

**GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION**

SEPTEMBER 1, 2010
WEDNESDAY 6:30 P.M.
COUNCIL CHAMBERS

ACTION AGENDA ITEMS:

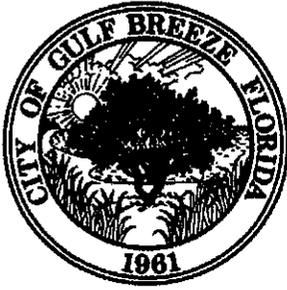
- A. Discussion and Action Regarding South Santa Rosa Utility Board Recommendations
- B. Discussion and Action Regarding Repair of Damaged Police/Fire Boat
- C. Discussion and Action Regarding Replacement of Air Conditioner, Chamber Building
- D. Discussion and Action Regarding Annual Request for Funds by Gulf Breeze Area Chamber of Commerce
- E. Discussion and Action Regarding Driftwood Subdivision Request
- F. Discussion and Action Regarding Brush Chipper Bid (FEMA Alternate Project #12)
- G. Discussion and Action Regarding Housekeeping Services Bid
- H. Discussion and Action Regarding TEAM Santa Rosa Membership
- I. Discussion and Action Regarding Contract with Bay Design, Architectural and Engineering Services, Expansion and Renovation of the Recreation Center
- J. Discussion and Action Regarding Flood Plan Management Status Report
- K. Discussion and Action Regarding Approval of Acquisitions and Procurement Regarding the Deepwater Horizon Oil Spill (Ordinance 07-07)
- L. Discussion and Action Regarding Work Order Amendment for Tetra Tech due to Rebid Process
- M. Discussion and Action Regarding Renewal of Health Insurance Program for City Staff

Executive Session Agenda
September 1, 2010
Page Two

- N. Discussion and Action Regarding Proposed Amendments of the City's Personnel Manual
(1) Premium for Health Insurance for Tobacco Users and (2) Prohibition of Hiring
Tobacco Users
- O. Discussion and Action Regarding Payment of "Bonus" to City Staff
- P. Discussion and Action Regarding Appointment of Advisory Park Board Member

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services *T.E.L.*

DATE: August 25, 2010

RE: SSRUS Board Recommendations

The following recommendation was made by the SSRUS Board at their August 12, 2010 meeting.

Interim Tap Fee Payment Policy

The SSRUS Board approved an interim payment policy, that allows developers to pay 25% down payment for impact fees, another 25% when the system is placed in service, and the remaining 50% to be paid by the builder prior to a building permit being issued.

RECOMMENDATION: The City Council approve Interim Tap Fee Policy for residential subdivisions as shown in the attached memo to extend for a period of one year from the approval date.

Tap Fee Designation Policy

The SSRUS Board discussed at both the budget workshop and the regular meeting the need for designating tap fees so they are not used to cover operations deficits. The policy consists of designating all impact fees to a reserve fund only to be used with approval of the SSRUS Board and the City Council. One half of the remaining funds from the SRF loan proceeds would immediately be designated as tap fees in this designated reserve.

RECOMMENDATION: The City Council authorize the Director of Finance to dissolve the previous tap fee designated fund against the liability created by SSRUS expenditures and establish a new policy where all tap/impact fees are established in a designated reserve, and can only be released by recommendation of the Board and approval of the City Council with the exception of being subordinate to debt covenants. An allowance for emergency situations should be made for the City Manager to authorize temporary uses of the designated funds pending approval or repayment.

Dump Trailer Purchase

The trailer used by the water and sewer crew is old and in need of replacement. It is also smaller than the optimal size needed since the utility workers have started taking on larger construction projects in lieu of hiring contractors.

Staff solicited three quotes, expecting the trailer to be under \$5,000. A minor change in the size requirement before soliciting bids caused the price to be slightly over the \$5,000 limit which requires formal bidding.

The cost of this trailer will be split between the divisions of the City Water and Sewer Fund and the SSRUS Fund.

RECOMMENDATION: The City Council approve the purchase of a dump trailer per the quote process for \$5,295.00 from CARSPensacola.

Grand Pointe Lift Station Driveway

This lift station is part of the community maintained park. The only access is across the grass maintained by the homeowners. In order to avoid replacing the sod when heavy equipment must get to the lift station, we propose to build a driveway at the best access point that has been approved by the homeowner's association.

RECOMMENDATION: The City Council approve award of the Grand Pointe Lift Station Driveway Construction to B&W Utilities, Inc for the amount of \$1,850.



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: August 5, 2010
RE: Interim Tap Fee Payment Policy

In October of 2009 the SSRUS Board and City Council approved an interim policy for payment of tap fees for new subdivisions. The intent was a 6 month window to encourage completion of current projects that have not been certified. In the 6 months following the approval, no developers showed any interest. Recently, developers and banks for three of the six outstanding subdivisions have shown interest in completing the subdivisions as well as the interim policy.

Staff has reviewed the interim policy as shown in the attached memo. Some of the issues were complicated, so we offer the following revised interim policy steps and requirements.

1. 25% down payment required for FDEP Application to Construct
2. 25% due prior to FDEP Certification of Completion
3. 50% due at time of building permit application

Restrictions

1. SSRUS will not issue refunds of amounts previously paid; all credits due the developer will be applied to future payments on the lots.
2. No credits for upsizing or longer runs of force main will be counted in the first 25%, only in the remaining payments.
3. The developer will agree to delineate the remaining tap fee due in the warranty deed for each lot purchased.

Staff recommends that this policy should be approved for an interim period of 1 year from the date of approval by City Council. The policy would apply to new and partially complete residential subdivisions.

RECOMMENDATION: SSRUS Board recommends that the City Council approve the interim tap fee payment policy for residential subdivisions as listed above for a period of one (1) year.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas Lambert, Assistant Director of Public Services

DATE: September 18, 2009

RE: Impact Fee Incentives for Development

At the SSRUS Board's request, staff developed a list of possible incentives to encourage development. A special meeting was held September 21, 2009 to discuss the incentives, a summary of the discussion and recommendations is as follows.

To help breakdown the issue to a manageable level, a few definitions were discussed. The first definition is that of commercial and residential development. The distinction may seem obvious to most, but there are some exceptions that may become important in developing this incentive policy. A residential development is any constructed facility built solely for living facilities and have a separate metered connection per living unit. Commercial would be any facility opened for business, whether private or public, or any residential living facilities where a single metered connection serves multiple living units.

The next definition that needs to be established is whether facilities are existing, under construction or proposed. Existing facilities are those that are approved by the Department of Environmental Protection to discharge to the Utility's sewer collection system. Under construction refers to those facilities that have an approved Department construction permit, but are not yet complete. Proposed facilities are those under review, but without necessary approvals to begin construction.

Using these three definitions, we can develop six categories of development. As we don't need to give incentives to any existing facilities, we shall focus on the following four categories:

- Commercial Under Construction
- Commercial Proposed
- Residential Under Construction
- Residential Proposed

Each of these categories has its own unique challenges. In offering discounts, or lowering impact fee rates, we must be careful not to give the impression of favoring developers over our customers who will experience an 8.5% rate increase. The following recommendations were forwarded by the SSRUS Board.

	<u>Commercial Under Construction</u>
1	Sewer billing to start when facility is connected, but no later than 1 year after establishing the initial service. (Current policy is 6 months)
	<u>Proposed Commercial Construction</u>
1	Sewer billing to start when facility is connected, but no later than 1 year after establishing the initial service. (Current policy is 6 months)
2	Offer 10% discount for 100% payment upfront, and this option offers a refund if the business cannot be opened.
3	Offer 6 months same as cash, and this option offers refund if business cannot be opened.
4	Offer 3 years financed at prime interest rate, no refund option available, but portion of impact fees paid to remain with property.
	<u>Residential Under Construction</u>
1	25% Down payment is already made; allow completion with an additional 25%. Unpaid portions required at time of building permit application.
2	Offer a 10% discount if the entire remaining 75% is paid.
3	Sewer billing to start when a home is connected, but no later than 1 year after establishing the initial service. (Current policy is 6 months))
	<u>Proposed Residential Construction</u>
1	25% down payment, 25% to certify project complete. Offer 10% discount if entire 75% remaining fee is paid at certification.
2	10% discount if 50% payment is made in plan review process.
3	Unpaid portions required at time of building permit application.
4	Sewer billing to start when a home is connected, but no later than 1 year after establishing the initial service. (Current policy is 6 months)

RECOMMENDATION: The City Council approve the above conceptual incentive's to be forwarded to the City Attorney for a comprehensive review and development of the required contractual agreement needed between the City and a developer. The final draft will be resubmitted to the SSRUS Board and the City Council for final approval.



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: August 4, 2010
RE: Tap Fee Designation Policy

In budget discussions with the Board, we spent considerable time with the issue of designated or reserving taps fees. The staff recommendation is to make all tap fees designated for use only by SSRUS Board and City Council for the specific purposes of capital investment, debt payment and other special projects. The money could only be moved from the designated reserve by recommendation of the SSRUS Board and approval of the City Council.

This is not unusual method of handling tap fees as the previous tap fees were designated as such. But the use of the previous funds was not in anyway restricted, only the allocation. Currently, SSRUS has a large negative liability weighed against a large positive tap fee balance. To put it simply, SSRUS borrowed against its own tap fees to pay its debts. In order to clean the slate, the recommendation also includes resolving that negative balance against the tap fee balance.

All tap fees collected will be placed in this designated reserve, including the interest on those tap fees currently being collected monthly through finance agreements. This designated reserve will also be established as subordinate to all debt covenants, meaning that there is no exclusion from using these to cover debt payments if needed.

RECOMMENDATION: The SSRUS Board recommends that the City Council authorize the Director of Finance to dissolve the previous tap fee designated fund against the liability and establish a new policy where all tap/impact fees are established in a designated reserve, and can only be released by recommendation of the Board and approval of the City Council with the exception of being subordinate to debt covenants. An allowance for emergency situations should be made for the City Manager to authorize temporary uses of the designated funds pending approval or repayment.



City of Gulf Breeze

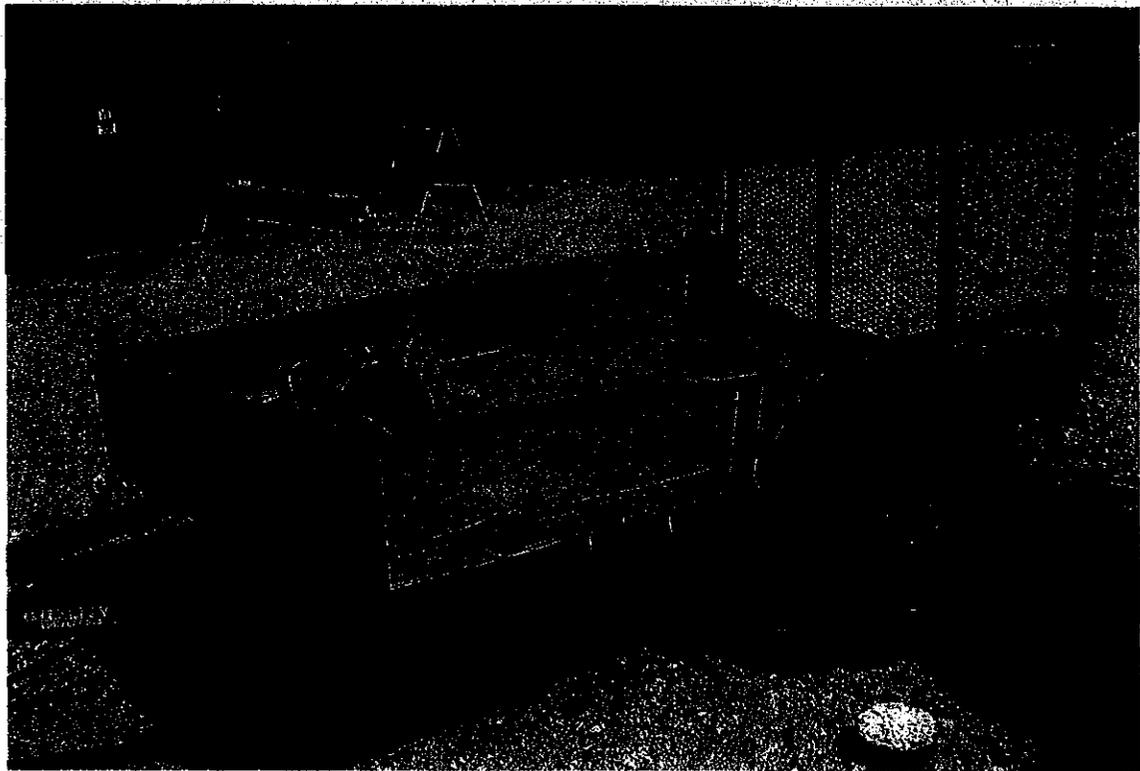
TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: August 5, 2010
RE: Replacement Dump Trailer

The water and sewer operations are in need of a new trailer. The currently trailer is more than ten years old and has been heavily used (pictures attached). The trailer is used to haul small equipment, dirt, asphalt, concrete and other construction materials to and from job sites. As the City does more of its own construction work in lieu of hiring contractors, the need for a trailer will increase.

Staff solicited three quotes for a larger, heavy duty trailer with dumping capabilities similar to the one used by Parks & Recreation to replace the current trailer. The quotes ranged from \$5,295 to \$6,864.

The cost for the trailer will be split between 4 divisions, inside water and sewer and SSRUS water and sewer.

RECOMMENDATION: SSRUS Board recommend to City Council the purchase of a dump trailer from CARSPensacola for the amount of \$5,295.00.



CARSPensacola

**3037 E. Olive Road
Pensacola, Fl. 32514**

850-484-8993

Ref: Quote, 12LX Dump Trailer

Dear John

The 12LX-12 Big Tex Dump Trailer we talked about earlier is \$5295.00 plus Sales tax if applicable. This is the base price and I have attached a copy of this trailers spec sheet for your review.

Thank you for your interest in Big Tex Trailers and if you have any further questions please call my office or my Cell.

Sincerely



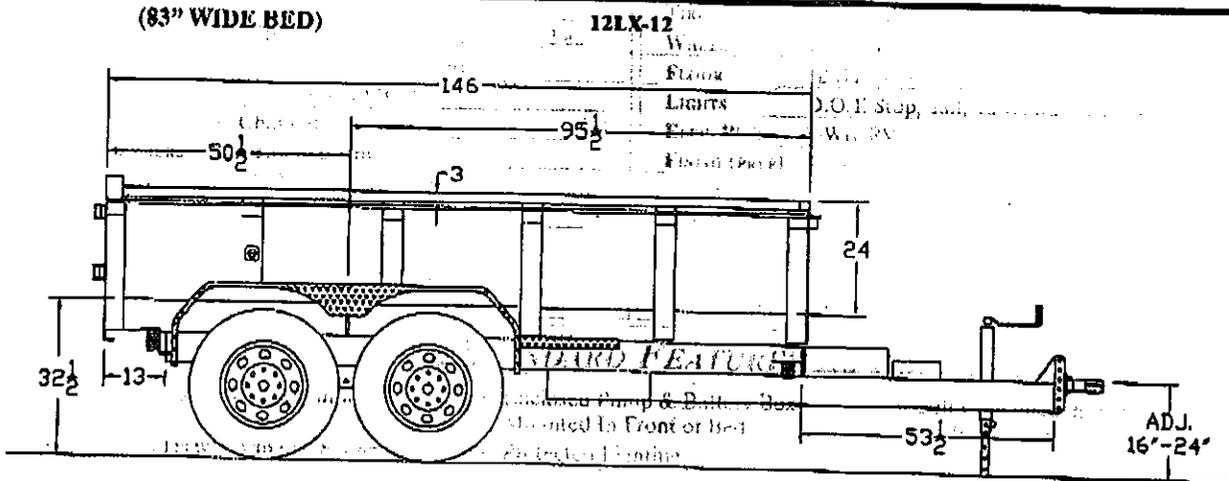
**Bill Johnson
Dealer # 10144
Cell - 982-3205**

12LX-12 TANDEM AXLE LOW PROFILE EXTRA WIDE DUMP

G.V.W.R. 12,000#	AXLES Two 6000# FZ LUBE w/ Elcc. Brakes
G.A.W.R. (Ea. Axle) 6,000#	SUSPENSION Multi-Leaf Slipper Spring w/ Equalizer
COUPLER Adjustable 2-5/16" Bulldog	TIRE ST235/85-16 Load Range E
SAFETY CHAINS 1/2" Grd. 70 w/ Safety Latch Hook (2 ea.)	WHEEL 16 X 6 White Spoke 8 Bolt
JACK 7K TW Drop Leg (Bolted On)	FLOOR 12 Ga. Smooth Steel
TONGUE 6" Channel Fold Back	LIGHTS D.O.T. Stop, Tail, Turn and Clearance
FRAME 6" Channel	ELCC. PLUG 7-Way RV
CROSSMEMBERS 4" - 13# I-Beam	FINISH (PREP) Acid Etched w/White Phosphorus, Undercoated w/Panther 813 & Two Coats Primer
BED CROSSMEMBERS 2" X 2" Square Tubing 14" oc.	FINISH Painted w/ 2 Coats High Solid Supreme Acrylic Automotive Grade Enamel, and Pinstriped
BED LONG SILS 4" Channel	
BED SIDE RAILS 6 1/2" Formed Angle	
FENDERS 14 Gauge Diamond Plate Double Brake Headrop	

STANDARD FEATURES

- Complete Break-A-Way System w/ Charge Line
- Enclosed Pump & Battery Box Mounted In Front of Bed
- Self Contained Electric Hydraulic Scissor Lift
- 24" 12 Ga. Sides w/ Formed Channel Supports
- Projected Lighting
- 16 Stake Pockets (Sides & Front)
- 12 Ga. Floor
- Double Rear Gates w/ Cam Latch
- 45 Degree Dump Angle
- Lockable Control Unit
- 1/2" Tie Rail On All 4 Sides
- Removable Header Across Rear
- Cambered Ez Lube Axles



TRAILER WEIGHTS & CAPACITIES

LENGTH	EMPTY WEIGHT	PAYLOAD	BOX CAPACITY
12' 3,780#		8,250#	6.2 Cubic Yards

PRICING

MODEL #	DESCRIPTION	PRICE
12LX-12	83" X 12' Low Profile Tandem Axle Dump	8,971.00

OPTIONS

Hydraulic Brakes on 2 Axles, 2-5/16" Adjustable Demco Actuator	1,089.00
Heavy Duty 10K Top Wind Drop Leg Jack	152.00
16" Spare Tire & Wheel	264.00
Spare Tire Mount (on front of bed)	47.00
Adjustable Pintle In Channel	N/C
7' Slide In Ramps	252.00

Prices Effective August 1, 2006

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Skipper
Truck & Equipment

5989 North Blue Angel Parkway
 Pensacola, Florida 32526
 850-458-6527 FAX 458-6526

Send to: City of Gulf Breeze	From: Guy Skipper
Attention: John Trypus	Date: 8 / 5 / 2010
Office Location: 850-791-71757	Office Location: Pensacola, Florida
Fax Number: 850-934-5150	Phone Number: 850-458-6527

- Urgent
- Reply ASAP
- Please comment
- Please Review
- For your information

Total pages, including cover: 1

Comments:

Thank you for the opportunity to quote the following:

Big Tex 10LP Tandem Axle Low Profile Dump
 9990 GVW
 Scissor Lift

Reg. Price	\$ 6,683.80
Municipal Disc	<u>966.72</u>
Total	\$ 5,717.08

Price does not include sales tax, or title and tag fees (if any)

Quote is valid 30 days from date.

Thank you,



Guy Skipper



Golden Gait Trailers

2010 Bri-mar 12' Dump Trailer

Trailer Description:

Bri Mar Low Profile Dump Trailer with 6" tube main frame, 3" channel crossmembers, 10 gauge floor, 20" fixed sides (14 gauge), diamond plate fenders, (11) full height stake pockets, full length tarp rail, 2 5/16" adj. coupler, BullDog 5K drop leg jack, Monarch Power unit w/20' remote, 4" hydraulic cylinder, lockable battery box w/gas shock, 7-way RV plug, charge wire w/circuit breaker, breakaway switch, sealed wiring harness, LED rubber mounted lights, Dexter EZ Lube axles, electric brakes on both axles, double eye/shackle suspension, Valspar Powder Coat Finish, Ramps, Combo Gate, and (4) D-Rings.

[Share](#) |

Stock #: 5098

Trailer Brand: Bri-mar

Trailer Model: DT612LP-10

Trailer Year: 2010

MSRP: \$6,864.00

Sale Price: [Click Here For Best Price](#)

Condition: New

Status: Available

Trailer Length: 12'

Trailer Type: Dump Trailer

Color:

Width: 6ft

GVW: 9,990

Axle: Tandem Axle

Weight: 2,960

[Request More Information Back One Page](#)

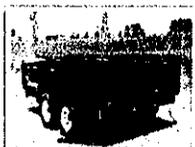
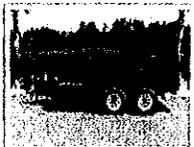
Standard Specifications

- Bed Size: 72"W x 12'L
- Deck Height: 26"
- Empty Weight: 2,650 lbs.
- Volume Capacity: 4.6 Cubic Yards
- 6" Tube Main Frame
- 3" Channel Cross Members
- 10 Gauge Floor
- 20" Fixed Sides (14 Gauge)
- Diamond Plate Fenders
- Full Height Stake Pockets (11)
- Full Length Tarp Rail
- 2-5/16" Adjustable Coupler
- BullDog 5k Drop Leg Jack
- Monarch Power Unit w/20' Remote
- 4" Hydraulic Cylinder
- Lockable Battery Box w/ Gas Shock
- 7 Way RV Plug
- Breakaway Switch
- Charge Wire w/ Circuit Breaker
- Sealed Wiring Harness



**Image

may not be of actual trailer

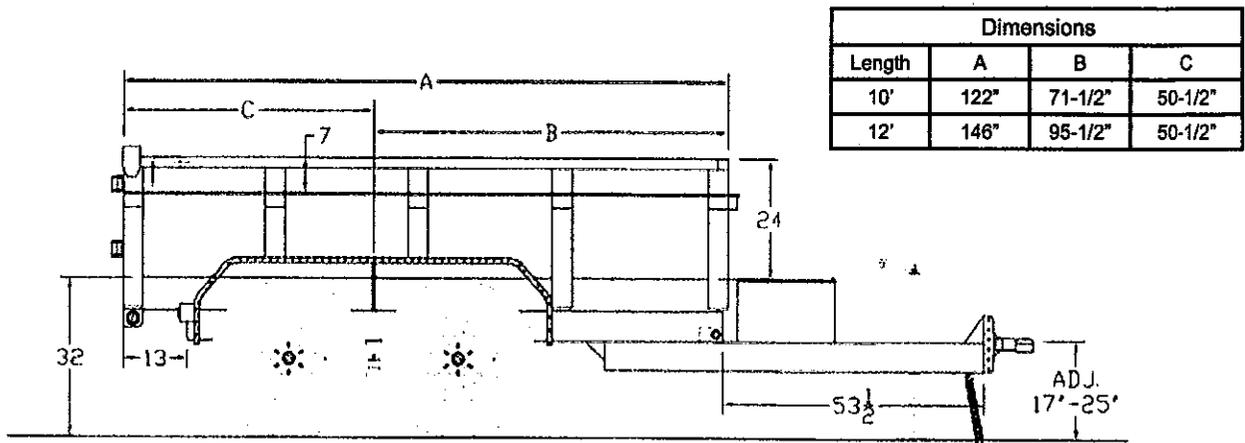


10LP Tandem Axle Low Profile Dump

G.V.W.R. 9,990#	AXLES Two 5,200# EZ Lube w/Elec. Brakes
G.A.W.R. (Ea. Axle) 5,080#	SUSPENSION Multi-Leaf Spring w/Equalizer
COUPLER 2-5/16" Forged Adjustable	TIRE 7.50 x 16" LT Load Range E
SAFETY CHAINS 1/4" Grd. 70 w/Safety Latch Hook (2 each)	WHEEL 16 x 6 White Spoke 6 Bolt
JACKS 7K TW Drop Leg (Bolted On)	FLOOR 1 Piece 12 Gauge Smooth Steel
TONGUE 6" Channel	LIGHTS D.O.T. Stop, Tail, Turn & Clearance
FRAME 6" Channel	ELEC. PLUG 7-Way RV
CROSSMEMBERS 4" 13# I-Beam	FINISH (Prep) Steel is Cleaned and Etched to Ensure Smooth, High Bond Paint Adhesion.
BED CROSSMEMBERS 2" x 2" Square Tubing	
BED LONG SILS 4" Channel	FINISH Painted with High-Solids Supreme Automotive Grade Enamel and Pin-Striped for a Highly Decorative and Protective Finish.
BED SIDE RAILS 6 1/2" Formed Angle	
FENDERS Double Sq. Broke Diamond Plate	

Standard Features

- Safety Chains Attached w/Cold Rolled Eyelets
- 7K Drop Leg Jack
- Enclosed Pump & Battery Box Mounted in Front of Bed
- Lockable Control Unit
- 24", 12 Ga. Sides w/Channel Supports
- 1 Piece 12 Ga. Floor
- 1/2" Tie Rail on all 4 Sides
- 13 Stake Pockets (Sides & Front)
- 4-5/8" D-Rings Inside Bed
- Self Contained Electric/Hydraulic Scissor Lift
- 45 Degree Dump Angle
- Cambered EZ Lube Axles
- Complete Break-A-Way System w/Charge Line
- Grommet Mount Sealed Lighting
- Double Rear Gates w/Cam Latch
- Removable Header Across Rear



MODEL#	DESCRIPTION
10LP-10	78" x 10' Low Profile Tandem Axle Dump
10LP-12	78" x 12' Low Profile Tandem Axle Dump

TRAILER WEIGHTS & CAPACITIES

LENGTH	EMPTY WEIGHT	PAYLOAD	BOX CAPACITY
10'	3,280#	6,650#	4.8 Cubic Yards
12'	3,510#	6,650#	5.7 Cubic Yards

OPTIONS

Hydraulic Surge Brakes on Both Axles	3 Way Gate
Spare Tire Mount	Wireless Remote
Spare Tire (7.50-16 LR-E)	2 Watt Solar Charger
24" Expanded Metal Side Extensions - 10'	5 Watt Solar Charger
24" Expanded Metal Side Extensions - 12'	110V Charger
7' Slide In Ramps	Crank Style Roll Tarp
Adjustable Pintle in Channel	



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager
FROM: Thomas E. Lambert, Assistant Director of Public Services
DATE: August 3, 2010
RE: Driveway for Grand Pointe Lift Station

The Grand Pointe lift station is located next to a neighborhood park and has only a concrete apron, but not a full driveway up to the lift station. Occasionally we have to bring in larger trucks to clean out the lift station or replace pumps that rut the grassed area. The homeowner's association takes good care of the grass and has asked us to replace the sod several times after damaging it.

In an effort to avoid the cost of replacing the sod several times, and to maintain our good neighbor status with the association, we presented the idea of installing a driveway all the way to the lift station. This will provide better access for maintenance also.

Staff solicited quotes from three contractors, with the lowest price being \$1,850 from B&W Utilities.

RECOMMENDATION: The SSRUS Board recommend to City Council that B&W Utilities be awarded the Grand Pointe Lift Station Driveway project for the amount of \$1,850.

B & W Utilities Inc.

P.O. Box 1187
Cantonment FL. 32533
850-982-4453
Fax: 251-931-0008

Proposal

To: City of Gulf Breeze	Job: Grand Point Subdivision LS Driveway
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Quantity	Description	Price Each	Amount
	Form and pour 26.5' by 12.5' concrete drive 4" thick		
Date: 7-6-10		Total:	\$1,850.00

For B&W Utilities Inc.

Brandon Vaughn, Pres.

Therran Gentry

From: Ron King [rking@uscofl.com]
Sent: Thursday, July 08, 2010 11:08 AM
To: Therran Gentry
Subject: Concrete Driveway at Grand Pointe Lift Station

Therran Gentry
Construction Foreman
City of Gulf Breeze, Florida

Re: Grand Point Lift Station (1138 Mary Kate Drive)

Therran,

Our price to grade out, form, and pour a 26.5'x12.5'x4" driveway at the Grande Pointe L/S is \$3,892.97.

We appreciate the opportunity to quote on this project. Please let me know if I provide anything else.

Ron King
Utility Service Company
932-5342



Since 1995
 Certified General &
 Underground Utility Contractors
 CGC045510 CUC056748



PROPOSAL SUBMITTED TO: Therran Gentry City of Gulf Breeze	PHONE: 934-4056	DATE
	FAX: 943-5150	7/6/2010
	JOB NAME: 1138 Mary Kate Dr. Lift Station Concrete Driveway	
ARCHITECT/ENGINEER:	DATE OF PLANS	QUOTE VERSION
		1

WE HEREBY SUBMIT THE SPECIFICATIONS AND ESTIMATES FOR:

1. Grade Out for 4" Concrete Driveway	1	LS	
2. Form, Place and Finish Concrete Driveway	1	LS	
Total...			\$3,058.39

- Notes:**
1. Items not specifically noted are excluded.
 2. Removal and replacement of unsuitable material is excluded.
 3. Import of additional fill if needed is excluded.

We Propose hereby to furnish material and labor- complete in accordance with above specifications, for the sum of: **\$3,058.39**

Payment to be made as follows:
Net 30 Days

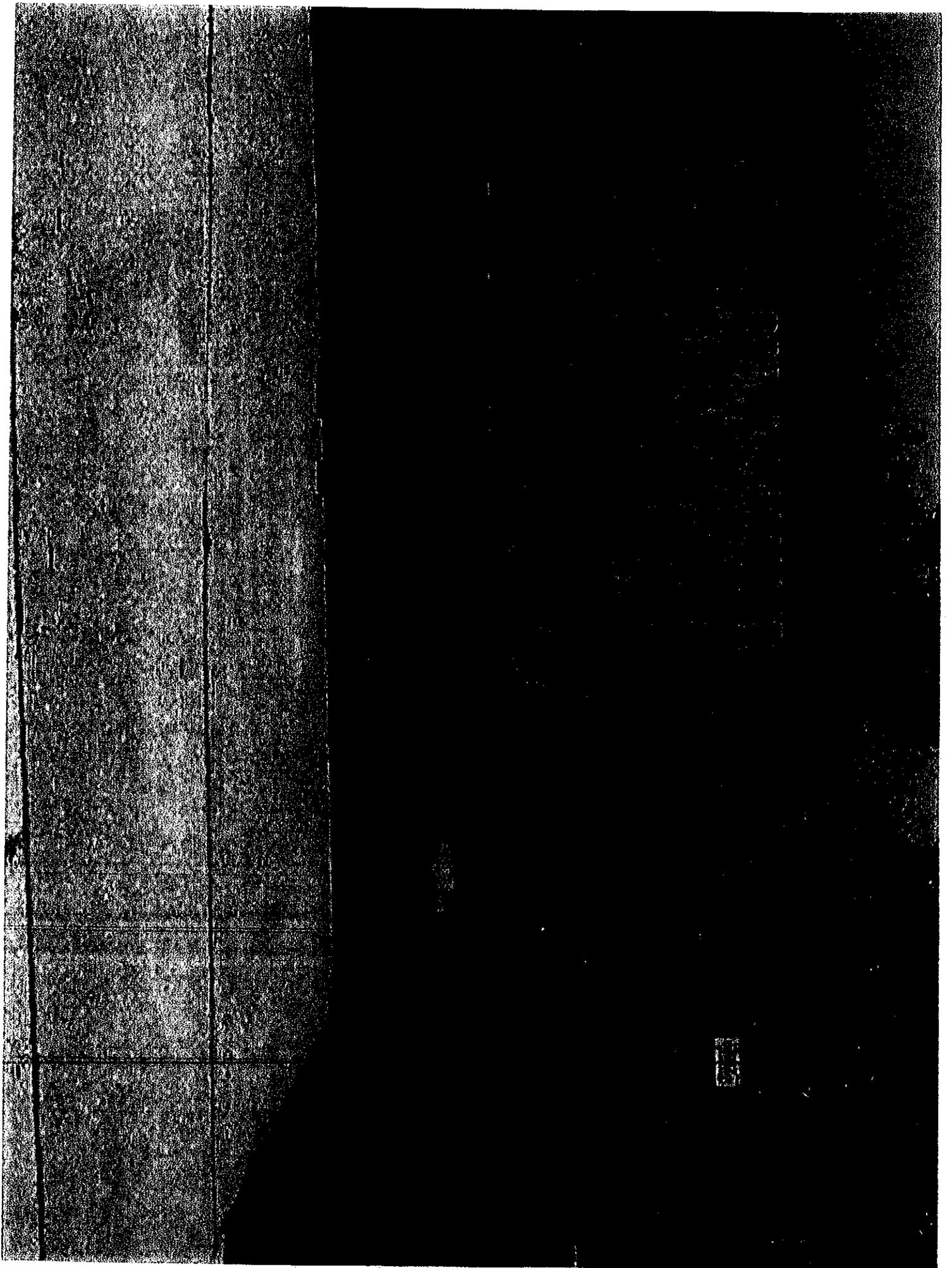
All Material is guaranteed to be as specified in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes and accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Ins.

Acceptance of Proposal-the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above: **Date:**

Authorized Signature: _____
Gabe Jackson

NOTE: This proposal may be withdrawn by us if not accepted within 15 days.

Signature: _____
 Signature: _____





City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

Date: August 19, 2010
To: Edwin Eddy, City Manager
From:  Robert Randle, Dep. Chief
Re: Repair of Damaged Police/Fire Boat

On August 15, 2010 the City Police/Fire Boat sustained heavy damage when winds from a thunderstorm caused the boat to be battered against its mooring dock. Mike Lamb (Mike's Mobile Boat Repairs) has provided an estimate to fix the damage to the fiberglass and rub rail. The total repair cost is \$7,007.94. Mr. Lamb painted the boat when we first acquired it and he has the reputation of being one of the best in the business of fiberglass repair and painting. We would like to begin repairs immediately as Mr. Lamb currently has the schedule availability. Finance Manager Steve Milford has indicated that he will bill BP directly for the cost of repairs.

RECOMMENDATION: That the City Council approve the repairs to the City Boat.



Att: Robert Randk Estimate Only

MIKE'S MOBILE BOAT REPAIRS
 CUSTOM FIBERGLASS & REPAIRS
 OWNER: MIKE LAMB
 804/932-6557
 1566 RED SAGE RD.
 GULF BREEZE, FL 32561

NAME City of Gulf Breeze Police Department
 ADDRESS 311 Fairpoint Drive 934-5121
 CITY Gulf Breeze, FL 32561 PHONE 934-9718
 DATE Aug-19-10 WHEN PROMISED 934-5121
 Make 25 Centredge Serial Number

Quantity	Part No.	Name of Part	Amount	Description Of Work	Labor
1 gal		Resin	28.00	1. Repair fiber glass damage on the	
1/2 gal		White Gelcoat	25.00	Topdeck gunnel and Hullside Leftside	
1 box		screws	20.00	transom - corner	
1 tube		silicone	4.95	2. Repair damage on the Rightside	
1 qt.		ALcraft Black paint	75.00	Topdeck and Hull - mid ship - Bond	
1 qt		Hardee - Convexer	45.00	Hull and deck Back together	
		Misc. materials	75.00	3. Repair fiber glass damage on the	
				Top deck and Hull on the Left side	
				4. Repair damage on motor cowling	
				Left side	
				5. Repair Hole - Top deck Right side	
				6. Repair paint damage spots on the	
				Hull sides	6100.00
				Parts and Labor	
				TOTAL \$ 6382.95	
				Authorized By	
				Total Labor	6100.00
				Parts	282.95
				Sublet Repairs	
				Sub Total	
				Tax	
				Total	6382.95

Terms: Net 10 Prox.
 Add 2% for each month past invoice date.

Total Parts 282.95

Total Pay This Amount 6382.95

I hereby authorize the above repair work to be done along with necessary materials. You and your employees may operate above boat for purposes of testing, inspection or delivery at my risk. An express mechanic's lien is acknowledged on above boat to secure the amount of repairs thereto. It is understood that Mike's Mobile Boat Repair assumes no responsibility for loss, damage, theft, or fire to boats placed with them for storage, sale, repair, or while under repair.

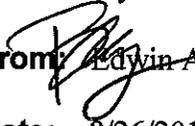


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 8/26/2010

Subject: Replacement of Air Conditioner, Chamber Building

The City leases the old health department building from the Santa Rosa County School Board and subleases it to the Gulf Breeze Area Chamber of Commerce. In the past three years, we have been conducting spot repairs on the air conditioner which now needs to be replaced. The lease agreement calls for the City to pay half the cost of this repair and the Chamber to pay half the cost.

The chamber sought estimates from several companies and has chosen All Seasons as the best proposal at a cost of \$7,120. The City would be responsible for \$3,560 of this amount.

We propose to fund our portion of the purchase with funds from the Community Redevelopment Agency (CRA). The building and the property are an asset to the CRA and the Chamber routinely helps promote the redevelopment of the downtown district.

RECOMMENDATION:

THAT THE CITY COUNCIL DETERMINE THAT A MEETING OF THE BOARD OF THE COMMUNITY REDEVELOPMENT AGENCY BE SET FOR TUESDAY, SEPTEMBER 7, 2010 AND THAT AN EXPENDITURE OF \$3,560 BE APPROVED FOR REPLACEMENT OF THE AIR CONDITIONER AT THE CHAMBER BUILDING.

Edwin Eddy

From: Meg Peltier [meg@gulfbreezechamber.com]
Sent: Wednesday, August 25, 2010 4:11 PM
To: Edwin Eddy
Subject: FW: Gulf Breeze Chamber Building Air Conditioner
Importance: High

Hey Buz, Meg called and wanted me to check on this email. I am forwarding it to you from her "sent" box in hopes that it reaches you this time. Please see her previous message below. Josie

Meg Peltier
 President/CEO
 Gulf Breeze Area Chamber of Commerce
 (850) 932-7888

Your Partner in Business!

From: Meg Peltier
Sent: Wednesday, August 25, 2010 3:42 PM
To: Edwin Eddy
Subject: Gulf Breeze Chamber Building Air Conditioner
Importance: High

Buz,

I am Faxing three documents to you that include: 2 previous visits by All Seasons and their final proposal. Please call us if you don't receive them and I can stop by City Hall with copies.

As per Lease agreement, page 3, Section 7.1 we are submitting in writing our request to repair the air conditioning unit at the Gulf Breeze Area Chamber building located at 409 Gulf Breeze Parkway. For several years, we have been experiencing deterioration of the unit's cooling mechanism, coils and condenser. In an effort to minimize costs, we attempted a repair last week that included replacing the condenser fan motor, fan blade and spade connectors for \$592.00. However, the system finally gave out this week and is no longer able to cool the building.

After seeking bids from several companies, the final proposal approved by the chamber board of directors is from "All Seasons Service Network" for a new outdoor unit and evaporator coil including labor, materials, etc. for \$7,120.00.

We are requesting your approval so that we may notify "All Seasons" as soon as possible to proceed with the replacement.

In a previous letter from 2007, you had mentioned that the City might be able to procure a better price.

8/26/2010

We are certainly in favor of finding the most affordable unit. However, with the extreme temperatures we are experiencing, we hope to get the A/C repaired as soon as possible. Please let us know how you would like to proceed.

Thanks, Buz, for all your help,

Meg

Meg Peltier
President/CEO Gulf Breeze Area Chamber of Commerce
409 Gulf Breeze Parkway
Gulf Breeze, FL 32561
850-932-7888
FAX: 850-934-4601
meg@gulfbreezechamber.com
www.gulfbreezechamber.com

Your Partner in Business!



CUSTOMER IS A PROSPECT FOR

- AIR CONDITIONING
- HEATING
- ELECT AIR CLEANER
- SERVICE CONTRACT

LOCATION OF WORK

NAME: *Chamber of Commerce*
 ADDRESS: *5 B Pkwy*
 WORK TO BE DONE: *No Cool.*

TIME ARRIVED: _____ TIME DEPARTED: _____



P.O. BOX 13469 • PENSACOLA, FL 32591 • (850) 434-0384

BILL TO: *G.B.C. O.C.*

PHONE: _____ STREET: _____

CITY: *Gulf Breeze* STATE: *FL* ZIP: *32508*

MAKE: *Heil* MODEL: _____ SERIAL NUMBER: _____

- WARRANTY CONTRACT
- SERVICE CONTRACT
- NORMAL

DATE: *8-18* DESCRIPTION OF WORK PERFORMED: *Replaced condenser fan motor and blade. Replaced burned coils. Found breaker tripped to outdoor unit. Checked all wiring throughout the system + amp draws. Checked the refrigerant pressures + amp draws.*

MECHANIC: *Jason Hansen* HOURS: *2 1/2*

UPON INSPECTION OUR TRAINED PERSONNEL RECOMMEND THE FOLLOWING:

INVOICE NUMBER: *137908*
 DATE: *8/18/10*

- COMPRESSOR
- SECTION
- HEAD
- VOLTS
- ELECTRICAL CONNECTIONS
- CONTACTS TIGHT & CLEAN
- FAN PULLEY'S (ADJUST BELT)
- CHECK & LUB BEARINGS & MOTOR
- LEAKS
- REFRIGERANT
- CHARGE
- FAN & MOTOR
- VOLTS
- ELECTRICAL CONNECTIONS
- CONTACTS TIGHT & CLEAN
- FAN PULLEY'S (ADJUST BELT)
- CHECK & LUB BEARINGS & MOTOR
- LEAKS
- REFRIGERANT
- CHARGE
- CONDENSATOR COIL
- CLEAN COIL & CHECK FAN COND
- ENT D9
- ENT D8
- ENT D8
- CONDENSATE AREAS
- INSPECT & CLEAN DRAIN PANS
- INSPECT & CLEAN DRAIN
- AIR FILTERS
- CLEANED
- REPLACED
- HEATING ASSEMBLY
- BURNER & HEAT EXCHANGER
- FUEL SUPPLY AND PRESSURE
- PILOT ASSEMBLY
- FLAME ADJUSTMENT
- PRIMARY RELAY & FUSE
- FAN & LIMIT SWITCH OPER.
- BLOWER ASSEMBLY
- ELECTRICAL COMPONENTS
- RELAYS
- OVERLOAD
- THERMOSTAT

I HAVE AUTHORITY TO ORDER THE WORK AS OUTLINED ABOVE. THIS INVOICE IS SUBJECT TO A FINANCE CHARGE OF 1 1/2% PER MONTH, ANNUAL PERCENTAGE RATE OF 18% WHICH IS ALLOWED BY LAW. I AGREE TO PAY ALL COSTS AND REASONABLE ATTORNEY'S FEE IF THIS INVOICE IS PLACED IN THE HANDS OF AN ATTORNEY FOR COLLECTION.

TERMS: NET DUE ON COMPLETION

CUSTOMER'S SIGNATURE

QUANTITY	ITEM	PRICE	AMOUNT
1	3/4 HP 208/230V condenser fan motor	305.00	305.00
1	Replacement condenser fan blade	82.59	82.59
1	Spade connectors	2.20	2.20
592.12			
Please pay from this invoice due upon receipt			
Finance charge added			
30 day balance each 30 days.			
LABOR			180.00
SERVICE CHARGE			40.00
R22 RECOVERY FEE			25.00
SALES TAX			22.13
WARRANTY			592.12
CHARGE SALE			
CASH SALE			

All Seasons Service Network
P.O. Box 13409
Pensacola, Florida 32591
Phone: (850) 434-0384
Fax: (850) 497-7742

PROPOSAL#0306919

August 24, 2010

Gulf Breeze Chamber of Commerce
Attn: Kay
Fax: 934-4801

All Seasons Service Network is pleased to propose the following materials and services for your facility. This will include all labor, materials, and expenses relative to the proposed services and/or installation unless excluded.

Building Location: **409 Gulf Breeze Parkway Gulf Breeze, FL 32561**

Installation of American Standard 7 1/2 ton air conditioner with 7 1/2 ton evaporator coil

- (1) Model # TTA090D300A- outdoor unit**
- (1) Model# ASM96XTV- evaporator coil**

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications for the above work and completed in a substantial workmanlike manner for the sum: **\$7,120.00**
Seven thousand one hundred twenty dollars and no/100^{00/100}

This proposal is accepted by:

Date: _____
Purchase Order #: _____

This proposal is valid for 90 days.

All Seasons Service Network

Thank you for this opportunity
Mike Sana



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM:  David J. Szymanski, Assistant City Manager

DATE: August 26, 2010

SUBJECT: ANNUAL REQUEST FOR FUNDS BY GULF BREEZE AREA CHAMBER OF COMMERCE

Each year the City receives a letter from the Gulf Breeze Area Chamber of Commerce similar to the one attached which asks the City for reimbursement of costs for TDC related services from Tourist Development Council Funds. The Chamber is requesting a reimbursement of \$11,800. The Tourist Development Fund is budgeted each year for tourism programs within the City of Gulf Breeze.

This years budget includes funding of \$6,000 in anticipation of this annual Chamber request. This budget was developed from historical data of expenses and revenues estimated at about \$35,000 a year. Year to date TDC revenues are \$13,081 and are projected to finish the year at less than \$18,000. This is mainly due to the Deepwater Horizon Oil Spill. We have disbursed \$4,000 to date in 2010. Even though we will not realize our projected revenue numbers this year, there are no other expected expenses other than this annual request from the Chamber of Commerce.

RECOMMENDATION: That the City Council approve the amount of FY2010 TDC funds budgeted to the Gulf Breeze Area Chamber of Commerce in the amount of \$6,000.



GULFBREEZE
AREA CHAMBER OF COMMERCE

May 3, 2010

City of Gulf Breeze
Mr. Edwin A. Eddy, City Manager
1070 Shoreline Dr.
Gulf Breeze, FL 32561

Dear Buz,

On behalf of the Board of Directors and members, I'd like to thank you, the City Council and everyone at the City of Gulf Breeze for your continued support of the Gulf Breeze Area Chamber of Commerce. As we embark on a challenging economic year in 2010, we are proud to be playing an integral role in the continued growth of the Gulf Breeze community and to be "Your Partner in Business." We are committed to supporting our local businesses and encouraging the community to "shop local and buy local" to stimulate our economy right here in Gulf Breeze! Each year we work to improve our services to our business members to fulfill our mission of encouraging economic growth and we actively participate in the welfare and growth of the community at-large. Through the efforts of Chamber members and volunteers, thousands of outside visitors come to Gulf Breeze annually to attend Chamber sponsored community events such as: the "Gulf Breeze Holiday Parade & SantaFest!", "Gulf Breeze Business & Family Expo" and "Pet Fest".

One of our priorities is to continue to represent the Gulf Breeze community to tourists, visitors and new businesses in a welcoming and professional manner. Our location on Highway 98 enables us to be a one-stop visitor center and source of information for many visitors and tourists seeking information regarding lodging, camping, food, special events and recreational services. We are often the first point of contact for visitors to the City of Gulf Breeze, whether it's on the phone, in person or by e-mail. Last month alone we had over 40,000 visitors to our website! In order to accommodate the many requests for tourist and relocation information, the Gulf Breeze Chamber funds and produces an area map, an annual Gulf Breeze Relocation Guide & Membership Directory, and in February 2007, we launched *Gulf Breeze Magazine*. The magazine serves as a visual showcase of the Gulf Breeze area and includes a quarterly area events calendar, tourism, lifestyle & economic development features and information valuable to area visitors.

Since the Gulf Breeze Chamber does play such an integral role in tourism development for the Gulf Breeze Area, we are requesting reimbursement from the Tourist Development Council (TDC) fund set aside for tourism programs for Gulf Breeze. The following details our additional estimated costs for the period from October 1, 2009 through September 30, 2010:

Mailings

Cost per packet \$5.00 x an average of 35 per month = \$175 per month, thus \$2100 per year.

Gulf Breeze Magazine and Annual Relocation Guide & Membership Directory

October 1, 2009- September 30, 2010 - (4 X's a year) Postage only- \$600

Administrative support

Estimating one-fourth of an administrative assistant's time is spent on tourism requests, at an annual salary of \$30,000 translates to \$7,500 per year. One-fourth of the monthly Web site hosting expenses and telephone expenses are estimated at \$1600.

Our total request for reimbursement for the above stated time period is \$11,800. We anticipate a similar request for the period from October 1, 2010 through September 30, 2011.

All of us at the Chamber are very grateful for the City of Gulf Breeze's support and look forward to another year of exciting growth and opportunity. Thank you for your consideration of this request.

Yours in service,



Meg Peltier
President/CEO
Gulf Breeze Area Chamber of Commerce



Don Ruth
Chairman of the Board

Cc: Mayor Beverly Zimmern; Gulf Breeze Chamber Executive Committee



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: Thomas E. Lambert, Assistant Director of Public Services *T.E.L.*

DATE: August 25, 2010

RE: Driftwood Request

With the construction of the Driftwood Subdivision, the developer agreed to replace the existing 2" water service with a 6" main. The developer also agreed to extend the 6" water main past his development to connect to the main on Northcliff Drive and add a fire hydrant. The 6" main addition allows the City to better serve our customers with water pressure and fire suppression, as well as providing a secondary loop in case of mains being damaged on Highway 98.

Staff agreed to ask the City Council to reimburse up to \$5,000 of this additional cost. The total cost of the additional work was over \$8,000 as detailed on the attached letter. Staff has verified the work and believes the cost are reasonable. The original intent was to deduct the cost from impact fees, but the impact fees were collected prior to being able to price the additional work.

RECOMMENDATION: City Council authorize payment of \$5,000 to the developers of the Driftwood Subdivision for water main improvements beyond the minimum requirement for their development.

City of Gulf Breeze
Thomas E. Lambert, P.E.
1070 Shoreline Drive
P.O. Box 640
Gulf Breeze, Fl. 32562

August 3, 2010

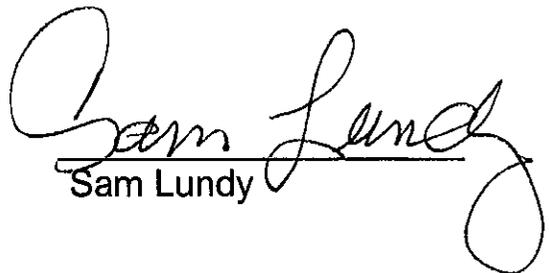
Mr. Lambert,

The following are amounts for the fire hydrant assembly and the pipe, valve and tap associated with the fire hydrant.

• 6" wet tap (1) needed	\$ 2,108.54
• 6" C900 DR 25 PVC Pipe 335 LF @ \$10.17 per LF	\$ 3,406.95
• 6" Valve and box (1) needed	\$ 709.20
• Fire Hydrant Assembly (1) needed	<u>\$ 2,670.02</u>
Total	\$ 8,894.71

Per our original agreement the City agreed to pay up to \$5,000 dollars of the cost of the above process.


Britton Stamps


Sam Lundy



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manger

FROM:  Craig S. Carmichael, Director of Community Services

DATE: August 17, 2010

SUBJECT: Brush Chipper Bid (FEMA ALTERNATE PROJECT #12)

As you are aware, we recently solicited bids for a brush chipper as part of the FEMA Alternate Projects (Alternate Project #12). Staff drafted the specifications and advertised the bid in the Gulf Breeze News on July 29th and August 5th. Bids were opened on August 9th at 2:00 pm.

Only one company responded to the bid request. Vermeer Southeast Sales and Service bid \$35,997.00 for a BC1200XL brush chipper. Delivery time is 10 days after the receipt of order.

RECOMMENDATION: **THAT THE CITY COUNCIL AUTHORIZE STAFF TO ACCEPT VERMEER SOUTHEAST SALES AND SERVICE BID OF \$35,997.00 FOR A BC1200XL BRUSH CHIPPER (ALTERNATE PROJECT #12) AND AUTHORIZE STAFF TO SUBMIT THE EXPENDITURE FOR REIMBURSEMENT UNDER PW 3817.**

That City Council approve award of bid to the low bidder, J. Miller Construction, Inc., of Pensacola, in the amount of \$13,240.

C. SUBJECT: DISCUSSION AND ACTION REGARDING STOCK PILE OF OLD ELECTRONIC EQUIPMENT

Reference: City Clerk memo dated June 9, 2010

RECOMMENDATION:

That the City Council direct staff to dispose of the old electronic equipment in the most efficient and least expensive method.

D. SUBJECT: DISCUSSION AND ACTION REGARDING FEMA PROJECT #12 PURCHASE OF BRUSH/WOOD CHIPPER

Reference: City Manager memo dated June 11, 2010

RECOMMENDATION:

That the City Council authorize staff to solicit bids for a brush/wood chipper that is capable of processing 12 inch limbs (Alternate Project #12) and authorize staff to submit the expenditure for reimbursement under PW 3817.

E. SUBJECT: DISCUSSION AND ACTION REGARDING RESOLUTION OPPOSING INTERBASIN TRANSFER OF WATER AND ESTABLISHMENT OF CENTRAL WATER REGULATORY COMMISSION

(COVERED UNDER RESOLUTION SECTION ABOVE.)

F. SUBJECT: DISCUSSION AND ACTION REGARDING ENGAGEMENT OF TETRA TECH AS CONSULTING ENGINEER FOR FISHING BRIDGE DECONSTRUCTION

Reference: Finance Director memo dated June 11, 2010

RECOMMENDATION:

That the City Council authorize the City Manager to execute the work order

INVITATION FOR BID

Until 2:00 p.m. CDST, Monday, August 9, 2010, the City of Gulf Breeze, Florida is soliciting sealed bids to be received at Gulf Breeze City Hall, 1070 Shoreline Drive, Gulf Breeze, Florida 32561, for the following equipment:

ITEM DESCRIPTION

1) BRUSH CHIPPER

A mandatory bid packet is available at Gulf Breeze City Hall, 1070 Shoreline Drive, Gulf Breeze, Florida 32561. All bids must be on the supplied bid form and delivered by hand, mail, or parcel express to the City of Gulf Breeze, Attention: City Clerk, 1070 Shoreline Drive, Gulf Breeze, Florida 32561, and must be received by 2:00 P.M. CDST, August 9, 2010. Only proposals received by the aforesaid time and date will be considered. All proposals shall be enclosed in a sealed envelope and labeled, "Brush Chipper."

The bids will be publicly opened and read at 2:00 p.m. CDST, August 9, 2010 at Gulf Breeze City Hall, 1070 Shoreline Drive, Gulf Breeze, Florida 32561.

Questions concerning this bid should be directed to:

Craig S. Carmichael
Director of Community Services
1070 Shoreline Drive
Gulf Breeze, Florida 32561
Phone (850) 934-5109
Fax (850) 934-5114

EVALUATION OF PROPOSALS: In evaluating proposals, the city will consider all information that the City deems relevant for awarding the contract including, without limiting the generality of the foregoing: price, ability to perform, experience and past performance. With regards to any bids or proposals submitted in response hereto, the City reserves the right to waive any errors, omission, irregularities and deviations from specification if the City determines that such action is in the best interest of the City and/or public health, safety and/or welfare. Furthermore, the City may waive any requirement or provision hereof and reserves the right to modify the requirements referenced herein, to reject any and all bids or proposals, to modify (with the approval of the bidding or proposing party) any bid or proposal, to negotiate with any bidding or proposing party regarding any price, term and/or condition, including increasing or decreasing a proposed price and/or the scope of the project. The Request for Proposal is utilized merely as a vehicle to facilitate the evaluation of prospective contractors. This Request for Proposals shall not grant and shall not be construed in any manner to grant any rights, benefits or expectations of any manner whatsoever to any person interested in or contemplating submitting a bid or proposal in response hereto. The final terms and conditions of the project or contract contemplated herein may be negotiated between the City and any responsive bidder and the City shall not be required to accept any particular bid or proposal or negotiation with any particular responsive bidder notwithstanding perceived favorable provisions of price, time of performance, experience, quality of service, etc., contained in a responsive bid of proposal. The City reserves the right to negotiate a proposal in the best interest of the City which may include adding or deleting terms and conditions from

those specified herein and/or from those bid upon by a responsive bidder or contained in responsive bidder's bid or proposal.

BID FORM

To: City of Gulf Breeze, Florida

Date: 8, 9, 2010

In compliance with your Advertisement for Bid, Equipment Purchase Agreement, Equipment Bid Specifications and subject to all the conditions thereof, the undersigned, hereby proposes to sell the following equipment to the City of Gulf Breeze:

ITEM DESCRIPTION BRUSH CHIPPER

BID AMOUNT: For the purchase of the aforementioned equipment, for the sum of :

Item 1 BRUSH CHIPPER

\$ 35,997 Dollars and 30 Cents.

Delivery Time in Days: 10 days

CERTIFICATIONS: The undersigned certifies that he/she is authorized to execute on behalf of the Bidder as legally named, that this proposal is submitted in good faith without fraud of collusion with any other bidder, that the data indicated below is true and complete and the Bid is made in good faith and in full accord with State Law.

Notice of acceptance may be sent to the undersigned at the address set forth:

Legal Name of Company Vermeer Southeast Sales & Service

Mailing Address 6691 Mobile Hwy Pensacola FL 32526

Phone Number 850-944-8110

Fax Number 850-944-8166

Legal Name of Bidder Vermeer Southeast Sales & Service

By (Legal Signature) David Whitley

Name Typed or Printed David Whitley

Title Territory Manager

Date 8-9-2010

MUST BE COMPLETED FOR BID TO BE VALID

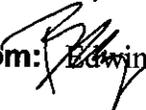


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 8/25/2010

Subject: Housekeeping Services

Our long time housekeeping services contractor, Dustbuster, is no longer in business. As directed by the City Council, we advertised for bids to provide this service for cleaning of City Hall, the Recreation Center, our Public Works Building and the Police Station.

Bids are due on Thursday, August 26, 2010 at 2:00 p.m. We will evaluate proposals received and prepare a recommendation for your consideration at the September 1, 2010, Executive Session.



City of Gulf Breeze

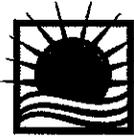
MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM:  David J. Szymanski, Assistant City Manager
DATE: August 25, 2010
SUBJECT: Team Santa Rosa Membership

The City of Gulf Breeze has been a member of Team Santa Rosa for over a decade. The City recognizes that economic growth in Santa Rosa County equates to improved quality of life, better opportunity for our citizens, and increased property values. Team Santa Rosa is striving to work with prospective employers to choose Santa Rosa County as well as existing businesses to encourage growth. Team Santa Rosa is a partnership between the County, the local governments, state and federal agencies, and private industry.

An annual membership invoice has been submitted by Team Santa Rosa for \$5,000. It would be appropriate for the City to pay this invoice. The FY2010 CRA budget has money set aside for this membership. It is appropriate that this membership be paid from the CRA, as economic development is why the CRA was established in 1989. The attached letter from Team Santa Rosa asks the City to consider adding an additional \$2,000 to its FY2011 budget for a membership total of \$7,000. The FY2011 budget reflects only the \$5,000 amount. Staff recommends leaving the FY2011 budget at the \$5,000 amount and if Team Santa Rosa's contribution to economic development in the City increases next year, then the Council consider the extra \$2,000 in late September 2011.

RECOMMENDATION: That the City Council meet on Monday, September 06, 2010 as the Board of Directors of the Community Redevelopment Agency and that the CRA Board authorize payment to Team Santa Rosa of \$5,000 for 2010 membership dues.



TEAM Santa Rosa
FLORIDA
ECONOMIC DEVELOPMENT COUNCIL, INC

July 22, 2010

Mayor Beverly Zimmern
City of Gulf Breeze
P.O. Box 640
Gulf Breeze, FL 32562

Dear Beverly,

With your generous financial contributions in the past, The City of Gulf Breeze has greatly assisted in following TEAM Santa Rosa EDC's Mission Statement, "to increase the economic wealth of the county, through the growth of a balanced and sustainable economy."

By striving to strengthen the economy during pressed economical times, I am requesting you to please build more investment dollars into your budget for next year, in order to continue this momentum of growth and wealth.

The most important time to market is when times are tough. TEAM represents the "team" support from local city leaders and organizations such as The City of Gulf Breeze. You share a vital role, as a TEAM investor, in the future of Santa Rosa County and we simply can not do it without you.

As always, your financial support and ex-officio position on the Board of Directors is sincerely appreciated.

Attached is an invoice in the amount of \$5,000.00. Please consider adding an additional \$2,000.00 in your budget for next year.

Sincerely,

A handwritten signature in black ink, appearing to be "Cindy W. Anderson", written in a cursive style.

Cindy W. Anderson, P.E.
Executive Director

attch: 2010 Membership/Investor Invoice
cc: Edwin A. Eddy
Dave Szymanski

6491 Caroline Street
Milton, FL 32570
850.623.0174 phone 850.623.3275 fax
Teamsantarosa.com



TEAM Santa Rosa
FLORIDA
ECONOMIC DEVELOPMENT COUNCIL, INC

6491 Caroline Street
Milton, FL 32570-4592

Invoice

Date	Invoice #
7/22/2010	20011-1551

Bill To
Beverly Zimmern, Mayor City of Gulf Breeze P. O. Box 640 Gulf Breeze, FL 32562-0640

Due Date
8/23/2010

Description	Amount
TEAM Santa Rosa Membership 2010	5,000.00
Total	\$5,000.00

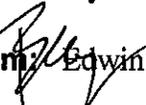


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 8/26/2010

**Subject: Contract with Bay Design, Architectural and Engineering Services,
Expansion and Renovation of the Recreation Center**

The City's Alternate Project List, which was approved by FEMA, after a lengthy process, includes \$4,298,082 for expansion and renovation of the Recreation Center. The list also includes \$908,309 for architect fees.

We recently completed the first phase of the process mandated by the Consultants Competitive Negotiations Act (CCNA) relative to the selection of an architect. We received proposals, ranked them and heard presentations by the top three firms. Bay Design was ranked first of the three and the Council directed staff to enter into contract negotiations with Bay Design.

This part of the process has two parts. The first is arriving at a fee acceptable to both sides and the second is the contract itself.

Attached is a proposal on fees from Bay Design. In summary, this proposal calls for base design fees of 7% of a \$4,100,000 construction budget or \$287,000. From the generally accepted fee analysis which is also attached, a fee of 7% would be assigned to a project of "average complexity". Because a large portion of the new construction is a gymnasium, staff agrees with this categorization. A higher fee could have been justified due to the renovation.

We reviewed the costs for the other services such as "soils testing" at \$3,500 and "Civil Engineering" at \$17,500. These costs are more than reasonable.

The two additional services which are "nice to have" items are "voice-data-security" design for a cost of \$22,500 and LEED consultation for a cost of \$59,500. LEED, or Leadership in Energy and Environmental Design, is a process involving the design as energy and environmentally efficient and a process of seeking a certification or award for a LEED building. My inclination is to direct Bay Design to design the building as if it was to be Leed certified but not pay the extra fees to secure the certification. This would save \$29,500 from the LEED consultation fee amount.

The "voice-data-security" design is one that should be utilized with the systems designed included as bid alternates. For example, the design may include an exterior camera system. This could be included as a bid alternate only installed if funds are available.

The fee structure would look like this:

Base fees	\$287,000
Soils testing	\$ 3,500
Surveys	\$ 4,950
Civil Engeering	\$ 17,500
Voice Data	\$ 22,500
LEED design	\$ 30,000
Reimbursable items	\$ 1,000
Total:	<u>\$366,450.00</u>

As for the contract, the City Attorney has utilized previously a standard contract using an American Institute of Architect boilerplate contract as a starting point. Subject to sign off by the City Attorney, we propose to use the same contract for this project.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE CITY'S STANDARD CONTRACT FOR ARCHITECTURAL SERVICES WITH BAY DESIGN FOR DESIGN OF THE EXPANSION AND RENOVATION OF THE RECREATION CENTER FOR A BASE FEE OF \$287,000 PLUS ADDED SERVICES AS DESCRIBED FOR A TOTAL COST OF \$366,450.

August 13, 2010

Mr. Edwin Eddy – City Manager
City of Gulf Breeze, Florida
1070 Shoreline Drive
Gulf Breeze, Florida 32561



**Re: Gulf Breeze Recreation Center Renovation/Addition
Fee Proposal**

Dear Mr. Eddy:

At your request, we offer the following fee proposal for the scope of work as described below. Services include architectural, civil, structural, HVAC/plumbing and electrical design under "Basic Services" (as defined under Florida Department of Management Services Fee Guide).

Basic Services:

Based on \$4,100,000 construction cost (deducting sitework cost) assuming cost breakdown of \$3.3 million for new construction and \$700,000 for renovation of existing building – blended rate of 7.0% **Fee: \$287,000**

Additional Services and Expenses: (see DMS "Fee Guidelines")

- Programming – included in Basic Services
- Soils Testing – at actual cost (estimate around \$3,500)
- Surveys - \$4,950 per attached proposal from Pittman-Glaze
- Measured Drawings/Existing building analysis – included in Basic Services
- Civil Engineering/Permitting - \$17,500 per attached proposal from Rebol-Battle
- Site Lighting Design – included in Basic Services
- Voice/Data/Security - \$22,500 per proposal from Premier Engineering (scope as discussed with Ron Pulley)
- LEED consultation (if authorized – need to know before starting final bid documents) - \$59,500 (includes energy modeling/lighting analysis and fundamental building commissioning)
- Threshold Inspections – assuming based on conversations will not be required
- Renderings/Modeling – included in Basic Services
- Reimbursible Expenses (printing, etc. – should be minimal due to electronic distribution of bid documents) at actual cost – estimate less than \$1,000

WALTER J. SMITH
ARCHITECT AR9726

STEVE JERNIGAN
ARCHITECT AR9953
Florida Certificate of Authorization AAC 3597

GEORGE D. WILLIAMS
ARCHITECT AR9434



Page 2

We look forward to starting this work to meet your proposed schedule. Mr. Dannheisser has a draft contract, so we are ready to begin upon council approval. We would like to look at a mid to late September date to start the community input meetings.

Please call if you have any questions.

Sincerely,



Steve Jernigan, AIA, LEED AP
Manager/Member

Enclosures: Proposals for Additional Services (Civil, Voice/Data/Security, Surveying
Florida Department of management Services Fee Guidelines

WALTER J. SMITH
ARCHITECT AR9726

STEVE JERNIGAN
ARCHITECT AR9953
Florida Certificate of Authorization AAC 3597

GEORGE D. WILLIAMS
ARCHITECT AR9434

Design Professional Fee Guidelines For "Basic" Architectural and Engineering Services

State of Florida
Department of Management Services



Version Posted: July 2006

The competitive negotiation of A/E fees represents some of the most important proactive dollars expended on a project. These funds are an investment that affects both the quality and successful completion of a project. It is for this reason that the schedules used as a guideline for determining fees by the Department have been updated to reflect the current market conditions. The original fee guidelines were generated in 1969 when the Engineering News Record (ENR) Construction Cost Index was 1,269. The published 2005 ENR yearly average Construction Cost Index was 7,446 which represents a 587% rise in inflation and, subsequently, a significant shortfall in the fee guideline calculation. As a result the formulas used in the fee guidelines have been updated in order to be marketplace relevant and will be reviewed on a three year basis.

DEFINITIONS:

Basic Services: The fee guides shown on the following page labeled "Fee Calculator" are for "basic" architectural and standard engineering services including full service phases for design, bidding and construction. The fee is only to be used as a guide, with the actual fees justified by the architect or engineer via a detailed proposal in accordance with the format established by the Division of Real Estate Development and Management.

Additional Services: Additional services are not included within the "basic" fee guides. Additional services may include any special consultants required by the project and are typically those furnished beyond what is shown in the Form of Agreement Between Owner and Architect-Engineer used by the Division of Real Estate Development and Management. Additional services, including but not limited to those itemized on the next page labeled "Fee Calculator" shall have additional fees/expenses negotiated based on the project specific scope of services.

Formulas: ("Fee Calculator" formulas are provided for informational purposes.)

"A" Curve - $0.187547 - (0.01836 * \text{LOG}(\text{Construction Cost}/5.87))$

"B" Curve - $0.164146 - (0.016303 * \text{LOG}(\text{Construction Cost}/5.87))$

"C" Curve - $0.142432 - (0.010594 * \text{LOG}(\text{Construction Cost}/5.87))$

"D" Curve - $0.141419 - (0.01236 * \text{LOG}(\text{Construction Cost}/5.87))$

"E" Curve - $0.118011 - (0.009279 * \text{LOG}(\text{Construction Cost}/5.87))$

"F" Curve - $0.09521 - (0.006301 * \text{LOG}(\text{Construction Cost}/5.87))$

"G" Curve - $(\text{EXP}(-0.460517 * \text{LOG}(\text{Construction Cost}/5.87))) + (0.0075 * \text{LOG}((\text{Construction Cost}/5.87)/100000))$

Proceed to Fee Guide Calculator

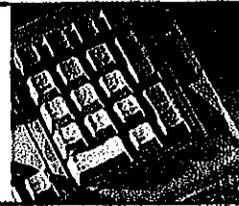
Proceed



Fee Guide Calculator

For Architectural and Engineering Services

State of Florida, Department of Management Services



Version Posted: July 2008

Project Name:	COMPLEXITY GROUP - PERCENTAGE						
CONSTRUCTION COST FOR BUILDING (Sitework Not Included)	A	B	C	D	E	F	G
\$ 4,100,000	8.02%	7.47%	8.05%	6.92%	6.38%	5.84%	7.41%
CALCULATED FEE	\$329,019	\$306,319	\$330,128	\$283,660	\$261,511	\$239,383	\$303,900

Instructions: Fill in probable construction cost at left and push enter key.

GROUP DEFINITIONS:

"A" - CONSIDERABLY MORE THAN AVERAGE COMPLEXITY: Complex Laboratories, Medical Hospitals, Emergency Management Centers

"B" - MORE THAN AVERAGE COMPLEXITY: Average Laboratories, Mental Hospitals, Simple Medical Hospitals, Clinics, Court Houses, Theatres, Complex University Buildings, Special Purpose Classrooms, Laboratory Classrooms, Libraries, Auditoriums, Museums, Air Terminals, Food Service Facilities, Specialized Detention Areas, Detention-Treatment Areas, Residences

"C" - REPAIRS AND RENOVATIONS: Miscellaneous Repairs and Renovations, Alterations to Office Space or Dormitory Space, Fire Code Corrective Work

"D" - AVERAGE COMPLEXITY: General Office Space, General Teaching Space, Gymnasiums, General Detention Living Facilities, Factory Buildings

"E" - LESS THAN AVERAGE COMPLEXITY: Apartment Buildings, Dormitory Buildings, Service Garages, Stadiums, Repetitive Design Facilities, Office Buildings With Undefined Interior Space (open for later partitioning), Specialized Parking Structures

"F" - CONSIDERABLY LESS THAN AVERAGE COMPLEXITY: Warehouses, Parking Garages, Storage Facilities

"G" - BUILDING ENGINEERING SERVICES: Mechanical, Electrical and Structural not exceeding \$1,000,000 in construction (Not including Site Civil)

ADDITIONAL SERVICES & EXPENSES:

The following services are considered Additional to Basic Services and are not included within the basic fee represented by the fee guides:

- | | |
|--|---|
| -Feasibility Studies/Analysis | -LEED Consultation |
| -Facility Programming | -Graphic and Signage Design |
| -Master Planning | -Special Code Reviews including ACHA |
| -Soils Investigations/Reports | -Detailed Cost Estimates |
| -Surveys -Topographic/Boundary
Vegetation/Improvements/Utilities | -Documents Prepared For: |
| -Measured Drawings of Existing Facilities | -Alternate Bids Exceeding Contract Scope |
| -Existing Facilities Analysis | -Excessive Change Orders |
| -Toxic Substance Mitigation Surveys and Consultation | -Multiple Construction Contracts |
| -Site Environmental Assessments | -Record Documents/As Builts |
| -Site DRI, PUD, Site Plan Review and/or Zoning Modifications | -Prolonged Construction Contract Administration Services |
| -Traffic Analysis and Traffic Signal Warrant Studies | -Structural Threshold Inspections |
| -Civil Engineering Design including Paving/Grading/Utilities
/Drainage/Stormwater Management/Environmental & All Site
Permitting | -Project Representation During
Construction Beyond Bi-Monthly Administration |
| -Existing Site Utility Infrastructure Improvements | -Additional Construction Contract
Administration Services for Multiple Contracts |
| -Site Lighting Design | -Building Commissioning and Training Services |
| -Landscape Architectural & Irrigation Design | -Post Occupancy Inspections/ Evaluations |
| -Specialty Consultants
Voice/Data Communications; Electronic/Audio Visual;
Food Service Equipment; Hazardous Material;
Hospital/Laboratory; Interior Design; Indoor Air Quality;
Quality Control; Theater/Acoustical; Security | -Renderings/ Models |
| | - Substantive Changes to Scope, Size or Complexity |
| | -Owner Requested Changes to Approved Documents |
| | -Reimbursable Expenses* |
| | Including, but not limited to, reproduction/ printing costs,
travel expenses and special mail service expenses |
| -Life Cycle Cost (ROI) and/or Federal DOE Energy Analysis | |

* As defined in the Division of Real Estate Development and Management Form of Agreement Between Owner and Architect - Engineer.

PITTMAN, GLAZE AND ASSOCIATES. INC.



Providing Professional Surveying Services Since 1976
Licensed in Florida and Alabama

August 13, 2010

Steve Jernigan
Bay Design Associates, Architects
720 Bayfront Parkway, Suite 200
Pensacola, FL 32502

Ref: Gulf Breeze - Shoreline Park North

Dear Mr. Jernigan:

In response to your request for an estimate to supply surveying services for the referenced project, we submit the following:

Scope of Work

Topo/Tree/Locations Survey of approximately 8 acres.

<u>Crew Time</u>	<u>Hours</u>	<u>Cost</u>
1. Horizontal control (approx. R/W)	3.0 hrs.	
2. Vertical control (NAVD 88)	3.0 hrs.	
3. Locate improvements	10.0 hrs.	
4. Locate trees	2.0 hrs.	
5. Topo Shots (50' grid)	<u>14.0 hrs.</u>	
Total Crew Time	32.0 hrs.	\$3,840.00
<u>Office Time</u>		
1. Drafting/research/calculations	12.0 hrs.	\$660.00
2. Professional Land Surveyor/supervision	5.0 hrs.	<u>\$450.00</u>
Grand Total		\$4,950.00

We appreciate this opportunity to present this proposal to you and we would look forward to working with you on the project. If you have any questions, please don't hesitate to call me.

Thank you,

David D. Glaze, P. S. M.

DDG/bo

To accept proposal and execute notice to proceed please sign, date, and return. _____
Signature and Date

***Surveyor not responsible for acquiring underground utility location, but will locate all utilities flagged by clients' representatives**

TERMS: Net tenth of month following purchase, unless specified otherwise. All accounts 30 days past due will be subjected to a monthly service charge of one and one half percent, with a minimum of \$0.50 until paid. This represents an annual percentage interest rate of eighteen percent.

+700 North Ninth Avenue, Pensacola, FL 32501 + ph (850) 434-6666 + fx (850) 434-6661 +
+ www.pittmanglaze.com + email: pgsurvey@bellsouth.net +



REBOL-BATTLE & ASSOCIATES

Civil and Environmental Engineers

August 13, 2010

Mr. Steve Jernigan
Bay Design Associates, P.L.
720 Bayfront Parkway, Suite 200
Pensacola, Florida 32502

RE: Professional Civil Engineering Services Proposal
Gulf Breeze Recreation Center - Expansion
RBA Project No. 2010.071

Dear Steve:

Rebol-Battle & Associates (RBA) thanks you for the opportunity to submit this proposal to provide professional civil engineering and permitting services for the above referenced project. Our services will include obtaining all civil site permits and providing complete site design and specifications. The following proposed fees are based upon our understanding of the anticipated scope of work:

Task 1 - Design Services.....	\$12,500.00
Task 2 - Permitting Services.....	<u>\$5,000.00 *</u>
Total Base Fee:	\$17,500.00

Task 3 - LEED Services (optional)..... \$2,500.00

** Does Not Includes NFWMD stormwater permit fees of \$310, FDEP sewer permit fee of \$500, and FDEP water permit fee of \$850.*

If this proposal is acceptable, please sign one copy and return it to us for our files. As we know the importance of this project, we will begin work immediately upon receiving your approval.

Sincerely,

REBOL-BATTLE & ASSOCIATES, LLC

Paul A. Battle, PE

Proposal Accepted by:

Mr. Steve Jernigan

Date



August 12, 2010

Mr. Steve Jernigan
Bay Design Associates Architects
720 Bayfront Parkway, Suite 200
Pensacola, FL 32502

**Subject: Fee Proposal for Engineering Design
Gulf Breeze Recreation Center - Communications**

Dear Steve,

We are pleased to propose a fee for our professional engineering services in preparing detailed design documents for the referenced project for the following scope of work.

1. Structured cabling system to support voice, data, wireless data, and IP security camera systems along with interfaces to Multi-purpose Room and Gym Audio/Visual (AV) systems and the public address system.
2. A complete IP security camera system with network video recorder providing full coverage of interior spaces and the building perimeter. A separate fee is provided for design services for remote cameras communicating with the main system via wireless communications at the skate park, baseball concessions, softball concessions and football concessions. Provision of security cameras at the Shoreline South boat ramp is considered cost prohibitive due to distance and line of sight issues.
3. A complete Public Address system with internal and external coverage of the Recreation Center zoned as directed by the Owner.
4. AV systems in each of the four multi-purpose rooms to include sound system, fixed projector with motorized projection screen, wireless microphones, and presenter interface.
5. AV system in the two Gyms to include projection screen and sound system. The Owner will provide mobile projector on rolling cart.
6. Complete conduit and rough-in design for all systems listed above.
7. Building security systems (motion detectors and door security) are not included in this scope of work.
8. Data equipment including Ethernet switching and routing equipment, wireless access points and phone system headend equipment is Owner Furnished and Installed.

Our fee for all work other than the remote security cameras is \$22,500. The additional fee for the remote security cameras at the four indicated locations is \$4,000. Thank you for the opportunity to provide our services for this project.

Best Regards,

PREMIER ENGINEERING GROUP, LLC
Gregory A. Cook, RCDD
Member, LLC

410 W. Nine Mile Road, Suite A • Pensacola, Florida 32534 • (850)469-0405 Fax (850)432-0905

Edwin Eddy

From: Steve Jernigan [Steve@baydesign.com]

Sent: Monday, August 23, 2010 10:52 AM

To: Edwin Eddy

Subject: RE: Fee Proposal

Sure – the Escambia County Central Office Complex total fee was 9.1% of construction cost after including the same costs (LEED consulting, civil, etc) – a little lower since it was a \$11.8 million project – fee percentages go down as costs go up.

Escambia just signed a contract with another firm that the total fee for a \$3 million project was \$329,000 (11%).

The A/V and security cost is pretty high due to some extras Ron wants added as alternate bid items – including cameras on ball fields, skate park and boat ramp area.

I saw Steve Bellflower this weekend at the state architects conference – he said tell you hi.

Steve Jernigan, AIA, LEED AP

Bay Design Associates Architects, PL

720 Bayfront Parkway, Suite 200

Pensacola, FL 32502

p: 850.432.0706 ext. 102

f: 850.433.0508

email: steve@baydesign.com

From: Edwin Eddy [mailto:eaeddy@ci.gulf-breeze.fl.us]

Sent: Monday, August 23, 2010 9:00 AM

To: Steve Jernigan

Subject: Fee Proposal

I need to summarize the fee proposal in a memo to the Council this week. Your fee is \$287,000, a blended rate of 7%.
There will be additional services for: Soils- \$3500, Surveying -\$4950, Civil -\$17500, Security \$22500, LEED- \$59500, Misc Reimbursable- \$1000

All this comes to a not to exceed number of \$395,000 if we go with LEED. This is 9.6% of the combined construction cost.

Can you all provide some reference points for other jobs? PCT of total const. for basic services and Additional Services?

Thanks, Buz

PLEASE NOTE: Florida has very broad public records law. All e-mail communication with the City of Gulf Breeze may be subject to public disclosure.

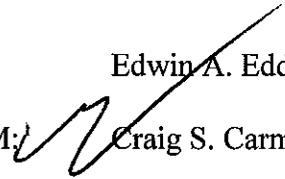
8/26/2010



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manger

FROM:  Craig S. Carmichael, Director of Community Services

DATE: August 5, 2010

SUBJECT: Flood Plan Management Status Report

As you are aware, the City of Gulf Breeze participates in the National Flood Insurance Program. As part of the program we are required to undergo a yearly recertification process. Part of that process requires that we provide an annual status report. This memorandum is for that purpose.

Section 1. Background

The City of Gulf Breeze first adopted flood hazard reduction regulations in 1977. The regulations were overhauled extensively in 1995 and since that time the City has continually reviewed the regulations and adjusted them accordingly to comply with State and Federal Regulations.

Section 2. Community Services

- a. Continue to follow flood management program.
- b. Continue to conduct flood awareness through public outreach, repetitive loss statements and etc.
- c. Continue to monitor State and Federal flood management requirements and modify the City's flood hazard reduction regulations as necessary.
- d. Continue to provide map information service.
- e. Provide site specific information and assistance to inquirers, including map information, flood protection advice, and information on selecting and dealing with contractors.

- f. Continue to work with Santa Rosa County's Building Inspection Department concerning elevation certificates and plans review.
- g. Enforce existing regulations related to development in the floodplain.

Section 3. Streets and Drainage

- a. Continue to monitor for any illicit discharge and maintain all inlets on a monthly or as needed basis.
- b. Continue to provide map of all city maintained inlets and private owned inlets.
- c. Continue to provide the Director of Community Services completed service orders for all maintenance.

Section 4. Public Services

- a. Currently undertaking the repair and maintenance of a FDOT direct discharge into Pensacola Bay. The project includes a small treatment area to decrease the debris discharged to the Bay.
- b. Planning the replacement of a discharge pipe on Williamsburg Drive that is compromised and allowing sediment surrounding the pipe to be washed into a bayou. The repair will stop settlement on adjacent properties and improve water quality in the bayou.

Section 5. Administration

- a. Continue to monitor State and Federal flood management requirements and modify the City's flood hazard reduction regulations as necessary.

RECOMMENDATION: THAT THE CITY COUNCIL ACCEPT THIS ANNUAL STATUS REPORT ON THE CITY'S FLOOD PLAN MANAGEMENT.



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM: David J. Szymanski, Assistant City Manager
DATE: August 25, 2010
SUBJECT: Ordinance 07-07

The State of Florida ceases to be under a state of emergency from the Deepwater Horizon oil spill on August 28, 2010. Staff has prepared a memo for each City Council meeting addressing the following:

- 1) Deepwater Horizon Oil Spill expenditures to date.
- 2) Ask for re-authorization for the Mayor and City Manager to make necessary expenditure.

A summary of out of pocket expenditures are as follows:

		<u>Submitted for reimbursement</u>	<u>Reimbursed</u>
June 2010	\$146,724	\$146,724	\$ 19, 628
July 2010	\$126,101	\$ 84,408	
August (to date)	<u>\$ 60,071</u>		
	\$332,896		

The only expenses that have accrued since the Council memo of August 6, 2010 were \$ 9,007.94 for payroll (Clark) and boat repair.

By the expiration of executive order 10-132, the City no longer needs to operate under a declared state of emergency and or comply with our Ordinance 07-07, Section 1, item #7 (Suspension of normal purchasing procedures), C. The City can now return to normal purchasing procedures.

RECOMMENDATIONS: That the City Council approve expenditures to date.

Sum of Amount		EM				
Check Month	Vendor Name	197	915 (blank)	Obama	632	
5	Action Environmental	19,000.00				
	A-PLUS MARINE SUPPLY	165.74				
	ECOLOGICAL CONSULTING SERVICES, INC	53,879.59				
	EMERALD COAST MARINE	8,099.00				
	GULF BREEZE MARINE SERVICE	49.45				
	MIDWAY FIRE DISTRICT	346.00				
	MISCELLANEOUS GB VENDOR	31.00				
	NATIONAL STANDARD PARTS, INC	11.51				
	Payroll #11	812.76				
	Petty Cash	174.25				
	RANDELL, JASON	7,000.00				
	RAUANHEIMO, RUSSELL	31.00				
5 Total		89,600.30				89,600.30
6	ACE HARDWARE OF PENSACOLA BEACH	416.66				
	ATI	51.83				
	BAPTIST BUSINESS HEALTH SOLUTIONS	64.00				
	COMM. ENGR. SERVICES, INC.	3,840.00				
	D & D WELDING, INC.	210.00				
	DANNHEISSER, MATT	3,229.25				
	DELL MARKETING LP	363.98				
	DRUG FREE WORKPLACE, INC.	260.00				
	ECOLOGICAL CONSULTING SERVICES, INC	5,000.00				30,000.00
	GRAINGER	90.36				
	GULF BREEZE MARINE SERVICE	821.38				
	LANDRUM STAFFING SERVICES	864.87				
	LOFTIS MARINE DIVISION, INC.					55,366.42
	MEREDITH & SONS LUMBER CO.					33,694.07
	OFFICE DEPOT, INC.	15.52				
	PANHANDLE SUPPLY INC.	3,896.56				
	Payroll #12 & #13	7,909.27				
	SAM'S CLUB	39.80				
	SUNBELT EQUIPMENT RENTALS INC	590.45				
6 Total		27,663.93				119,060.49
7	ACE HARDWARE OF PENSACOLA BEACH	332.73				
	ATI	20.56				
	BOSSO'S UNIFORM COMPANY, INC.		54.75			
	CDW GOVERNMENT, INC.		361.56			
	CLARK, BILL		2,000.00			
	DANNHEISSER, MATT	272.00				
	DIESEL REBUILD	713.50				
	ECOLOGICAL CONSULTING SERVICES, INC	7,206.66				
	EVANS & COMPANY INC	131.20	424.21			
	GULF BREEZE MARINE SERVICE	410.80	683.14			
	GULF BREEZE TIRE CENTER	26.20				
	LANDRUM STAFFING SERVICES	1,212.18	129.39			
	LOFTIS MARINE DIVISION, INC.					77,143.16
	MEREDITH & SONS LUMBER CO.					7,264.88
	NATIONAL STANDARD PARTS, INC	14.69				
	NAVARRE METAL FABRICATION, LLC		60.00			
	NEXTEL PARTNERS		102.12			
	OFFICE DEPOT, INC.	24.00				
	Payroll #14 Obama visit			11,920.10		
	PETTY CASH-MR		192.84			
	RK ALLEN OIL COMAPNY, INC		800.28			
	SANTA ROSA YACHT CLUB OWNER'S ASSOC			2,500.00		
	SPEEDY STAMP & ENGRAVING CO.		19.95			
	SUNBELT EQUIPMENT RENTALS INC		1,479.03			
	UNITED CELLULAR 1 INC		75.98			
	VANNOY'S TIRES, INC		305.00			
	Payroll #15 & #16		10,220.39			
7 Total		10,364.52	16,908.64	2,500.00	11,920.10	84,408.04
8	ACE HARDWARE OF PENSACOLA BEACH		104.49			
	BAPTIST BUSINESS HEALTH SOLUTIONS		420.00			
	CEREX ADVANCED FABRICS		1,900.00			
	DANNHEISSER, MATT		217.75			
	ECOLOGICAL CONSULTING SERVICES, INC		10,000.00			
	LOFTIS MARINE DIVISION, INC.					24,827.40
	Payroll #17 & #18		13,593.53			
	MIKES MOBILE BOAT REPAIR		7,007.94			
	BILL CLARK		2,000.00			
8 Total			35,243.71			24,827.40
						60,071.11
Total		127,628.75	52,152.35	2,500.00	11,920.10	228,295.93
Submitted		117,264.23		n/a		203,468.53
Reimbursed to date		109,354.96		6,000.00		0
Outstanding		18,273.79	52,152.35	(3,500.00)	11,920.10	228,295.93

Memo

To: Edwin Eddy
From: Steve Milford
Date: August 26, 2010
Re: Work Order Amendment for Tetra Tech due to ReBid process



As a result of the determination to rebid the deconstruction of the Gulf Breeze Fishing Bridge, an amendment to the work order for Tetra Tech is necessary to reflect the additional work.

The rebid process is currently underway with bids expected to be opened on September 3rd, 2010.

The proposed work order reflecting additional fees not to exceed \$8,800 is attached, and subject to reimbursement under FEMA PW 2139 which covers this deconstruction project.

Recommendation:

That the City Council approve the amended scope of work for Tetra Tech to include managing the rebid process for the deconstruction of the Gulf Breeze Fishing Bridge and approve the proposed work order reflecting costs not to exceed \$8,800.



**WORK ORDER NO. 3
AS ATTACHMENT A UNDER
TETRA TECH PROFESSIONAL SERVICES AGREEMENT NO. WOC276-05-10 FOR
ENGINEERING SERVICES DATED MAY 4, 2010**

CONSULTANT

CLIENT

Name	<u>Tetra Tech, Inc.</u>	<u>City of Gulf Breeze</u>
Street Address	<u>12815 Emerald Coast Parkway, Suite 110</u>	<u>1070 Shoreline Drive</u>
City, State, Zip	<u>Destin, Florida 32550</u>	<u>Gulf Breeze, Florida 32562</u>
Contact Person	<u>Michael B. Bomar, P.E.</u>	<u>Steve Milford</u>
Telephone	<u>850.837.9278</u>	<u>850.934.4030</u>
Fax	<u>850.837.7269</u>	
E-Mail	<u>michael.bomar@tetrattech.com</u>	<u>smilford@ci.gulf-breeze.fl.us</u>

Date Work Order Prepared: August 10, 2010

Project Identification: Name: Fishing Bridge Demolition Rebidding Services

Tt Project No: TBD **Location:** Gulf Breeze, Florida

SCOPE OF WORK

Consultant's shall provide services related to preparing Contract Documents for the purpose of rebidding the project; assisting the Client solicit, receive, and review bids; and clarify and interpret Contractor's questions as a result of rebidding this project. The proposed scope of work will be based on the demolition of the Gulf Breeze Fishing Bridge.

In general, the proposed scope of work for this Work Order No. 3 is based on:

- 30-day bidding period
- All work shall coincide under one contract
- Preparing Contract Documents for competitive rebidding purposes
- Bidding Assistance and issuing Addenda
- Preparing for and attending Bid Opening Meeting
- Preparing Bid Tabulation and Recommendation of Award

Consultant shall provide the following professional services:

TASK 1 – PREPARE CONTRACT DOCUMENTS FOR REBIDDING AND MEETINGS

1.1 Consultant shall prepare Contract Documents for rebidding to include project bidding information, Bid Form, proposed Agreement, Construction forms, General Conditions, Special Conditions, technical specifications, and required plans. A primary focus of the Contract Documents will be to describe the requirements for this project's scope of work, including Florida Department of Environmental Protection (FDEP), U.S. Army Corps of Engineers (ACOE), and Federal Emergency Management Agency (FEMA) conditions. The Contract Documents will also include figures and previously prepared structural analysis reports for reference.

Following the receipt of the Client's comments on the Draft Contract Documents, Consultant will prepare a Final set of Contract Documents for competitive rebidding purposes. The Final Contract Documents will include reconciling the review comments received on the Draft Contract Documents.

TASK 2 – REBIDDING SERVICES

2.1 Rebidding Assistance and Issue Addenda
Consultant shall assist the Client in advertising for and obtaining bids; and, where applicable, maintaining a record of prospective bidders to whom Bidding Documents have been issued. In addition, Consultant shall



issue addenda as appropriate to interpret, clarify, or expand the Bidding Documents and consult with and advise the Client as to the acceptability of subcontractors, suppliers, and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents. Consultant will also attend the bid opening, prepare bid tabulation sheets, and assist the Client in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, and services which shall include a recommendation of project award and conforming the Contract Documents.

ADDITIONAL SERVICES

Additional Services not included in Consultant's Scope of Services or Compensation requiring Client's Separate Authorization in Advance. If authorized in writing by Client, Consultant shall furnish or obtain from others Additional Services of the types listed below.

1. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Consultant or its design requirements including, but not limited to, changes in size, complexity, Client's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date of this Agreement or are due to any other causes beyond Consultant's control.
2. Services required as a result of Client's providing incomplete or incorrect Project information.
3. Services required to respond to written inquires generated by other Consultants employed by the Client.
4. Other services performed or furnished by Consultant not otherwise provided for in this Scope of Services.
5. Special inspections for structural and architectural inspections for the purpose of providing final building certification of compliance with the Florida Building Code.
6. Services related to a Pre-Bid Meeting.
7. Other related tasks as directed by the Client

SCHEDULE OF WORK (attach sheet if necessary to describe)

Services described under Scope of Work above will begin upon receipt of signed Work Order.

FEE

Compensation for the described services shall be in accordance with the Scope of Work for the following lump sum fees.

Task 1 – Contract Documents for Rebidding	\$ 1,200
Task 2 – Rebidding Services	\$ 7,600
TOTAL	\$ 8,800

ACCEPTED BY:

AUTHORIZED BY:

Consultant's Authorized Signature

Client's Authorized Signature

Michael B. Bomar, P.E.
Vice President

Printed Name

Title

Date Executed

Two originals of this work order shall be executed by the Client and returned to Tetra Tech, Inc. A fully executed copy will be returned to the Client.



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 8/24/2010

Subject: Renewal of Health Insurance Program for City Staff

Each year at this time we work with Rodney Rich and Company, our health insurance consultant, in an examination of the local health insurance market for employers. We prepare a budget with an estimated increase based on market conditions. The budget we have presented to the Council contains funds to prepare for a 15% increase in health insurance premiums. The work of our consultant is critical because the programs offered by the various firms in health insurance are diverse and complicated. The level of claims support and lists of physicians and specialists under each plan must also be carefully evaluated.

Rich and Company has been able to negotiate a renewal of our current plan with our current provider for an increased premium of 6.48%. We also reviewed proposals from other insurance firms for similar coverage plans with premiums at no increase from the current rate.

Currently, we offer employees a choice of a standard deductible plan (Blue Options 3559) and a Health Savings Account plan (Blue Options 3166/3167). Plan 3559 allows an insured individual to go see a physician for a \$20.00 copayment or to go to the emergency room for a \$100 copayment. There is a tiered prescription plan which requires a \$15/\$30 or \$50 copayment per prescription. The HSA plan requires the insured to pay the actual cost of a visit to a physician or prescription up to \$1,500 or \$3,000 for a family and then 100% of costs over that amount are covered.

The cost increase for the HSA plan is higher than the increase for the standard deductible plan. We can achieve a premium increase of 5.43% if we eliminate the HSA plan and return to one plan.

Since the draft budget includes adequate funds for a 15% premium increase, we recommend leaving the funding for health insurance in each departmental or fund budget as it is in the draft budget. We expect about \$55,000 will remain in this category city wide at year end. If this proves to be the case, this amount can be used in case of a large increase next year.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE PROPOSAL BY BLUE CROSS BLUE SHIELD TO RENEW THE CITY'S EMPLOYEE HEALTH INSURANCE PLAN #3559 FOR AN INCREASE OF 5.43% OVER THE CURRENT RATE AND THAT HSA PLANS #3166 AND 3167 BE ELIMINATED.

City of Gulf Breeze
Summary of Revised Medical Renewal Plans
October 1, 2010
Blue Cross Blue Shield

MEDICAL PLAN	Access To Benefits		Current & Renewal			
	You are responsible for:		Self Referral		Self Referral	
	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network
Office Visits - Primary	\$20	Ded/Coins	Deductible	Deductible	Ded/Coins	Ded/Coins
Office Visits - Specialist	\$40	Ded/Coins	Deductible	Deductible	Ded/Coins	Ded/Coins
Emergency Room Services	\$100	\$200	Deductible	Deductible	Ded/Coins	Ded/Coins
Urgent Care Center	\$45	Ded/Coins	Deductible	Deductible	Ded/Coins	Ded/Coins
Prescription Drugs	\$15/\$30/\$50/NA	Ded/Coins	Deductible	Deductible	Ded/Coins	Ded/Coins
Outpatient (Hospital)	Opt 1 - \$200 Opt 2 - \$300	Ded/Coins	Deductible	Deductible	Ded/Coins	Ded/Coins
Ambulatory Surgical Center	\$100	Ded/Coins	Deductible	Deductible	Ded/Coins	Ded/Coins
Inpatient Hospital Services	Opt 1 - \$600 Opt 2 - \$1,000	Ded/Coins	Deductible	Deductible	Ded/Coins	Ded/Coins
Inpatient Physician Services	\$500 / \$1,500	Ded/Coins	\$750 / \$2,250	\$1,500 / \$3,000	\$3,000 / \$6,000	Ded/Coins
Deductible (Cal Year)	80% / 20%	60% / 40%	100%	100%	80% / 20%	
Coinsurance	\$2,500 / \$5,000	\$5,000 / \$10,000	\$1,500 / \$3,000	\$1,500 / \$3,000	\$6,000 / \$12,000	
Out-of-Pocket Limit (Cal Year)	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	
Maximum Policy Benefit						
MONTHLY COST			Current	Renewal	Current	Renewal
Employee	27	6	\$437.84	\$445.79	\$410.43	\$489.91
Employee / Spouse	9	6	\$906.33	\$989.65	\$778.01	\$1,013.76
Employee / Child(ren)	8	3	\$823.14	\$811.34	\$706.60	\$831.10
Family	12	4	\$1,390.13	\$1,368.57	\$1,193.33	\$1,401.91
Total Monthly Cost			\$43,245.33	\$43,856.74	\$14,023.76	\$17,122.96
Total Annual Cost			\$518,943.96	\$526,280.88	\$168,285.12	\$205,475.52
Total Combined Monthly Cost			Current		Renewal	
Total Combined Annual Cost			\$57,269.09		\$60,979.70	
Percentage of Increase (i)			\$687,229.08		\$731,756.40	
					6.48%	

(i) Percentage of Increase is based on current rates
 ** Refer to plan documents for a list of covered services, and limitations or exclusions

City of Gulf Breeze
Summary of Medical Plan Alternate - Single Copay Option
October 1, 2010
Blue Cross Blue Shield

MEDICAL PLAN	Current & Renewal		Alternate 1	
	Self Referral In Network Blue Options 3559	Out of Network Blue Options 3166/3167	Self Referral In Network Blue Options	Out of Network Blue Options
Access To Benefits You are responsible for:				
Office Visits - Primary	\$20	Ded/Coins	Deductible	Ded/Coins
Office Visits - Specialist	\$40	Ded/Coins	Deductible	Ded/Coins
Emergency Room Services	\$100	\$200	Deductible	Ded/Coins
Urgent Care Center	\$45	Ded/Coins	Deductible	Ded/Coins
Prescription Drugs	\$15/\$30/\$50/NA	Ded/Coins	Deductible	Ded/Coins
Outpatient (Hospital)	Opt 1 - \$200 Opt 2 - \$300	Ded/Coins	Deductible	Ded/Coins
Ambulatory Surgical Center	\$100	Ded/Coins	Deductible	Ded/Coins
Inpatient Hospital Services	Opt 1 - \$600 Opt 2 - \$1,000	Ded/Coins	Deductible	Ded/Coins
Inpatient Physician Services	Ded/Coins	Ded/Coins	Deductible	Ded/Coins
Deductible (Cal Year)	\$500 / \$1,500	\$750 / \$2,250	\$1,500 / \$3,000	\$3,000 / \$6,000
Coinurance	80% / 20%	60% / 40%	100%	80% / 20%
Out-of-Pocket Limit (Cal Year)	\$2,500 / \$5,000	\$5,000 / \$10,000	\$1,500 / \$3,000	\$6,000 / \$12,000
Maximum Policy Benefit	\$5,000,000	\$5,000,000	\$5,000,000	Unlimited
MONTHLY COST				
Employee	27	6	6	6
Employee / Spouse	9	6	6	6
Employee / Child(ren)	8	3	3	3
Family	12	4	4	4
Total Monthly Cost	\$43,245.33	\$43,856.74	\$14,023.76	\$17,122.96
Total Annual Cost	\$518,943.96	\$526,280.88	\$168,285.12	\$205,475.52
Total Combined Monthly Cost	Current \$57,269.09	Renewal \$60,979.70	Current \$60,979.70	Renewal \$60,377.68
Total Combined Annual Cost	Current \$687,229.08	Renewal \$731,756.40	Current \$731,756.40	Renewal \$724,532.16
Percentage of Increase (i)			6.48%	5.43%

(i) Percentage of Increase is based on current rates
 ** Refer to plan documents for a list of covered services, and limitations or exclusions



City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From: Edwin A. Eddy, City Manager

Date: 8/26/2010

Subject: Proposed Amendments of the City's Personnel Manual

- 1. Premium for Health Insurance for Tobacco Users**
 - 2. Prohibition of Hiring Tobacco Users**
-

For several years, the City has taken steps to encourage wellness and discourage use of tobacco among our staff particularly those covered by the City's health insurance plan. We propose two concepts for consideration by the Council to further promote this cause:

1. Current City employees that smoke or use tobacco products would be subject to a premium if they choose to participate in the City's health insurance plan. Statistics indicate that smokers increase the cost of an employer health plan. Certain area employers add a premium to the cost of health insurance for employees that use tobacco products. We propose a premium be enacted in six months of a certain amount per pay period for employees that are covered on the City's health insurance plan and are tobacco users. These individuals will have six months to terminate tobacco use.
2. Prohibition of Hiring Tobacco Users- we propose to change the City's personnel manual to add a prohibition against hiring smokers. Individuals would have to meet the qualification for the job and certify, subject to evaluation by the City, that they do not use tobacco products. Some area utility and law enforcement agencies have already made non-use of tobacco a condition of employment.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE THE FOLLOWING CONCEPTS TO BE ADDED TO THE CITY'S PERSONNEL MANUAL.

- 1. That current City employees that smoke or use tobacco products be charged a premium for participation in the City's employee health insurance policy.**
- 2. That future applicants for positions with the City must not be tobacco users.**

(If the Council approves one or both of these concepts, staff and the City Attorney will draft amendments to the Personnel Manual for consideration by the City Council.)



HEALTH COSTS OF SMOKERS vs. FORMER SMOKERS vs. NON-SMOKERS AND RELATED SAVINGS FROM QUITTING

The best available source for estimates of the difference in the average health costs of smokers versus nonsmokers is still Hodgson, TA, "Cigarette Smoking and Lifetime Medical Expenditures, *Milbank Quarterly*, 70(1): 81-115, 1992. The following table shows the Hodgson study estimates of the excess average healthcare costs for male and female smokers compared to nonsmokers. Using the current ratio of male to female smokers of 56:44 produces the related weighted averages for all smokers. These estimates are all in 1990 dollars.

<u>Higher Smoker Health Costs (1990 \$)</u>	<u>Lifetime</u>	<u>Next Five Years</u>
Males	\$8,638	\$2,525
Females	\$10,119	\$2,069
Weighted Average	\$9,292	\$2,324

Note: The different lifetime costs for smokers vs. non-smokers fully takes into account the fact that smokers, on average, do not live as long.

Updating the Hodgson Study Estimates

Until more recent estimates worth using are produced, it makes sense to update the Hodgson estimates to account for inflation and to make them more comparable to other smoking-caused healthcare cost estimates that are being used by policymakers and researchers. That is done by following the example of the U.S. Centers for Disease Control & Prevention (CDC), which puts its state smoking-caused healthcare costs in 2004 dollars using the consumer price index (CPI) for medical care. [See, e.g., CDC, *Sustaining State Programs for Tobacco Control: Data Highlights 2006*.] That formula produces the following updated Hodgson estimates in 2004 dollars – with each medical care dollar in 1990 equal to \$1.93 in 2004 dollars, and all totals rounded down to be conservative and avoid overstating the healthcare cost reductions from reducing smoking.

<u>Higher Smoker Health Costs (2004 \$)</u>	<u>Lifetime</u>	<u>Next Five Years</u>
Males	\$16,708 ⇒ \$16,500	\$4,884 ⇒ \$4,500
Females	\$19,753 ⇒ \$19,500	\$4,002 ⇒ \$3,800
Weighted Average	\$17,973 ⇒ \$17,500	\$4,495 ⇒ \$4,200

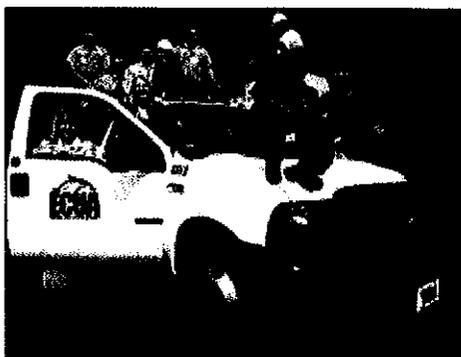
Estimates for Former Smokers

The Hodgson study did not estimate the health costs of smokers who quit – which are, on average, between the smoker and nonsmoker costs – and no specific data on that has been found. But CDC estimates that smokers have a 50% chance of dying from smoking, with former smokers having a 10% to 37% chance. [MMWR 45(44): 971-974, November 8, 1996, <http://www.cdc.gov/mmwr/preview/mmwrhtml/00044348.htm>.] Applying that death-risk ratio to the above health costs suggests that a former smoker's excess health costs would be 10/50 to 37/50 of a smoker's, producing the following estimates, with rounded down averages.

<u>Former Smokers Cost-Savings (2004 \$)</u>	<u>Lifetime</u>	<u>Next Five Years</u>
Former Smokers Excess Costs	\$3,595 to \$12,789 ⇒ \$8,000	\$899 to \$3,198 ⇒ \$2,000
Savings from Quitting	\$5,185 to 14,378 ⇒ \$9,500	\$1,299 to \$3,596 ⇒ \$2,400

For related supporting studies, see, e.g., Nusselder, W., et al., "Smoking and the Compression of Morbidity," *Epidemiology & Community Health*, 2000; Warner, K., et al., "Medical Costs of Smoking in the United States: Estimates, Their Validity, and Their Implications," *Tobacco Control* 8(3): 290-300, Autumn 1999, <http://tc.bmjournals.com/content/vol8/issue3/index.shtml>.

Campaign For Tobacco-Free Kids / Eric Lindblom, January 17, 2008



Authority: Two-time award winner
tasting water in Northwest Florida



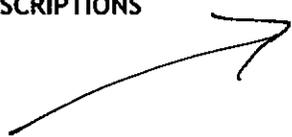
JOB OPPORTUNITIES

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JOB DESCRIPTIONS



Job Opportunities for Thursday, August 26,
2010

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IMPORTANT NOTICE:

Please note that beginning Wednesday, October 1, 2008, the ECUA began conducting post-job offer nicotine screening on all Non-ECUA job candidates. Tobacco users will NOT be considered for employment.

Employment offers to all new hires are contingent upon the job candidates successfully passing background and reference checks, nicotine screening, drug screening, and post job offer physicals (that may include pulmonary testing). Offers of transfers or promotion to current ECUA employees are not subject to nicotine screening.

All applicants are subject to physical assessments as required by job.

Question: If I don't smoke, chew tobacco, or use nicotine products at work, will I be eligible for hire?

Answer: Anyone testing positive for nicotine would fail the nicotine screening and thus would not be eligible for employment with ECUA.

Question: If I am a smoker and decide to quit, how long does it take to get out of my system?

Answer: The amount of time it takes to "get out of your system" depends on many factors, such as how long you have been using nicotine products. More information is available online and from your physician.

Question: Why is ECUA testing for nicotine?

Answer: Tobacco addiction is among the leading preventable causes of morbidity and mortality in the United States, and in the world. According to the



Escambia County Board of County Commissioners
Wellness Incentive Program
Acknowledgement and Consent Form

I hereby acknowledge that I am tobacco-free and request to receive the health care incentive discount offered by the Board of County Commissioners (BCC) as part of its employee wellness program. OR, as an alternative to qualify for the incentive discount, I am attempting a tobacco-cessation program and understand that I have up to 6 months to participate in such a program and cease tobacco use.

I hereby consent to submit to random urinalysis at the County's expense and/or other tests as determined by the BCC for determining whether tobacco content is within my body. Refusal to take the test will be considered a positive test.

I agree that a nationally certified laboratory may collect these specimens and forward them to a testing laboratory designated for analysis. I further agree to have the test results viewed by a Medical Review Officer and authorize the release of the results of this test to the BCC. I further authorize the BCC to discuss the results with the collecting facility, the testing facility, the Medical Review Officer and his personnel.

I understand that the positive results of any test will be the loss of any health care discount offered to employees relating to tobacco use during the plan year (October – September) in which this consent form was signed. All premium discounts received within the plan year prior to the positive test is confirmed will be repaid.

Employees will have the opportunity to enroll each plan year that the discount is offered during open enrollment. Annual election will be required during each plan year to be eligible for health care incentive discount.

_____ Attempting (Initial)

Signature

Witness

Printed Name of Employee

Printed Name of Witness

Date

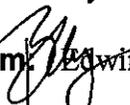


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Edwin A. Eddy, City Manager

Date: 8/26/2010

Subject: Payment of "Bonus" to City Staff

The proposed budget for Fiscal Year 2011 contains no increase in pay for City staff. This is the second year in a row we have proposed a budget with no increase in pay. Most public agencies in our area have taken similar action largely in response to declining property value which results in less tax revenue as well as the fact that pay rates across the market are not increasing. Regardless of the increased effort due to increasing workloads, increasing payroll is not advisable when tax revenue is decreasing.

We have not proposed any new positions or layoffs. We will only fill positions as vacancies occur if no alternative, such as eliminating or combining the position exists. We will continue to look for ways to make City operations more efficient.

In order to recognize the work of our City staff over the 2010 fiscal year without adding to overall payroll costs, we have discussed informally a one time payout of 3% of an employee's salary to coincide with end of the 2010 fiscal year. This action will apply to regular full time employees with at least six months of current service and employees paid through an agency who have worked continuously for the City for more than six month and work more than 30 hours per week.

This action will recognize the outstanding effort put forth by City staff this year during a very busy year. The fact that expenses were reduced below budget is an example of this effort. The cost of this one time payment will be about \$120,000 depending on final determination of eligibility. We propose to fund this one time payout with earnings in excess of budget from Gulf Breeze Financial Services.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE A ONE TIME PAYOUT TO STAFF OF 3% OF ANNUAL SALARY IN SEPTEMBER, 2010 FOR A TOTAL AMOUNT FOR TO EXCEED \$120,000 WITH FUNDING FROM GULF BREEZE FINANCIAL SERVICES.



City of Gulf Breeze

TO: Edwin A. Eddy, City Manager

FROM: Ron Pulley, Director of Parks and Recreation

SUBJECT: Advisory Park Board Recommendation

DATE: August 25, 2010

The Advisory Park Board consists of nine (9) citizens, each appointed by a majority vote of City Council. We currently have seven (7) members and two (2) vacancies. (See attached roster)

I would like to recommend Mrs. Laura Colson for Council's consideration as a member of our Advisory Park Board.

Mrs. Colson has been actively involved in numerous programs and activities within our parks. Her experience with us has included serving as a Program Sponsor, team coach/parent, and volunteer. Her association with "Pillars For Promise", a volunteer community service organization focused on positive support for our area's children, will facilitate a continued positive relationship between our two organizations.

Recommendation

That Council appoint Mrs. Laura Colson to the Advisory Park Board for a term of two (2) years.



City of Gulf Breeze

2010 ADVISORY PARK BOARD

Bob Burns
421 Shenandoah Drive
Gulf Breeze, FL 32561

Hank Guess
107 McClure Dr. Apt B
Gulf Breeze, FL 32561

Joe Allmon
211 Azelea St.
Gulf Breeze, FL 32561

Ashley Muldoon
401 Navarre St.
Gulf Breeze, FL 32561

Jennifer Hawkins
145 Middle Plantation Road
Gulf Breeze, FL 32561

Rhea Kessler
1048 Fort Pickens Rd
Gulf Breeze, FL 32561

Mr. Lynn Howe
101 Hampton St.
Gulf Breeze, FL 32561

Staff

Edwin "Buz" Eddy, City Manager

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