GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION

AUGUST 11, 2010
WEDNESDAY 6:30 P.M.
COUNCIL CHAMBERS

REMINDER: THERE WILL BE A BUDGET WORKSHOP ON THURSDAY, AUGUST 12, 2010 AT 5:15 P.M. - IN COUNCIL CHAMBERS

SPECIAL MEETING: DISCUSSION AND ACTION REGARDING DECONSTRUCTION OF THE FISHING BRIDGE

ACTION AGENDA ITEMS:

A. Discussion and Action Regarding American Diabetes Association Special Event Request for an Annual Bike Ride - Saturday, April 2, 2010 - 6:30 a.m. to 2:30 p.m.

B. Discussion and Action Regarding Approval to Purchase Police Vehicles

C. Discussion and Action Regarding Highway 98 Median Closure at Andrew Jackson Trail - Award of Bid

D. Discussion and Action Regarding South Sunset Paving and Drainage - Conceptual Design

E. Discussion and Action Regarding Gulf Breeze Pedestrian Overpass Fencing

F. Discussion and Action Regarding Change Order - Installation of Decorative Fence on U. S. Highway 98

G. Discussion and Action Regarding Approval of Acquisitions and Procurement Regarding The Deepwater Horizon Oil Spill

H.. Information Items

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.

City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From: Edwin A. Eddy, City Manager

Date: 8/6/2010

Subject: Deconstruction of the Fishing Bridge

On July 28, 2010, The City Council met in a special meeting at the end of the Executive Session and approved the award of bid to Virginia Wrecking for deconstruction of the City's Fishing Bridge. Attached please find our staff memo as well as the minutes from that meeting.

We bypassed the low bid submitted by National Salvage because of their stated intent to recycle the concrete on land rather than transport it off shore to be reused as a fishing reef. National responded to questions about their statements with an offer to transport the concrete off shore as specified in the bid documents for the bid price they offered.

At the time there were three main options:

1. Award the bid to National and overlook the recycling versus reuse of concrete discrepancy;
2. Award the bid to the second low bidder, Virginia Wrecking; or
3. Re-bid the project with an abbreviated process.

The third option is the best. It removes potential exposure to a protest and litigation from National or Virginia. We did not choose this option a the time because we believed getting the job done before October 1, 2010 was imperative. We have received a waiver from Marine Fisheries regarding work past October interfering with the migration of the Gulf Sturgeon.

Staff, Tetra Tech and our City Attorney agree on the following recommendation:

RECOMMENDATION:
THAT THE CITY COUNCIL:

1. **RESCIND THE AWARD OF BID FOR DECONSTRUCTION OF THE GULF BREEZE FISHING BRIDGE TO VIRGINIA WRECKING**

2. **REJECT ALL BIDS SUBMITTED**
3. **INSTRUCT STAFF AND TETRA TECH TO REBID THE PROJECT WITH A FOURTEEN DAY TURNAROUND.**

City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From: Edwin A. Eddy, City Manager

Date: 7/27/2010

Subject: Award of Bid, Deconstruction of Fishing Bridge

For more than five years, the City has been working with the Federal Emergency Management Agency (FEMA) on the deconstruction of the Gulf Breeze Fishing Bridge which was damaged beyond repair by Hurricane Ivan. A scope of work for the deconstruction was approved by FEMA and other agencies with jurisdiction and advertised for bid.

We had thirteen companies pick up plans and seven submitted bids. The budget established for the deconstruction project was $3,000,000.

A low bid of $1,970,000 was submitted by National Salvage. Upon review, our consulting engineers, Tetratech, determined that this bid did not conform to the advertised scope of work. National proposed a different plan than the advertised scope for disposition of the concrete rubble.

Discussion of this issue with FEMA concluded that we must award the bid to a firm that followed the scope or change the scope, have it reviewed again by all the appropriate agencies and re-bid.

The next lowest bid was Virginia Wrecking with a total bid of $2,372,399. Given the time delay, the potential for disapproval due to some unforeseen "glitch" and the added technical support cost, we believe Virginia Wrecking is the best choice. Virginia Wrecking completed the deconstruction of the Escambia side of the bridge a few years ago.

The final factor which makes the Virginia Wrecking bid more favorable is the $50,000 add for demobilization if the project is halted in October due to the migration of the Gulf Sturgeon. National Salvage added $250,000 for such demobilization effort.

Attached is a letter from Tetratech which recommends the bid for deconstruction of the Gulf Breeze Fishing Bridge be awarded to Virginia Wrecking for a total of $2,372,399 with an add of $50,000 should demobilization be required.

TETRA TECH

Via Email and Hand Delivery

July 26, 2010

Tt No. 200-08504-08001 COR

Mr. Stephen Milford
Finance Director
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, Florida 32562

Subject: Gulf Breeze Fishing Bridge Demolition
Bid Tabulation and Recommendation of Award

Dear Mr. Milford:

On July 22, 2010 at 2:00 pm local time, bids for referenced project were received, opened, and recorded publicly at Gulf Breeze City Hall. There were 13 planholders that requested copies of the Bidding Documents prior to the bid opening while seven (7) companies submitted competitive bids. The project was bid with a lump sum Base Bid for the deconstruction and disposal of the Fishing Bridge and an Additive Bid Alternate No. 1 for demobilization and remobilization in the event of the need to demobilize and remobilize to the site because of migrating gulf sturgeon or a hurricane/tropical storm related weather event. A certified Bid Tabulation is attached for the City's review and information.

A bid was submitted by National Salvage & Service that includes a substitute disposal method in lieu of using the permitted fishing reef site included in the project's scope of work with the Federal Emergency Management Agency (FEMA). The substitute disposal method proposed includes recycling the concrete and metal through the Port of Pensacola where it would be downsized and placed at the Port at the direction of the Port Director or shipped to an offsite crusher. All metal, including rebar and beams would be removed and shipped to a steel mill.

Although the method of disposal proposed by National Salvage & Service has beneficial reuse qualities, we recognize their methodology is not in compliance with the scope of work advertised in the Bid Documents nor does it agree with FEMA's Project Worksheet (PW) with the City for the removal and disposal of the bridge. As a result, we consider the bid by National Salvage & Service non-responsive and recommend the award to lowest responsive bidder, Virginia Wrecking Company, Inc. in the Base Bid amount of $2,372,399.00. We also recommend the approval of the Additive Bid Alternate No. 1 in the amount of $50,000.00 to Virginia Wrecking Company, Inc. should the demobilization and mobilization be required during the project for migrating gulf sturgeon or a hurricane/tropical storm related weather event.

Tetra Tech, Inc.
12815 Emerald Coast Parkway, Suite 110, Destin, FL 32550
Tel 850.837.9278 Fax 850.837.7269 www.tetratech.com

TETRA TECH

Should you have questions or need additional information, please call.

Sincerely,

Michael B. Bomar, PE
Vice President

Cc: Mr. Brian Walker, PE, CDT, Tetra Tech
Mr. David Carlee, Tetra Tech

PROJECT: Gulf Breeze Fishing Bridge Deconstruction
Gulf Breeze, Florida
PROJECT NO: 200-11782-10001

CERTIFIED BY: W. Brian Walker
W. Brian Walker, PE, CDT
BID DATE: July 22, 2010
BID TIME: 2:00 pm CDT

Bid Tabulation

Bidder Name	Received	Base Bid Amount	Additive Bid Alternate No. 1	Bid Total	Bid Form	Bid Bond	Work Exp. Form	Addendum #1 Recognition	Proof of Payment Bond	Proof of Perf. Bond	Cert. of Liability Insurance	Drug-Free Certification	Public Entitiy Crimes Statement	List of Subs	Date of Earliest Deployment
F & W Construction Company, Inc.	√	$ 4,475,000.00	$ 700,000.00	$ 5,175,000.00	√	√	√	√			√	√	√	√	October 4, 2010
HG Harders and Son, Inc.	√	$ 3,587,520.00	$ 100,000.00	$ 3,687,520.00	√	√	√	√	√	√		√	√	√	45 days from Award Date
M & J Construction	√	$ 2,641,402.00	$ 539,682.00	$ 3,181,084.00	√	√	√	√			√	√	√	√	Aug 17, 2010 or May 11, 2011
The Middlesex Corporation	√	$ 2,710,725.00	$ 300,000.00	$ 3,010,725.00	√	√	√	√	√	√	√	√	√	√	30 days after Award Date
National Salvage & Service	√	$ 1,970,000.00	$ 250,000.00	$ 2,220,000.00	√	√	√	√	√	√	√	√	√	√	2 weeks after Award Date
Virginia Wrecking Company, Inc.	√	$ 2,372,399.00	$ 50,000.00	$ 2,422,399.00	√	√	√	√			√	√	√	√	August 15, 2010
Von Bergen Ltd.	√	$ 2,890,000.00	$ 50,000.00	$ 2,940,000.00	√	√	√	√	√	√	√	√	√	√	October 1, 2010
Cronin Construction, Inc.	×	Submitted a "No Bid" correspondence. Did not submit a Bid Package or Work Experience Qualificaitons.													
Crowder Gulf	×	Did not submit a Bid Package or Work Experience Qualificaitons.													
Ed Waters & Sons Contracting	×	Did not submit a Bid Package or Work Experience Qualificaitons.													
P.A.W. Materials, Inc.	×	Did not submit a Bid Package or Work Experience Qualificaitons.													
S & R Corporation	×	Did not submit a Bid Package or Work Experience Qualificaitons.													
Scott Bridge Company, Inc.	×	Did not submit a Bid Package or Work Experience Qualificaitons.													

City of Gulf Breeze

Memo

To: Edwin Eddy, City Manager

From: Steve Milford

Date: July 26, 2010

Re: Pier Deconstruction Scope and FEMA funding

I have reviewed the results of our recent bid opening telephonically with State Emergency Management and FEMA personnel in an effort to ensure that we are complying with the necessary steps and processes required by the Stafford Act and related governing regulations.

The summary of these discussions is the following: the currently approved and obligated Project Worksheet and National Marine Fisheries concurrence letter both cite that the removed concrete from the deconstruction "...***will be*** **disposed of at an approved Escambia County artificial reef site.**" Both State personnel as well as FEMA Environmental have indicated that a request to amend the approved scope of work would be necessary to dispose of the material other than as currently anticipated. It was further noted that bids and the contract awarded should aligned with the scope of work, indicating that if the City were to pursue a change in scope, a new bid in accordance with that changed scope would be required as well.

During the discussions it was also noted that FEMA requirements mandate full monitoring of deconstructed material to their final disposal location. This means, as part of the total project costs, that the City would need to arrange for on site monitoring and volume/weight tracking of the bridge materials through each processing stage/site until it reaches a permitted and licensed disposal site or permitted and licensed recyclable materials reseller, potentially doubling or tripling the monitoring requirements.

Our experience is that while changes in scope should be straightforward, they are inevitably very time consuming. If a change in scope is deemed desirable, it is unlikely that approvals and necessary permits and concurrence letters could be obtained within the calendar year.

Further, the potential increased engineering fees in obtaining those permits along with the increased project monitoring costs would certainly decrease (or potentially offset entirely) the apparent contractor savings from changing the scope. As a result, while I am impressed with the aggressiveness of National Salvage's bid, I am not currently convinced that their approach provides a definitively lowest total cost to the City for the project overall.

Recommendation: to ensure compliance with FEMA regulations, I recommend awarding the contract to the lowest bidder who will perform in compliance with existing stipulated scope of work, permits and concurrence letter language.

TETRA TECH

Via Email and Hand Delivery

July 28, 2010

Tt No. 200-08504-08001 COR

Mr. Stephen Milford
Finance Director
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, Florida 32562

Subject: **Gulf Breeze Fishing Bridge Demolition**
Revised **- Bid Tabulation and Recommendation of Award**

Dear Mr. Milford:

To summarize our recent phone conversation, upon notifying National Salvage & Service their substitute disposal method would not likely be accepted by the City, we have received confirmation they intend to honor their bid for the scope of work in the Contract Documents which includes disposal of the concrete bridge material at the permitted artificial reef site. With this information, it appears National Salvage & Service's Base Bid in the amount of $1,970,000.00 and Additive Bid Alternate No. 1 for demobilization and remobilization in the amount of $250,000.00 are in compliance with FEMA's Project Worksheet (PW) with the City for the removal and disposal of the bridge.

As a result, we have reconsidered the bid evaluations and deem the bid by National Salvage & Service to be responsive and recommend the award to lowest responsive bidder, National Salvage & Service in the Base Bid amount of $1,970,000.00. We also recommend the approval of the Additive Bid Alternate No. 1 in the amount of $250,000.00 to National Salvage & Service should the demobilization and mobilization be required during the project for migrating gulf sturgeon or a hurricane/tropical storm related weather event.

A copy of the Bid Tabulation is attached to this correspondence for the City's consideration. Should you have questions or need additional information, please call.

Sincerely,

Michael B. Bomar, PE
Vice President

Cc: Mr. Brian Walker, PE, CDT, Tetra Tech
Mr. David Carlee, Tetra Tech

Tetra Tech, Inc.
12815 Emerald Coast Parkway, Suite 110, Destin, FL 32550
Tel 850.837.9278 Fax 850.837.7269 www.tetratech.com

PROJECT: Gulf Breeze Fishing Bridge Deconstruction
Gulf Breeze, Florida
PROJECT NO: 200-11782-10001

CERTIFIED BY: W. Brian Walker
W. Brian Walker, PE, CDT
BID DATE: July 22, 2010
BID TIME: 2:00 pm CDT

Bid Tabulation

Bidder Name	Received	Base Bid Amount	Additive Bid Alternate No. 1.	Bid Total	Bid Form	Bid Bond	Work Exp. Form	Addendum #1 Recognition	Proof of Payment Bond	Proof of Perf. Bond	Cert. of Liability Insurance	Drug-Free Certification	Public Entitiy Crimes Statement	List of Subs	Date of Earliest Deployment
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HG Harders and Son, Inc.	√	$ 3,587,520.00	$ 100,000.00	$ 3,687,520.00	√	√	√	√	√	√		√	√	√	45 days from Award Date
M & J Construction	√	$ 2,641,402.00	$ 539,682.00	$ 3,181,084.00	√	√	√	√			√	√	√	√	Aug 17, 2010 or May 11, 2011
The Middlesex Corporation	√	$ 2,710,725.00	$ 300,000.00	$ 3,010,725.00	√	√	√	√	√	√	√	√	√	√	30 days after Award Date
National Salvage & Service	√	$ 1,970,000.00	$ 250,000.00	$ 2,220,000.00	√	√	√	√	√	√	√	√	√	√	2 weeks after Award Date
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Von Bergen Ltd.	√	$ 2,890,000.00	$ 50,000.00	$ 2,940,000.00	√	√	√	√	√	√	√	√	√	√	October 1, 2010
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P.A.W. Materials, Inc.	X	Did not submit a Bid Package or Work Experience Qualificaitons.													
S & R Corporation	X	Did not submit a Bid Package or Work Experience Qualificaitons.													
Scott Bridge Company, Inc.	X	Did not submit a Bid Package or Work Experience Qualificaitons.													

City of Gulf Breeze

Memo

To: E A Eddy, City Manager

From: Steve Milford

Date: July 23, 2010

Re: Fishing Pier Deconstruction Approval of Bid Recommendation and Survey Work Order

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Bids on deconstruction of the Gulf Breeze Fishing Pier were due on Thursday, July 22, 2010 at 2pm Central Time. Seven bids were received, opened and announced in the Council Chambers by Tetra Tech Engineering. The lowest bidder was National Salvage & Service with a base bid of $1,970,000. Bids included an "Additive Alternate" price in the event that work must be interrupted between October to April to accommodate sturgeon migration. National's Additive Alternate Price was $250,000 for a maximum bid price of $2,220,000 which was also the lowest total bid. Second lowest was Virginia Wrecking (who deconstructed the Escambia fishing pier) with bids of $2,372,399 and $50,000 for a maximum bid price of $2,422,399. The full bid tabulation summary is attached.

Tetra Tech is reviewing the bid submissions, work experience, etc to provide the Council with a formal recommendation for award. It is expected that the recommendation will be available on Monday, July 26th, 2010.

Also attached is the estimate from Tetra Tech for performing the subsurface mapping that was required by FEMA for the State Historical Preservation Office. The amount of this work order is a fixed price of $17,300.

Staff and Tetra Tech are prepared to issue a notice to proceed upon formal Council award of the contract.

Recommendation:

1) That the City Council approve the Tetra Tech work order for subsurface mapping of the Fishing Bridge area for a total price of $17,300.

2) That the City Council authorize staff to notify the public that the Wednesday, July 28, 2010 Executive Session will be a Special Meeting for the purposes of awarding the bid for deconstruction of the Gulf Breeze Fishing Pier.

City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

August 5, 2010

To: Edwin Eddy, City Manager

From: Dep. Chief Randle

Re: Special Event Application

The American Diabetes Association has submitted application for their annual family fun ride bicycling event. The ride is a 42 and 62 mile circuit going to Pensacola and Navarre and begins and ends at the Andrews Institute. Approximately 400 riders are expected. The event will be on Saturday, April 2, 2011 from 6:30am – 2:30pm. Due to several traffic issues this past year I have advised them that they must pay for 3 off-duty officers instead of two.

RECOMMENDATION: That the City Council approve the American Diabetes Association Bike Ride.

311 FAIRPOINT DRIVE • GULF BREEZE, FLORIDA 32561 • Phone (850) 934-5121 • FAX (850) 934-5127

Accredited by Commission for Florida Law Enforcement Accreditation

City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

CITY OF GULF BREEZE
SPECIAL EVENT

PACKET INCLUDES

1) **COPY OF REQUIREMENTS TO CONDUCT SPECIAL EVENTS**
2) **APPLICATION TO CONDUCT SPECIAL EVENT**

ABOVE DOCUMENTS MUST BE SIGNED, DATED AND RETURNED TO

THE GULF BREEZE POLICE DEPARTMENT

AT LEAST (30) DAYS PRIOR TO THE SPECIAL EVENT

Dustin DeMahy 8/4/10
Applicant's Signature **Date**

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Accredited by Commission for Florida Law Enforcement Accreditation

City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

CITY OF GULF BREEZE

REQUIREMENTS TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR IN THE CITY OF GULF BREEZE

Applicant must provide at least (30) days prior to the Special Event:

(a) The name, address, and telephone number of the person requesting the permit.

(b) The name and address of the organization or group he or she is representing.

(c) The name, address and telephone number of the person or persons who will act as chairman of the special event and be responsible for the conduct thereof.

(d) The purpose of the event, a general description of the activities to take place, the estimated number of persons to participate or otherwise attend, and the number and types of vehicles (if any) to participate.

(e) The date the event is to be conducted and the hours it will commence and terminate.

(f) The specific location(s) where the event is to take place.

(g) Sponsors of special events will be responsible for all costs incurred by the city in providing required public safety personnel. Cost for public safety personnel will include FICA, retirement, and overtime. We will attempt to use auxiliary and part-time officers to keep the expense down, but should we have to utilize full time personnel the cost will increase considerably.

(h) Assurance that the applicant will conform to necessary fire prevention rules, regulations and guidelines.

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FAX (850) 934-5127

(i) Assurance of indemnification and insurance coverage. The applicant shall agree to indemnify and hold harmless the City, its servants agents and employees for any and all claims caused by or arising out of the activities permitted. The applicant shall provide certification of an appropriate policy of insurance to protect the City from liability which might arise from the special event. The policy occurrence limits shall not be less than $1,000,000. A Copy of the policy shall be submitted at the time of application.

(j) Sponsors shall be required to submit a detailed map illustrating the location of the event and the streets which may be affected by the event. Per City Council action, no event will be allowed on U.S. Highway 98.

(k) Such other information as the Chief of Police and/or the City Manager may deem necessary in order to provide for traffic control, street and property maintenance and the protection of the public health, safety and welfare.

(l) Event sponsors will be responsible for cleanup of the event site and/or route. Failure by the sponsor to cleanup the site will result in the city doing the cleanup and billing the sponsor for the actual cost.

Dusti DeMahy 8/4/10
Applicant's Signature Date

Robert Randle 8/5/10
Police Department's Approval Date

APPLICATION TO CONDUCT SPECIAL EVENT ON CITY PROPERTY OR RIGHT-OF-WAY

8/4/10
Date Submitted

1. **ORGANIZATION BEING REPRESENTED:**

Name American Diabetes Association
Address 12385 Sorrento Rd A-2 Pensacola, FL 32507

2. **PERSON REQUESTING PERMIT:**

Name Dusti deMahy
Address 229 Cordoba St., Gulf Breeze, FL 32561
Phone 850 748-4701

3. **PERSON ACTING AS CHAIRMAN AND RESPONSIBLE FOR CONDUCT THEREOF:**

Name Dusti deMahy / Kerry Vermillion
Address 12385 Sorrento Rd A-2 Pensacola, FL 32507
Phone 850-7484701 / 850492-6100

4. **DATE, HOURS AND LOCATION OF EVENT:**

April 2, 2011 Cycling event starting at Andrews Institute Gulf Breeze, FL
6:30 Am - 2:30 pm

5. **GENERAL DESCRIPTION OF ACTIVITIES, ESTIMATED ATTENDANCE, NUMBER AND TYPE OF VEHICLES, IF ANY. IF A FUND RAISING EVENT, INDICATE PROPOSED USE OF FUNDS:** 62, 42, family fun ride Cycling event starts at Andrews Institute, Pensacola, Gulf Breeze, Navarre Marar beach, Pensacola beach, back to Andrews. 400 cyclist / Raise funds for the American Diabetes Association

Dusti deMahy
Applicant's Signature/Date

Robert Rander 8/5/10
Police Department's Approval/Date

City Manager's Approval/Date

City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

August 5, 2010

To: Edwin Eddy, City Manager

From: RR Robert Randle, Deputy Chief

Re: Approval to purchase police vehicles

The City Council approved the bidding of Police Vehicles as a FEMA alternative project with the project not to exceed a cost of $83,000.00. We were directed to bid out for one Chevrolet Tahoe and two Ford Crown Vics.

On Friday, August 27, 2010 bids were received and opened from:

Pete Moore Chevrolet – Chev. Tahoe	Declined to bid
Garber Fleet Sales – 2011 Chev. Tahoe	$39,127.42
Bartow Chevrolet – 2010 Chev. Tahoe	$40,965.00
Bartow Ford – 2010 Ford Crown Vic	$36,284.00
2011 Ford Crown Vic	$34,993.00
World Ford – 2011 Ford Crown Vic	$41,400.00
Hub City Ford – 2011 Ford Crown Vic	$35,999.00

The bids came in higher than anticipated and three vehicles can not be purchased for the amount of $83,000.

RECOMMENDATION: That the City Council approve the low bids and allow the Police Department to purchase the following two vehicles:

1 Chevrolet Tahoe Police Pursuit Vehicle (Garber Fleet Sales)	$39,127.42
1 Ford Crown Vic Police Pursuit Vehicle (Bartow Ford)	$34,993.00
TOTAL	$74,120.42

Note: This is Turn-Key cost with all after market equipment installed and delivery of the vehicle.

It is also recommended that the City Council consider the purchase of a third Police Vehicle if more alternative project funds become available.

City of Gulf Breeze

MEMORANDUM

TO: **Edwin A. Eddy, City Manager**

FROM: **Thomas E. Lambert, Assistant Director of Public Services**

DATE: **August 5, 2010**

RE: **Highway 98 Median Closure at Andrew Jackson Trail**
Award of Bid

The City was given a grant from Florida Department of Transportation to complete the partial closure of the Highway 98 median cut at Andrew Jackson Trail and Hoffman Drive. The City Council has previously approved the grant contract with the Department and to approve the consultant fee for Baskerville-Donovan to handle bidding and contract administration.

The project was advertised for bids on July 8th and 22nd, and bids were received on August 5th. The apparent low bidder is Roads, inc. with a bid of $73,403.10. The bid amount includes a $15,000 allowance for irrigation that was not included in the original estimate for the project. The engineer's estimate of $53,587.73 is comparable to the bid amount less the allowance which is $58,403.10. The difference between the engineer's estimate and the bid less the allowance is due to this project falling under required wage rates that we were unaware of at the time of the original estimate.

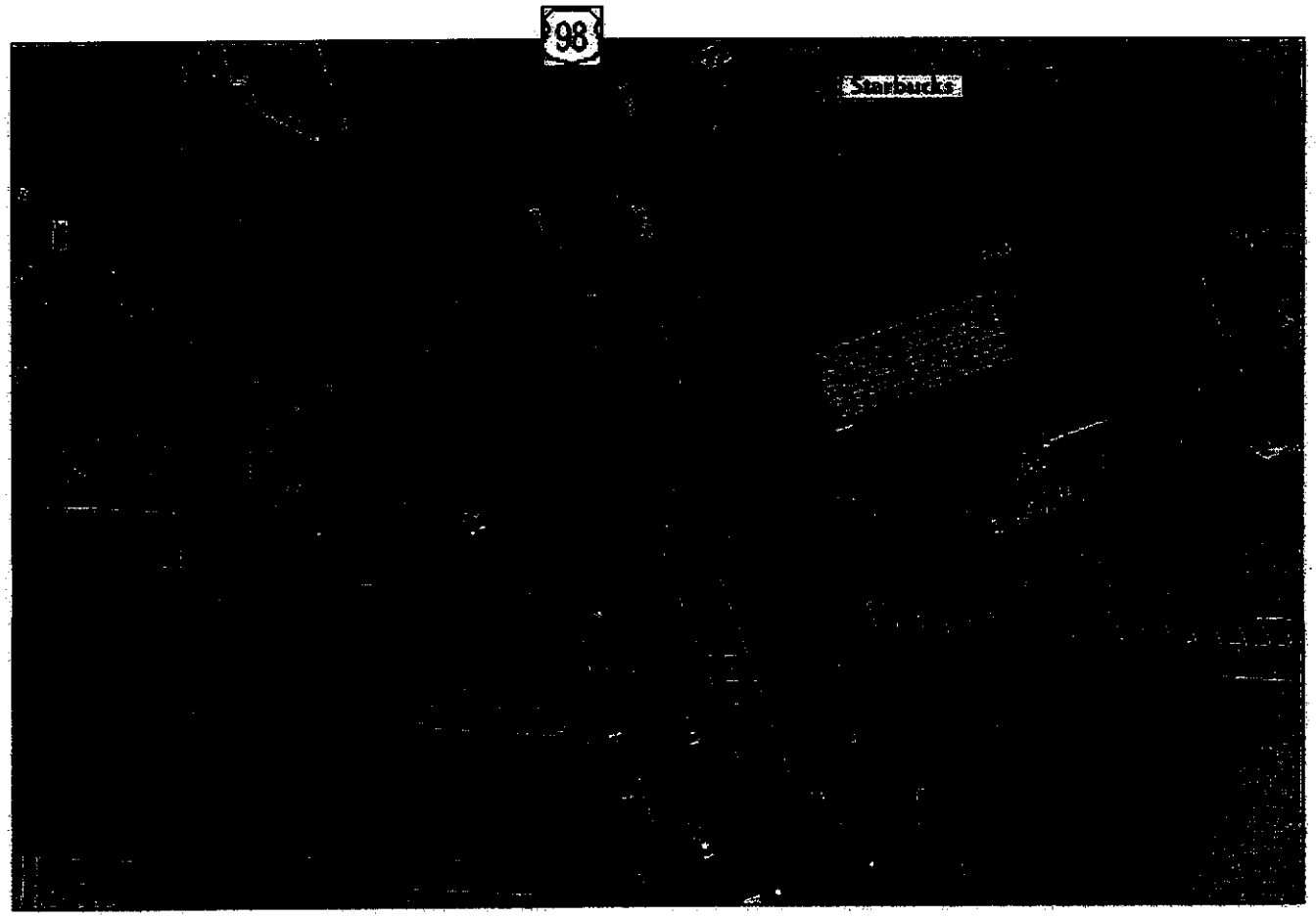
There are no inconsistencies in the bid, and staff recommends award to the low bidder

RECOMMENDATION: City Council approve Roads, Inc. to complete the Highway 98 Median Closure at Andrew Jackson Trail for the amount of $73,403.10.

Funded through CRA, Project Number **CR1005**

	City Expense	Grant Expense	Total
LAP Administration	4,000.00		4,000.00
Contract Administration		11,407.00	11,407.00
Contractor		73,403.10	73,403.10
Total	$4,000.00	$84,810.10	$88,810.10

FIGURE 3
Alternative A - Median Closure at Andrew Jackson Trail



HSA Consulting Group, Inc.
May 2008

CITY OF GULF BREEZE
US 98/City of Gulf Breeze Median Improvement Project

PROJECT MANAGER: Richard W. Delp

BID DATE: August 5, 2010; 2:00 PM **PROJECT NUMBER:** 20442.11

LOCATION: 1070 Shoreline Drive, Gulf Breeze, FL 32561

CONTRACTOR	ADDENDUM 1	ADDENDUM 2	BID BOND	PROPOSAL SIGNED	BID AMOUNT
Brown Construction of Northwest FL, Inc.					No BID
Panhandle Grading and Paving	✓		✓	✓	$82,898.01
Roads Inc.	✓		✓	✓	$73,403.10

City of Gulf Breeze

MEMORANDUM

TO: **Edwin A. Eddy, City Manager**

FROM: **Thomas E. Lambert, Assistant Director of Public Services**

DATE: **August 5, 2010**

RE: **South Sunset Paving and Drainage – Conceptual Design**

Staff has asked Ken Horne to provide a conceptual design proposal for paving and grading for South Sunset Boulevard. Ken Horne was chosen because of his good work on the Daniel Drive project and his knowledge of our paving and drainage needs. The conceptual design will include extensive surveying, geotechnical and engineering work to determine the current conditions. The final conceptual plan will include design illustration and cost estimates for three alternatives.

The alternatives are:

1. Widening the existing lanes, adding curbing and repaving;
2. Widening the existing lanes with bike lanes on each side, adding curbing and repaving; or
3. Widening the existing lanes, adding curbing, repaving and a separate multiuse path.

South Sunset Boulevard has extreme grade changes, which makes the alternatives difficult to illustrate and price without this conceptual design. The conceptual plan alternatives will be presented to the City Council along with a staff recommendation and a final design proposal. The majority of the work done under the conceptual plan will also be used for final design.

The anticipated timeline is 16 weeks to complete the conceptual design, but staff expects the consultants will finish sooner. The total cost of $14,483 includes $1,958 in geotechnical services, $6,880 in surveying services and $5,645 in engineering services.

Staff has asked for a very detailed survey, so that the data is available with regards to other drainage issues in the area.

RECOMMENDATION: City Council approve Ken Horne & Associates to complete the South Sunset Boulevard Conceptual Design for a total $14,483 which includes engineering, geotechnical and surveying services. This project will be funded from general fund reserves designated for capital projects.

Kenneth Horne & Associates, Inc.
CIVIL ENGINEERS

April 2, 2010

Mr. Edwin A. Eddy
City of Gulf Breeze
1070 Shoreline Drive
Gulf Breeze, FL 32561

Re: South Sunset Boulevard Resurfacing - Widening
Conceptual Design

Dear Mr. Eddy:

Thank you for the opportunity to serve the City in provision of engineering services associated with the planned improvements to South Sunset Boulevard. The anticipated scope of services and associated man-hour estimate are attached. We look forward to receipt of your Notice to Proceed with this work. The fee for the work includes $5,645 in engineering services, $6,880 in surveying services, and $1,958 in geotechnical engineering services for a total of $14,483. The fee would not be exceeded without your written consent.

Should you have questions or require additional information, please do not hesitate to call.

Kenneth Horne

Very truly yours,

KENNETH HORNE & ASSOCIATES, INC.

Kenneth C. Horne, P.E.
President

850 471 9005 info@kh-a.com F 850 471 0093
7201 N. 9TH AVENUE, SUITE 6, PENSACOLA, FL 32504 PO BOX 10669, PENSACOLA, FL 32524

April 5, 2009

Scope of Services
South Sunset Boulevard
Roadway Overlay & Possible Widening
(Kenneth Horne & Associates, Inc.)

GOALS AND OBJECTIVES

The intent of the initial phase of this project is to provide data collection, conceptual design, and cost estimates for improvements to South Sunset Boulevard in Gulf Breeze. Options to be considered include: 1) Widen the existing driving lanes by approximately 0.5 feet on each side of the roadway and add ribbon curbing, 2) provide widening and bike lanes on each side, 3) widen the roadway as described in option one, and provide a separate multiuse path adjacent to the existing sidewalk on the north side of the roadway.

PROJECT AREA

The project limits include South Sunset Boulevard between Shoreline Drive and Fairpoint Drive. No new turn lanes at Shoreline Drive or Fairpoint Drive are anticipated.

PROJECT SCOPE

DATA COLLECTION (8 weeks): Data collection will include topographic survey data as well as geotechnical data within the project area.

Relative to surveying, it is anticipated that Pittman Glaze & Associates, Inc. will be used to provide the topographic survey. The survey will provide elevations along the Sunset Boulevard right-of-way, locations of all above grade improvements, and locations of buried utilities as marked prior to the survey in response to a Sunshine One-Call request. A copy of the proposal for survey services is attached.

Relative to geotechnical engineering, we anticipate using Larry Jacobs and Associates, (LMJ) for evaluation of the existing pavement and base thickness. A detailed description of the proposed scope of geotechnical services is included in the attached proposal from LMJ.

CONCEPTUAL DESIGN & COST ESTIMATE (8 weeks): The conceptual design phase will include development of a "plan view only" preliminary design for each alternate for presentation to City personnel for conceptual consideration.

The completed conceptual design and cost estimate will be provided to the City of Gulf Breeze. The Engineer anticipates two meetings with City staff and Council to present the alternatives and provide recommendations relative to the proposed scope of the final design.

Following selection of the preferred alternative, a proposal will be developed for final design, bidding, and CA services.

City of Gulf Breeze
MANHOUR AND FEE ESTIMATE
South Sunset Boulevard - Roadway Resurfacing and Widening
9-Apr-10

		Senior Engineer	Senior Designer	Engineer	Tech/CADD	Clerical	MANHOURS	FEES
		95.00	65.00		50.00	35.00	TOTAL	TOTAL
tion and	Task 1 Preliminary Design & Cost Estimate							
Item								
A	Assistance w/ Coord. Survey and Geotchenical Work	4	2	0	0	0	6	$510.00
B	Initial Utility Notifications	1	1	0	1	1	4	$245.00
C	Development Conceptual Design and Cost Est.	12	32	0	4	0	48	$3,420.00
D	Conceptual Design Review Meetings	12	4	0	0	2	18	$1,470.00
	Task 1 Subtotal	29	39	0	5	3	76	$5,645.00
	Task 2 Construction Documents							
Item								
A	TBD						0	$0.00
B	TBD						0	$0.00
C	TBD						0	$0.00
D	TBD						0	$0.00
E	TBD						0	$0.00
G	TBD						0	$0.00
H	TBD						0	$0.00
	Task 2 Subtotal	0	0	0	0	0	0	$0.00
	Task 3 Construction Administration Assistance							
Item								
A	Attend Pre-Soliciation Meeting						0	$0.00
B	Prepare Addenda as Needed						0	$0.00
C	Prepare ERP Permit Package (If Required)						0	$0.00
D	Periodic Site Visit s & Review Pay Requests						0	$0.00
E	Final Inspection and Project Certification						0	$0.00
F	Draft As-Builts Based Upon Contractor's Mark-ups						0	$0.00
	Task 3 Subtotal	0	0	0	0	0	0	$0.00

Engineering and PermittingFee	$5,645.00
Surveying Allowance	$6,880.00
Geotechnical Allowance	$1,958.00
Permit Fee Allowance	$0.00
	$0.00
Total Fee	$14,483.00

PITTMAN, GLAZE AND ASSOCIATES, INC.

Providing Professional Surveying Services Since 1976
Licensed in Florida and Alabama

March 16, 2010

Ken Horne
Kenneth Horne & Associates
7201 North 9th Avenue, Suite 6
Pensacola, FL 32504

Ref: Sunset Boulevard, Gulf Breeze

Dear Mr. Horne:

In response to you request for an estimate to supply surveying services for the referenced project, we submit the following:

Scope of Work

Topo - R/W to R/W on Sunset from Fairpoint to Shoreline approximately 2800 linear feet - detail intersection to opposite R/W's

Crew Time	*Hours*	*Cost*
1. Horizontal control (apparent R/W)	*8.0 hrs.*	
2. Vertical control (NAVD 88, BM's every 600'+/-)	*5.0 hrs.*	
3. Locate utilities/roads/trees	*15.0 hrs.*	
4. Topo shots (50' grid)	*16.0 hrs.*	
Total Crew Time	*44.0 hrs.*	*$5,280.00*
Office Time		
1. Drafting/research/calculations	*16.0 hrs.*	*$880.00*
2. Professional Land Surveyor/supervision	*8.0 hrs.*	*$720.00*
Grand Total		***$6,880.00***

We appreciate this opportunity to present this proposal to you and we would look forward to working with you on the project. If you have any questions, please don't hesitate to call me.

Thank you,

David D. Glaze, P. S. M.

DDG/bo

*To accept proposal and execute notice to proceed please sign, date, and return.*_____
Signature and Date

****Surveyor not responsible for acquiring underground utility location, but will locate all utilities flagged by clients' representatives***

TERMS: Net tenth of month following purchase, unless specified otherwise. All accounts 30 days past due will be subjected to a monthly service charge of one and one half percent, with a minimum of $0.50 until paid. This represents an annual percentage interest rate of eighteen percent.

✦700 North Ninth Avenue, Pensacola, FL 32501 ✦ ph (850) 434-6666 ✦ fx (850) 434-6661✦
✦ www.pittmanglaze.com ✦ email: pgasurvey@bellsouth.net ✦

March 24, 2010

Mr. Ken Horne
Kenneth Horne & Associates, Inc.
7201 N. 12th Avenue, Suite 6
Pensacola, FL 32504

SUBJECT: Geotechnical Exploration Proposal
Sunset Drive Widening and Resurfacing
Gulf Breeze, Florida

Dear Ken:

Larry M. Jacobs & Associates, Inc. (LMJ&A) is pleased to present you with this proposal for performing a geotechnical exploration for the subject project. The purposes of this geotechnical exploration are to determine the condition of the existing asphalt roadway and evaluate conditions for milling, overlaying, and widening. The following sections outline our recommended scope of services, a cost estimate for providing these services, and the proposed terms and conditions.

PROJECT AND SITE DESCRIPTION

It is our understanding the roadway is 2800 feet long and appears to be in fairly good condition. We understand that you think that it may have sand shell base. The new work will consist of widening the roadway 1 foot on either side, possibly installing a bike path, milling the existing pavement, and overlaying to the new roadway width.

PROPOSED SCOPE OF SERVICES

The following proposed scope of services is based on the information supplied and our experience in the area with similar projects. We propose to perform the following:

- A site visit by our geotechnical engineer.
- Locate the borings at the site.
- Clear utilities with the Sunshine Network.
- Mobilize a coring machine and generator to the site.
- Core the pavement and base at six locations. We would expect to alternate between lanes along the roadway.
- Drill one 1.5 foot auger probe boring beneath the base at each core location to evaluate the compaction of and materials in the subgrade. Patch the holes in the pavement system with concrete.
- Drill six 2.5 foot deep auger probe borings along the sides of the roadway 1 foot from the pavement edge near each of the boring locations to evaluate the conditions in the subgrade away from the paved area to evaluate widening concerns.

- Perform a visual classification and laboratory testing of the soil samples obtained during our exploration. We have included in our proposal an allowance to run two grainsize tests to generally evaluate the base materials.
- We have not included an LBR on the base materials in our proposal. If the base material is not a good quality material it may be advisable to run an LBR on the material. If the base does not protrude beyond the limits of the pavement, that would require saw cutting the pavement (at one or more locations) to obtain a sample and would also require a more significant patch. We can estimate the cost of an LBR sample if it becomes advisable.
- Analyze the field and laboratory data to develop geotechnical engineering recommendations for the widening and resurfacing.
- Forward and describe the results of the field and laboratory testing in an engineering report with appropriate recommendations.

ESTIMATED COSTS

We estimate the cost of the above services to be **$1,958.00**. This price is valid for 90 days from the date of this proposal.

This proposal assumes that we have right of entry to the site, and that we will not experience excessive delays due to debris at borehole locations or for other reasons outside of our control. If such conditions are encountered that may cause the cost of the exploration to exceed the budget figure, we will notify the client and obtain approval for the additional work.

AUTHORIZATION

To authorize us to proceed with this project, please ***fill in the required information of the attached Agreement for Professional Services,*** sign and return one original copy to our office. If the authorization for this work is faxed to initiate the work, we will still need the signed original authorization for our records, which can be forwarded by return mail.

Larry M. Jacobs & Associates, Inc. is pleased to present you with this proposal and we look forward to working with you on this project. If you have any questions or comments, or require any further information, please do not hesitate to call us at your convenience.

Very truly yours,

LARRY M. JACOBS & ASSOCIATES, INC.

LARRY M. JACOBS
Principal Geotechnical Engineer

Attachments

City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: David J. Szymanski, Assistant City Manager

DATE: August 6, 2010

SUBJECT: Gulf Breeze Pedestrian Overpass Fencing

During the last few months, the City has been in communication with the Florida Department of Transportation concerning the repair and maintenance of the pedestrian overpass. At last, work has begun on the project and it appears that the sand blasting segment of the project is about two thirds finished. The only portion of the overpass that is not part of the repair and maintenance process is the fencing on the overpass ramps and the overpass fence panels. All work on the overpass is to be completed by the start of school which begins on August 23rd.

At the May 17th City Council Meeting, Council directed staff to explore the possibility of replacing all the fencing on the pedestrian overpass with new fencing coated in black vinyl. Funds to pay for the fencing would come out of the CRA. Staff approached FDOT with the proposal. FDOT was in full agreement of our proposal because they had done another overpass and left the fencing untouched and FDOT said it looked unfinished.

Staff called a number of fence companies to get a quote on replacing the fencing on the crosswalk. They were only three companies that returned calls, they were: Tornado Fence Company, Hurricane Fence Company and Fence Masters. Hurricane Fence Company declined to quote the project because their workers compensation insurance would not cover installations that would require them to work above the ground level. We have quotes from the other two for the replacement of the chain link fencing on both sides of the ramps to the crosswalk and to replace the panels (fabric only) on the crosswalk.

The scope of the fencing project is to replace existing fencing with 9-gauge wire with black vinyl fabric (670'), replace existing poles, top, middle and bottom rails with new black vinyl coated ones, replace 30- 62"X73" Black vinyl coated chain link panels using existing frames. Prices quoted are as follows:

Fence Masters	$24,275.00
Tornado Fence Company	$29,623.00

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The fencing installation would begin after the painting has been completed. The fencing would be completed by the end of September 2010.

RECOMMENDATION: That the City set Monday, August 16, 2010 as a special meeting of the Community Redevelopment Agency and enter into agreement with Fence Masters for replacing the fencing on the pedestrian overpass in the amount of $24,275 to be paid from CRA funds.

City of Gulf Breeze

OFFICE OF THE CITY MANAGER

August 6, 2010

TO: Mayor and City Council

FROM: Edwin A. Eddy, City Manager

SUBJ: **CHANGE ORDER - INSTALLATION OF DECORATIVE FENCE**

As the installation of the decorative fence with brick columns and metal panels continues along U.S. 98 on both sides of the highway, several circumstances have arisen which will increase the price of the project. These are:

1. Re-routing of a 1.5 inch irrigation line. The contractor planned for the re-routing of smaller diameter lines which he has done. It was also necessary to relocate a larger 1.5 inch line.

2. Additional footer and column at south end. We asked the contractor to modify the design to provide a "planter" at the south end of the project for trees and landscaping to offset the linear look of the fence. This change increased the number of columns by one and added another fence panel.

3. Gulf Breeze High School officials asked that concrete trucks not be permitted on the practice field beyond the baseball facility. This change required the contractor to use a more costly system for hand delivering the concrete to each footer.

4. Added engineering costs. The plans for the fence had to be modified to reflect the changes requested by High School staff.

We will have a price for each of these items prepared for you at the Executive Session.

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Reference: City Manager memo dated March 5, 2010

The auditor presented a power point presentation at a workshop held at 6:00 p.m., prior to the City Council regular meeting.

RECOMMENDATION:

That the City Council accept the firm's audit for fiscal year 2009.

Councilman Schluter moved to accept the audit. Councilman Henderson seconded. The vote for approval was 5 - 0.

D. SUBJECT: DISCUSSION AND ACTION REGARDING FENCING ALONG U. S. HIGHWAY 98

Reference: City Manager memo dated March 5, 2010

RECOMMENDATION:

That the City Council accept the alternate pricing submitted for steel fence by Biggs-Green for 1,920 linear feet of fence with columns 32 feet apart on center for a total price of $279,556 and that the fence be set back from the sidewalk where possible to achieve a more pleasing appearance, not a straight line, and allow more space for landscaping.

Councilman Henderson moved for approval. Councilman Schluter seconded. The vote for approval was 5 - 0.

E. SUBJECT: DISCUSSION AND ACTION REGARDING GULF BREEZE ECONOMIC DEVELOPMENT

Reference: City Manager memo dated March 5, 2010

RECOMMENDATION:

No City Council action is necessary. The item has been tabled until further notice.

F. SUBJECT: DISCUSSION AND ACTION REGARDING PROPOSED HOUSE BILL 325, CAMERAS AT RED LIGHTS

COVERED UNDER RESOLUTION SECTION ABOVE.

City of Gulf Breeze

OFFICE OF THE CITY MANAGER

March 5, 2010

TO: Mayor and City Council

FROM: Edwin A. Eddy, City Manager

SUBJ: **FENCING ALONG U.S. 98**

The City Council recently approved the selection of Biggs-Green of Pensacola, to construct approximately 1,600 feet of steel fence with brick columns along U.S. 98. Attached is a copy of the Request for Proposals we used to solicit interest and pricing.

We received a proposal from Biggs-Green for $294,000 which included industrial grade steel fence with brick columns placed at the same intervals as in the fence at the high school.

Neither the City nor the contractor field verified the length of the fence required as illustrated in the RFP until after the Council approved Biggs-Green's proposal. Now that we have checked with the school and confirmed the length of fence required, the length is actually 1,920 feet. At about $183 per foot, which is the price derived using $294,000 for 1,600 feet of fence, the new cost would be about $351,000. We asked the contractor to discount his price if the City was willing to assist in the demolition of the old fence and cut and dispose of the branches that had to be cleared.

The contractor responded with several suggestions to keep the cost at near the original cost. These options are included in the attached letter. They include:

1. Alternate Fence - Use of a steel fence that has slightly less gauge that would still meet our needs.

2. Increase Column Spacing - The plans call for columns to be 32 feet apart to match the fence at the high school. The fence could be installed with columns 38 feet apart to achieve savings.

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Thomas Lambert, P.E., Assistant Director of Public Services, evaluated the proposals. He believes that the alternate fence material is acceptable as it meets the same strength and durability standards as the previously specified fence. Thomas also finds that the increased column spacing will not impact the durability of the fence.

In order to match the two fences, I believe we should maintain the 32 foot column spacing. In order to save on fence costs, using the alternate steel appears to be a good choice.

RECOMMENDATION:

That the City Council accept the alternate pricing submitted for steel fence by Biggs-Green for 1,920 linear feet of fence with columns 32 feet apart on center for a total price of $279,556.

EAE:msr

City of Gulf Breeze

Professional Fencing Contractor For Installing
Decorative Fencing with Brick Support Columns

PURPOSE

The City of Gulf Breeze requests proposals from qualified individuals or firms to provide steel fencing and brick column installation along U.S. Highway 98. The City has been awarded a Florida Department of Transportation SB 1446 Landscape Grant of $350,000 and wants to install fencing with the project.

HISTORY

This project is part of the overall redevelopment of the Downtown Area of the City of Gulf Breeze. Redevelopment has over the past few years included: a new roadway created(Daniel Drive extension), opening of Andrews Institute, building of Sea Shell Collection and in the near future building of a parking garage and a 80,00 sq ft office building.

This RFP is only for fencing and brick column installation along U.S. Highway 98 and the individual or firm will be required to coordinate with the landscape architect and landscape contractor firm preparing to install plants and trees.

SCOPE OF WORK

The City of Gulf Breeze wishes to retain a fencing contractor to provide decorative fencing with brick supporting column installation along U.S. Highway 98 for the project area of the U.S. Hwy 98 corridor from Andrew Jackson Trail to the high school field house (on both sides of the highway). This fencing will replace the existing chainlink on the property owned by Santa Rosa County School Board.

1. Project Description

The design will follow the City of Gulf Breeze Community Redevelopment Agency Design Guidelines and Standards as well as applicable ordinances of the City of Gulf Breeze and the Architectural Review Board.

The individual/firm will collect and review information and data pertinent to the site/project provided by the City, FDOT, the landscape architect or landscape contractor.

The individual/firm will meet with the City staff, FDOT officials, and School Board representatives to discuss the fencing concepts. Based on that input, the individual/firm will develop a project schedule.

The individual/firm will perform the following:
1) Survey to establish the edge of Florida Department of Transportation property by registered surveyor.

2) All necessary site clearing

3) Removal of existing chain link fence and proper disposal.

4) Use industrial grade steel for fence (approximately 1600 feet).

5) Pour concrete slabs and build brick columns.

6) Install the new fence between brick columns.

7) Site restoration in conjunction with landscaping contractor.

Construction bid: The individual/firm will develop a construction cost estimate for the project.

The individual/firm will coordinate with the City and FDOT throughout the project. They will submit the construction plans to FDOT for their review and approval.

2. Specifications

1) Concrete slabs – minimum 2800 psi, Type I Concrete

2) Brick masonry – Brick to match existing color of columns along Hwy 98 at the high school.

3) Commercial grade steel fencing material, like Ameristar Aegis Plus or approved equal. Spacing and style to match existing fence around high school.

3. Project Location

Highway 98 corridor: between Andrew Jackson Trail and the High School Field House on the North side of Hwy 98 and between the Elementary School and the bus ramp. See map area defined in red.

4. Project Delivery Method

The delivery method is Design – Build.

5. Tentative Design Schedule

February 15, 2010 – Selection by City Council and Notice to Commence.

March 1, 2010 – Submittal of design proposal and shop drawing

March 15, 2010 – Authorization to begin construction.

May 15, 2010 - Project completed.

Actual timetable to be negotiated upon RFP award.

PROPOSAL REQUIREMENTS

1. Description of firm's qualification for performing the work outlined in the Scope of Service. Specific information relative to similar work accomplished.

2. Anticipated approach, scope and time line to complete proposed project.

3. A list of three similar projects performed in Florida including the following:

a. Name of the entity for which the work was performed.
b. Brief description of the scope of the project.
c. Name of contact person with the entity and current telephone number who can knowledgeably discuss your role and performance in the project.
d. Provide a sample of deliverables that were produced for the entity (design sketch, perspective drawings).

4. Copies of all registrations, certificates and licenses applicable to the disciplines of architecture/design surveying and construction.

7. List of sub-consultants providing required services for the project if any.

8. Proof of Professional Liability insurance and policy limits (Required).

9. Any other information the firm/individual feels is relevant to evaluating the firms/individuals qualifications.

LENGTH OF CONTRACT

The duration of the Contract is anticipated to be 3 months or completion of FDOT SB 1446 Grant. However, the City reserves the right to terminate the contract at any time. The selected firm will have no proprietary interest in the term of the contract. Any services authorized pursuant to a Service Authorization executed prior to the expiration of this Contract shall be completed and the Consultant shall be compensated therefore unless this Contract is terminated.

AWARD OF CONTRACT EXECUTION

A pre-determined selection committee shall review the proposals and a recommendation will be made to the City Council for approval. A committee of City representatives will select the most qualified firms/individuals based solely on the statements of interest, qualifications, cost and other information gathered by the City.

NUMBER OF COPIES REQUIRED

One (1) original, four (4) copies, and (1) digital shall be submitted in one proposal package.

EVALUATION OF PROPOSALS

Proposals will be evaluated on qualifications and cost of Services.

REJECTION

In evaluating each Request for Qualification, the City will consider all information that the City's deems relevant for awarding the contract including, without limiting the generality of the foregoing: estimated construction cost, ability to perform, experience and past performance. With regards to any bids or proposals submitted in response hereto, the City reserves the right to waive any errors, omissions, irregularities, and deviations from specifications if the City determines that such action is in the best interest of the City and/or public health, safety and/or welfare. Furthermore, the City may waive any requirement or provision hereof and reserves the right to modify the requirements referenced herein, to reject any and all bids or proposals, to modify (with the approval of the bidding or proposing party) any bid or proposal, to negotiate with any bidding or proposing party regarding any price, term and/or condition, including increasing or decreasing a proposed price and/or the scope of the project. This Request for Qualification is utilized merely as a vehicle to facilitate the evaluation of prospective contractors. This Request for Qualification shall not in any manner grant and shall not be construed in any manner to grant any rights, benefits or expectations of any manner whatsoever to any person interested in or contemplating submitting a bid or proposal in response hereto. The final terms and conditions of the project or contract contemplated herein may be negotiated between the City and any responsive bidder and the City shall not be required to accept any particular bid or proposal or negotiate with any particular responsive bidder notwithstanding perceived favorable provisions of price, time of performance, experience, quality of service, etc., contained in a responsive bid or proposal. The City reserves the right to negotiate a proposal in the best interest of the City which may include adding or deleting terms and conditions from those specified herein and/or from those bid upon by a responsive bidder or contained in a responsive bidder's bid or proposal.

TENTATIVE RFP SCHEDULE

Release of RFP January 21, 2010

Due Date of RFP February 4, 2010, 4:00 p.m. (CST)

Selection Committee Decision February 12, 2010

City Council Action February 15, 2010

The City reserves the right at any time to modify, waive, or otherwise vary the terms and conditions of this request for proposals including, but not limited to , the deadlines for submission, the submission requirements, and the scope of work. The City further reserves the right to reject any and all submittals, or any portion of the service, to cancel or withdraw this request for proposals at any time and to negotiate with any party prior to or after submittal of any proposals.

City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager

FROM: David J. Szymanski, Assistant City Manager

DATE: August 6, 2010

SUBJECT: Ordinance 07-07

The State of Florida continues under a state of emergency from the Deepwater Horizon oil spill. Staff will prepare a memo for each City Council meeting until this situation ceases. Each memo will address the following:

1) Deepwater Horizon Oil Spill expenditures to date.
2) Updates on any modifications to protection plans or remediations.
3) Ask for re-authorization for the Mayor and City Manager to make necessary expenditure.

A summary of out of pocket expenditures are as follows:

May 2010	$ 89,600.30 (reimbursement received)
June 2010	$145,202.36 (reimbursement submitted)
July 2010 (preliminary	$139,603.63
Pending obligations	$ 37,661.00

Deepwater Horizon has been capped and no oil is flowing. BP is close to capping the well permanently. It has been almost three week since oil was sighted by the Coast Watchers. The Coast watchers are now on a twice a day schedule. Shane Carmichael is working on the demobilization plan. We continue to be ever vigilant and expect to see some oil for months to come.

We are still under operating under a declared state of emergency and must comply with our Ordinance 07-07, Section 1, item #7 (Suspension of normal purchasing procedures), C. This provision states that the City Council must renew this provision every 14 days.

RECOMMENDATIONS: That the City Council approve the following: expenditures to date, and re-authorize the Mayor and City Manager to make necessary expenditures for emergency according to Ordinance 07-07.

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City of Gulf Breeze

POLICE DEPARTMENT

PETER R. PAULDING
Chief of Police

ROBERT C. RANDLE
Deputy Chief of Police

July 30, 2010

William E. Jackson
16 Gilmore Drive
Gulf Breeze, FL 32561

Dear Mr. Jackson,

Mayor Zimmern asked me to thank you for your letter and respond to your concerns. The two issues that were raised were given thoughtful analysis before the changes were made quite some time ago.

Under the current economic climate and budget constraints it was decided that cell phones should be utilized by supervisors in the field, but that patrol officers would no longer be furnished cell phones at city expense. Every officer is provided a portable police radio and an in-car police radio and are in instantaneous communication with headquarters throughout the entire shift. All of our radio communications are also recorded to allow immediate playback in emergencies and to retain an important record of all communications.

Our patrol cars were not furnished with wireless internet and that access is not considered essential for police purposes. Officers are able to run all data requests through our 24 hour dispatch center and obtain current license, registration, insurance, missing and warrant data nationwide. All queries are audited and recorded as required by our user agreement with FDLE and the radio communications keeps all officers on patrol up to date on what all other officers are encountering in the field.

I am available if you have additional concerns about police operations and will be glad to discuss any other issue that you would like. We are an award-winning and very high service delivery law enforcement agency and pride ourselves in our professionalism. We welcome input to enhance our service delivery and improve our relationship with the community which we serve.

Sincerely

Peter Pauldin
Chief of Police

311 FAIRPOINT DRIVE • GULF BREEZE, FLORIDA 32561 • Phone (850) 934-5121 • FAX (850) 934-5127

Accredited by Commission for Florida Law Enforcement Accreditation

26 July 2010

RECEIVED
JUL 2 6 2010

William E. Jackson
16 Gilmore Dr.
Gulf Breeze, FL 32561

Mayor Beverly Zimmern
1070 Shoreline Dr.
Gulf Breeze, FL 32561

CC: Edwin Eddy, City Manager; Peter Paulding, Chief of Police

Mayor Zimmern:

It has been brought to my attention that the city is not furnishing our police officers with appropriate cellular phones. Also, the computers in the patrol cars are without wireless internet access. For the safety of our fine police officers, and the efficiency of the department, I believe that these are necessary tools.

Thank you for your consideration,

William E. Jackson

William E. Jackson

City of Gulf Breeze

MEMORANDUM

TO: **Mina Lanzetta, Natural Gas and Streets Supervisor**
All Natural Gas Employees

CC: **Edwin A. Eddy, City Manager**
Vernon L. Prather, Director of Public Services

FROM: **Thomas E. Lambert, Assistant Director of Public Services**

DATE: **July 27, 2010**

RE: **APGA Safety Award 2009**

Attached is a copy of the certificate for the American Public Gas Association Safety Award presented to the City for 2009. I want to thank you and each member of your department for working diligently to maintain the City's high standards for safety and customer service.

Teamwork is at the heart of good safety practices, with each member of the team looking out for each other and every customer. I think that your team has shown what true teamwork is over that past two years of economic hardship.

Vernon and I want to express the job satisfaction we get from working with you and your team each and every day.

I have listed the members of your team that earned this award for the City.

Mina Lanzetta	Ronnye Thomas	Matthew Brown
Angel Jackson	Sandra Bush	Alan Durnil
Duc Van Tran	Brad Elliott	Harrold Hatcher
Luis Gomez	Jimmy Hobbs	

Congratulations on receiving this award, and I am sure we will see many more in the coming years.

AMERICAN PUBLIC GAS ASSOCIATION

SAFETY AWARD

Safety 1st it's a natural

This Certificate is Presented to:

City of Gulf Breeze

In Recognition of the Successful Efforts your System has made to Ensure the Safety of your Employees and Customers and the Integrity of your Gas System for the year 2009.

John Erickson—APGA Vice-President, Operations — July 22, 2010 Date

Bert Kalisch—APGA President & CEO — July 22, 2010 Date

SEAL

AMERICAN PUBLIC GAS ASSOCIATION

July 22, 2010

Harrold Hatcher
City of Gulf Breeze
P.O. Box 640
Gulf Breeze, FL 32562-0640

Dear Harrold:

Congratulations! We are pleased to present you with the 2009 APGA Safety Award. City of Gulf Breeze had an outstanding safety record over the past year based on the safety contest form submitted to APGA.

You should be proud of this accomplishment and we hope you display this certificate in a prominent place for all employees to see.

Congratulations!

Bert Kalisch
President & CEO

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