such as in parks, ball fields, pools, gyms, and recreation centers; and

WHEREAS, access to healthy foods has a direct impact on the overall health of our community and planning for fresh food, open space, sidewalks, and parks should be a priority; and

WHEREAS, the Florida League of Mayors has partnered with the Healthy Eating Active Living (HEAL) Cities Campaign to provide training and technical assistance to help city officials adopt policies that improve their communities' physical activity and retail food environments; and

WHEREAS, the Florida League of Mayors support the *Let's Move!* Campaign headed by the First Lady of the United States, the President's Task Force on Childhood Obesity and Secretary of Health and Human Services' in an effort to solve the challenge of childhood obesity within a generation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF _____, THAT:

SECTION 1. The City of _____ supports preventative measures to fight obesity as set forth by the First Lady of the United States of America in the *Let's Move* campaign;

SECTION 2: That the City of _____ supports efforts to (1) help parents make healthy family choices, (2) create healthy schools, (3) provide access to healthy and affordable foods, and (4) promote physical activity.

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City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

DATE: December 9, 2010

FROM: Thomas E. Lambert, Assistant Director of Public Services 

RE: RFQ – CNG Energy Consultant

One of the FEMA Alternative Projects is the installation of a compressed natural gas (CNG) fueling station. During Staff's investigation we realized the complexity of the design is beyond our capabilities. We also discovered that there is a commercial interest in CNG fueling stations that City could expound upon with the right marketing partner. AT&T is committed to converting 35% of its fleet to CNG. With the right marketing firm, the City could be selling CNG to AT&T on the peninsula.

Recent media reports have indicated that gasoline prices will continue to increase based on speculation, most likely rising to as high as \$3.50 per gallon in the spring. Offering CNG commercially could be a boon to the City and offer our community an alternative to unstable gasoline prices.

Staff recommends that we prepare a request for qualifications to select a consulting firm to provide design, marketing and strategic planning for CNG and other natural gas energy projects. This will allow the City to take a leading role in alternative energy production.

We expect that the design services to approximately \$30,000 with an additional \$20,000 for marketing and planning services. The funding for this project could come from the FEMA Alternative Projects line item for professional services

RECOMMENDATION: The City Council approve the Request for Qualifications advertisement and selection process for a Compressed Natural Gas Energy Consultant.

City of Gulf Breeze, Florida

1070 Shoreline Drive
Gulf Breeze, Florida 32562-0640
PHONE: (850) 934-5100
FAX: (850) 934-5114

REQUEST FOR QUALIFICATIONS **FOR COMPRESSED NATURAL GAS AND OTHER ENERGY CONSULTING SERVICES**

Date: December 10, 2010

Sealed Qualification Packages will be received at Gulf Breeze City Hall, 1070 Shoreline Drive, Gulf Breeze, Florida 32562-0640, until

JANUARY 13, 2011
2:00 p.m. Central Time

for

RFQ: COMPRESSED NATURAL GAS CONSULTING SERVICES

This request packet includes "Instructions for Submitting a Qualifications Package" and the "Scope of Work" for this project.

Please submit three (3) copies of your submittal to the City of Gulf Breeze, Attention: Mr. Thomas E. Lambert, Mailing Address: 1070 Shoreline Drive, Gulf Breeze, Florida 32562-0640. Your submittal should be received no later than JANUARY 13, 2011 at 2:00 p.m. Central Time. If you should have any questions on this request, please contact Mr. Thomas E. Lambert at (850) 934-5100.

CITY OF GULF BREEZE, FLORIDA

Vernon L. Prather
Director of Public Services

Request for Qualifications

Professional Services for Compressed Natural Gas (CNG) and Other Energy Consulting Services

The City of Gulf Breeze, Florida, a political subdivision of the State of Florida, intends to obtain professional consulting services for the Compressed Natural Gas (CNG) and Other Energy Consulting Services. The City intends to select one professional consultant to provide these services. Consultants with demonstrated expertise in this field are invited to submit a technical submittal for this project. A "Request for Qualifications" package can be obtained from the City Clerk, 1070 Shoreline Drive, Gulf Breeze, Florida 32562-0640, Telephone: (850) 934-5115. The submittal shall be submitted to the attention of Mr. Vernon L. Prather no later than 2:00 p.m. Central Time, JANUARY 13, 2011.

Evaluation of Submittals. In evaluating submittals, the City will consider all information that the City deems relevant for awarding the contract including, without limiting the generality of the foregoing: ability to perform, experience and past performance. With regard to any submission in response hereto, the City reserves the right to waive any errors, omissions, irregularities, and deviations from specifications if the City determines that such action is in the best interest of the City and/or public health, safety and/or welfare. Furthermore, the City may waive any requirement or provision hereof and reserves the right to modify the requirements referenced herein, to reject any and all submittals, to modify (with the approval of the bidding or proposing party) any submittal, to negotiate with any proposing party regarding any term and/or condition, including increasing or decreasing the scope of the project.

This Request for Qualifications is utilized merely as a vehicle to facilitate the evaluation of prospective professional services. This Request for Qualifications shall not in any manner grant and shall not be construed in any manner to grant any rights, benefits or expectations of any manner whatsoever to any person interested in or contemplating a submission in response hereto. The final terms and conditions of the project or contract contemplated herein may be negotiated between the City and any responsive bidder and the City shall not be required to accept any particular submittal or negotiate with any particular responsive bidder notwithstanding perceived favorable provisions of price, time of performance, experience, quality of service, etc., contained in a responsive submittal. The City reserves the right to negotiate a in the best interest of the City which may include adding or deleting terms and conditions from those specified herein and/or from those bid upon by a responsive bidder or contained in a responsive bidder's submittal.

The City of Gulf Breeze seeks a Consultant to provide engineering and other consulting services related to the installation of CNG fueling stations as well as other natural gas energy services.

The chosen firm must have minimum qualifications as listed in the qualifications packet. The qualifications packet is available free of charge at City Hall, 1070 Shoreline Drive, Gulf Breeze, FL or on the internet at www.cityofgulfbreeze.com. Questions may be addressed to the RFQ Coordinator, Thomas Lambert at the above address or by telephone at 850.934.5110. ALL RFQ RESPONSES ARE DUE BY JANUARY 13, 2011 AT 2:00 PM IN GULF BREEZE CITY HALL, 1070 SHORELINE DRIVE, GULF BREEZE, FL, 32561.

Advertisement Schedule: Pensacola News Journal

December 23, 2010

December 30, 2010

Packets available for distribution: December 23, 2010

Cc: RFP File
Department Heads,

CITY OF GULF BREEZE

INSTRUCTIONS FOR SUBMITTING A QUALIFICATIONS PACKAGE

General Qualifications

- A. The response to this Request for Qualifications (RFP) should include all requirements outlined in these directions.
- B. Three (3) copies of each package shall be submitted. Qualifications shall be submitted in sealed envelopes marked "**RFQ – Compressed Natural Gas (CNG) Services and Other Energy Consulting Services.**" The envelope should indicate the name of the submitting consultant.
- C. The following criteria will be used for evaluating the qualifications packages: Ability of professional personnel, past experience on similar projects, current workload, office location, staffing, cost, presentation of detail on finished product, and capability to meet a time schedule. A firm should include the following in their submittal:
 - a. A statement that the firm has the necessary experience and is capable of providing the service requested.
 - b. A statement to demonstrate experience and capabilities in providing the scope of services requested with a summary of past projects of a similar nature completed.
 - c. A summary of professional staff experience and statement of qualifications shall include the following:
 - 1. Name and address of consultant's Office-in-Charge for the project.
 - 2. Total number of professional personnel, permanently assigned to the Office-in Charge.
 - 3. Indicate any additional personnel that will be transferred or hired on a temporary basis by the Office-in-Charge to satisfy the requirements of the project.
 - 4. A summary of the professional credentials and experience of the firm's key members within the local office proposed to support the project and summaries of key individuals within the firm's organization who may actively provide support.
 - 5. A short descriptive summary of the firm's key members' experience in each of the areas outlined in the Scope of

Services as well as the firm's relevant experience in Florida.

6. List any tasks that will be completed by your firm at a location other than the Office-in-Charge.
 7. State the amount of the professional liability insurance currently in force, and what is the total dollar amount of claims currently against this insurance.
 8. Listing of sub-consultants (if any) to be utilized.
 9. Provide a Public Entity Crimes Statement in accordance with the provisions of F.S. Section 287.133(3)(a).
- d. A list of municipal or local governments within Florida as client references for which work similar to that outlined in the Scope of Services has been performed in the previous four (4) years.
 - e. Listing of any potential conflict of interest.
- D. The selected consultant will be required to procure, pay for, and maintain insurance coverages for worker's compensation, comprehensive general liability, professional liability (including errors and omissions), and comprehensive automobile and truck liability. The limits and terms of this insurance coverage must meet the approval of the City of Gulf Breeze.
 - E. Consultants are to be specific in the transmittal letter. Why do you want the subject project? Why are you or your firm the most qualified to perform the requested work? Are there circumstances that the City should know about relating to your ability to perform the work required by the project? Many times a project has a special significance that can only be known if you indicate it.
 - F. Consultants proposing a joint association/venture or to subcontract for more than 10% of the total project fee requirements, must include information which clearly defines your relationship with the sub-consultant and provides clear understanding as to who will be performing the work and where it will be done.

Terms and Conditions

- A. The City reserves the right to reject any and all responses and to waive any irregularity, variance or informality whether technical or substantial in nature in keeping with the best interests of the City.
- B. The City reserves the right to request clarification of information submitted and to request additional information of one or more applicants.
- C. Any submittal may be withdrawn up until the date and time set above for the opening of

the submittals. Any qualifications packages not so withdrawn shall constitute an irrevocable offer, for a period of 90 days, to provide to the City the services set forth in the attached scope of work, or until one or more of the submittals have been approved by the City Council.

- D. If, through any cause, the firm shall fail to fulfill in a timely and proper manner the obligations agreed to, the City shall have the right to terminate its contract by specifying the date of termination in a written notice to the firm at least thirty (30) working days before the termination date. In this event, the firm shall be entitled to just and equitable compensation for any satisfactory work completed.

Consultants Payments Compensation

- A. This study will span a period of time and the consultant will be paid on a monthly basis for work performed each month. Payment will be made to the consultant for applicable portions of the service rendered during the previous month, upon receipt of an invoice and a progress report outlining the work performed. Full payment will be paid within 30 days of submittal of final invoice and after presentation of Final Report to City Council.

CITY OF GULF BREEZE

Request for Qualifications: SCOPE OF WORK

Scope of Work

The City is seeking a professional consultant for Compressed Natural Gas (CNG) and Other Energy Consulting Services for the following primary goals:

- A. Develop Design/Build package for the installation of a CNG Fueling Station, to include:
 - a. RFP Review
 - b. Pre-Bid Meeting Participation
 - c. Clearing house for all questions and answers throughout the RFP process
 - d. Assistance in the RFP award process
 - e. Provide Project Management Services

- B. Assist the City in siting and needs analysis, marketing CNG to commercial entities, and developing operation and maintenance plans.

The City also has the following secondary goals related to natural gas and energy services.

- A. Reduction of Carbon footprint
- B. Reduction of fleet fuel and maintenance costs
- C. Create additional sources of revenue for the city as it relates to energy
- D. Assist in the RFP and construction process from RFP release to include
- E. Provide suggestions on cost reduction for city's overall energy spend as it relates to:
 - a. Waste Water Treatment
 - b. Vehicle Fleets
 - c. Water Processing Plants
 - d. Utility Bill Auditing (Diesel, Water, Electric, Natural Gas, Propane, third party supply)
 - e. Assist with introducing opportunities to strategically build and grow revenue producing energy related business
 - f. Provide guidance on physical upgrades and additions.
 - g. Provide assistance in identifying fuel alternatives for the fleet of Gulf Breeze.
 - h. Assist with the fleet conversion plan for the City of Gulf Breeze.

ADVERTISEMENT

Request for Qualifications

The City of Gulf Breeze seeks a Consultant to provide Compressed Natural Gas (CNG) and Other Energy Services. Services will include the development of a bid package for a CNG fueling station as well as marketing and feasibility studies for providing CNG as an alternative fuel source.

The chosen firm must have minimum qualifications as listed in the qualifications packet. The qualifications packet is available free of charge at City Hall, 1070 Shoreline Drive, Gulf Breeze, FL or on the internet at www.cityofgulfbreeze.com. Questions may be addressed to the RFQ Coordinator, Thomas Lambert at the above address or by telephone at 850.934.5110. ALL RFQ RESPONSES ARE DUE BY JANUARY 13, 2011 at 2:00 PM IN GULF BREEZE CITY HALL, 1070 SHORELINE DRIVE, GULF BREEZE, FL, 32561.

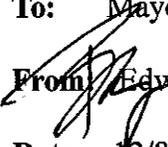


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 12/8/2010

Subject: Request for Advance, FEMA Fund for Bridge Deconstruction

Staff was contacted by FEMA officials regarding our progress on the deconstruction of the Fishing Bridge. The opportunity to request advance funds for cash flow purposes was discussed. Based on the amount the City will have to forward fund as outlined in the attached memo, it makes good sense to process a request for FEMA funds for deconstruction of the Fishing Bridge immediately.

RECOMMENDATION:

THAT THE CITY COUNCIL DIRECT STAFF TO PROCESS A REQUEST FOR FEMA FUNDS IN THE AMOUNT OF \$2,000,000 TO FORWARD FUND THE DECONSTRUCTION OF THE FISHING BRIDGE.

Memo

To: Edwin Eddy
From: Steve Milford 
Date: December 7, 2010
Re: Advance Draw against PW 2139 / Fishing Bridge Deconstruction costs

As we discussed today, I am proceeding to request a \$2,000,000 advance against costs of the fishing bridge deconstruction from FEMA/Florida Dept of Emergency Management. This represents a rough approximation of the likely costs we will incur over the next 90 days or so (\$1,770,000 deconstruction contract to be completed no later than April 2011, engineering costs incurred and on-going construction administration costs estimated at \$157,000, sidescan sonar mapping of \$30,000, and construction monitoring of up to \$248,000).

Once the advance is received it will be deposited into our non-interest bearing (as required) "Deposit Reserve" account, and used to reimburse the City's actual expenditures on this PW as they are incurred. Qualified expenditures in excess of the advance will be requested for reimbursement once the advance is depleted, and alternatively, if expenses are under the advanced amount we will be prepared to reimburse the excess of the advance back to FEMA.

This should ease the cash flow impact of the gas line to the beach project which should overlap the activity of the beach deconstruction.

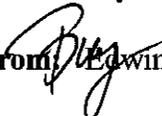


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 12/8/2010

Subject: Equipping Gulf Breeze Police Officers with Neuromuscular Incapacitation Technology (TASERS)

In the course of law enforcement activities in the past several months, our officers have been involved in situations which were extremely dangerous to the officers and potentially harmful to the public at large. The only means currently available to ultimately control a life threatening situation is for the officer to use a gun. We re-evaluated the acquisition of Neuromuscular Incapacitation Technology (TASERS) following these incidents. Attached is a report on the matter from Chief Paulding.

There are several reasons to attain TASERS for our officers such as:

1. Limited number of officers on duty at any time.
2. The use of a baton to subdue a violent criminal can get out of control.
3. Use of a gun can result in "collateral damage". An Officer may be reluctant to draw a gun in close proximity to other people.
4. Use of a TASER can allow two officers to work as a team to defuse a dangerous situation.

Our recommendation is stated at the conclusion of the Chief's memo.



City of Gulf Breeze Police Department

*311 Fairpoint Drive
Gulf Breeze, FL 32561
850-934-5121
850-934-5127 fax
www.gulfbreezepolice.com*

December 6, 2010

To: Edwin Eddy, City Manager
From: Peter Paulding, Chief of Police
Re: Taser purchase

We have reviewed our options for the purchase of Tasers and the legal status of Taser use in the State of Florida and are prepared to make a recommendation to the City Council for their approval.

Taser is a brand, like Kleenex, and is virtually the only reliable Neuromuscular Incapacitation (NMI) technology on the market today. NMI temporarily overrides the command and control systems of the body to impair muscular control. It is in use by many police departments across the country and has been used for many years. Several studies have determined that the proper use of Tasers is safe and effective and is a valuable tool for law enforcement officers dealing with violent individuals.

We have reviewed the models that are available and are seeking approval to purchase 13 TASER X26 Electronic Control Devices (ECD) with video. The Tasers also come with an extended warranty, training and spare cartridges and training for a departmental instructor. We will have one of our firearm instructors become certified as a Taser training instructor and conduct the necessary training annually during one of our regular annual firearm training sessions.

The State of Florida has enacted a law that requires all officers using Tasers to receive 4 hours of initial training and at least one hour of annual training thereafter. In addition to the required training, we will establish a departmental policy that will outline the circumstances when officers can employ a Taser.

The cost of the equipment, holsters, cartridges, video and training material is approximately \$20,500. We have adequate funds available in our Federal Forfeiture fund to pay for this cost and it is an approved expenditure under the restrictions established by the Federal Government for the use of these funds. The vendor we are dealing with is DSG Taser and Tactical Supply of Jacksonville. They are the area representatives of the Taser company and provide state bid prices in their quote.

Recommendation: that City Council authorize the Police Department to purchase 13 Tasers and necessary equipment for a sum not exceed \$20,500. Funds are to be expended from the accumulated funds in the Police Department Federal Forfeiture fund which are approved for such expenditures within the guidelines controlling the uses of the funds.

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TASER X26 ECD

The TASER X26 Electronic Control Device (ECD) uses a replaceable cartridge containing compressed nitrogen to deploy two small probes that are attached to the TASER X26 ECD by insulated conductive wires with a maximum length of 35 feet (10.6 meters). The TASER X26 ECD transmits electrical pulses through the wires and into the body affecting the sensory and motor functions of the peripheral nervous system.—The energy can penetrate up to two cumulative inches of clothing, or one inch per probe.



Call 1.800.978.2737 to speak with a TASER Specialist.

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Overview
Technology
Benefits

Overview

The TASER X26 is our premier law enforcement electronic control device. The TASER X26 ECD uses a replaceable TASER cartridge containing a compressed nitrogen propulsion system to deploy two small probes that are attached to the TASER X26 ECD by insulated wires. The TASER X26 ECD transmits NMI impulses through these wires into the remote target at distances from direct contact up to 35 feet (10.6 meters). The TASER X26 ECD is transforming law enforcement and becoming a vital tool for patrol level law enforcement officers around the world.

Advanced Features

- 60% smaller in size and weight than the ADVANCED TASER M26 ECD
- Greater incapacitating power than the ADVANCED TASER M26 ECD
- Optimized for full-time carry on the duty belt
- Software upgradable

Resources

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City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From: Edwin A. Eddy, City Manager

Date: 12/7/2010

Subject: Board Appointments

The City Council discussed this subject at the December 6th Regular meeting. In order to finalize the appointments discussed, it is necessary to take official Council action as follows:

1. That J.B. Schluter be named as the alternate member of the Florida-Alabama Transportation Planning Organization and The Regional Transportation Planning Organization,
2. That Joe Henderson be appointed to the South Santa Rosa Utility Board and the Regional Utility Authority,
3. That Dana Morris be appointed to the South Santa Rosa County Tourist Development Council and TEAM Santa Rosa, and
4. That David Landfair be appointed to the Bay Area Resource Council.