

**GULF BREEZE CITY COUNCIL
REGULAR MEETING**

JULY 19, 2010
MONDAY, 6:30 P.M.
COUNCIL CHAMBERS

1. Roll Call
2. Invocation and Pledge of Allegiance
3. Approval of Minutes of July 6, 2010 (Regular Meeting)
Approval of Minutes of July 6, 2010 (CRA Meeting)

PLAQUE PRESENTATION: Air Force Cadet Program Civil Air Patrol
Plaque Presentation To Council and Police Department

4. **CONSENT AGENDA ITEMS:***

- A. Discussion and Action Regarding Development Review Board Referrals of July 7, 2010
 - I. Michael Caluda - 1125 Soundview Trail and
Suzanne Gilchrist - 1127 Soundview Trail
Request to Construct a Rip Rap Seawall Along
The Rear of Their Properties
 - II Britton Stamps - Post Office Box 9, Gulf Breeze
Final Plat Approval for Proposed Subdivision Adjacent
To the Driftwood Subdivision Located on North end of
Oak Street
- B. Discussion and Action Regarding Selection of Architect, Expansion of and Renovation
of Recreation Center
- C. Discussion and Action Regarding Architectural Support - Shoreline Park North -
West End Restrooms
- D. Discussion and Action Regarding Reserve 911, Emergency Notification system
- E. Discussion and Action Regarding Settlement Agreement with the Villas
- F. Discussion and Action Regarding Inmate Work Crew

- G. Discussion and Action Regarding Notebook Computers For Council Members
- H. Information Items

***These are items considered routine in nature and will be considered by one (1) motion. If any citizen wishes to voice an opinion on one of the items, you should advise the Council immediately.**

5. ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Sewer Repair at Shoreline Drive and Camelia Street
 - B. Discussion and Action Regarding Initial Budget Workshop
- 6. New Business: Discussion and Action Regarding Report to Council of Critical Acquisitions and Procurements Regarding the Deepwater Horizon Oil Spill**
- 7. Open Forum**
- 8. Adjournment**

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF GULF BREEZE, FLORIDA**

The 1,155th regular meeting of the Gulf Breeze City Council, Gulf Breeze, Florida, was held at the Gulf Breeze City Hall on Tuesday, July 6, 2010, at 6:30 p.m.

Upon call of the roll the following Councilmen were present: Dana Morris, Joseph Henderson and Mayor Pro Tem J. B. Schluter,. Mayor Beverly Zimmern and Councilman Richard Fulford were out of town.

APPROVAL OF MINUTES:

Councilman Henderson moved for approval of the minutes for the regular meeting held on Monday, June 21, 2010 with a correction on Page One, Eagle Scout Presentation, to indicate the correct vote of 5 - 0. Councilman Morris seconded. The vote for approval of the minutes as corrected was 3 - 0.

**RESOLUTION NO. 16-10: ADOPTING SECTION 504, COMPLIANCE POLICY
REGARDING COMMUNITY DEVELOPMENT
BLOCK GRANT**

The Resolution was read by title only by the City Clerk. Councilman Morris moved for approval of the Resolution with a correction on Page Two, first line change the word "but" to "be". Councilman Henderson seconded. The vote for approval as corrected was 3 - 0.

CONSENT AGENDA ITEMS:

RECOMMENDATION:

That the City Council approve the following Consent Agenda Items: B and C. (Item A, Resolution No. 16-10, Community Development Block Grant - 504 Compliance Policy was approved under Resolution Section above and Item D was removed for further discussion and action.)

- A. SUBJECT: DISCUSSION AND ACTION REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT - 504 COMPLIANCE POLICY**

(COVERED UNDER RESOLUTION SECTION ABOVE.)

- B. SUBJECT: DISCUSSION AND ACTION REGARDING ALTERNATE PROJECT #11, PURCHASE OF FLEET VEHICLES**

Reference: City Manager memo dated June 23, 2010

RECOMMENDATION:

That the City Council approve the following list of vehicles as provided for purchase via the normal bidding procedures and Alternate Project #11, Purchase of Fleet Vehicles: (1) **POLICE DEPARTMENT:** 1 Chevrolet Tahoe Police Package and 2 Crown Victoria Police Packages - \$86,000(Ford F-150 truck to be transferred to Parks Department); (2) **PARKS DEPARTMENT:** Tractor - \$30,000; 4 door crew truck - \$32,000 and dual axle trailer - \$5,000, total \$67,000; and (3) **PUBLIC SERVICES:** (1) replace three work trucks with utility bed - \$80,000 (\$26,000 per unit), total for all departments \$233,000.

- C. **SUBJECT: DISCUSSION AND ACTION REGARDING STATUS AND PROPOSED USES FOR STATE REVOLVING FUND (SRF LOAN) FOR SSRUS EASTERN WASTEWATER TREATMENT FACILITY**

Reference: Public Services Director memo dated June 24, 2010

RECOMMENDATION:

That the City Council authorize staff to activate the SRF loan in the amount of \$946,645 for SSRUS.

Councilman Morris moved for approval of Consent Agenda Items B and C. Councilman Henderson seconded. The vote for approval of B and C was 3 - 0.

- D. **SUBJECT: DISCUSSION AND ACTION REGARDING REPORT TO COUNCIL OF CRITICAL REQUIRED ACQUISITIONS AND PROCUREMENTS REGARDING THE DEEPWATER HORIZON OIL SPILL**

Reference: Finance Director memo dated June 18, 2010

RECOMMENDATION:

That the City Council approve and ratify all expenditures and pending obligations to date and authorize staff to extend the suspension of normal purchasing procedures for an additional 14 days as contemplated in Paragraph 7 of Ordinance 07-07.

Councilman Morris moved for approval. Councilman Henderson seconded. The vote for approval was 3 - 0.

ACTION AGENDA ITEM:

- A. SUBJECT: **DISCUSSION AND ACTION REGARDING PLANS AND SPECIFICATIONS, LANDSCAPING DESIGN, PHASE II U.S. 98 BEAUTIFICATION**

Reference: City Manager memo dated June 25, 2010

RECOMMENDATION:

That the City Council direct staff to utilize the services of Ken Griffin Landscaping for design of Phase II.

Councilman Morris moved for approval. Councilman Henderson seconded. The vote for approval was 3 - 0.

ADJOURNMENT:

Mayor Pro Tem Schluter adjourned the meeting at 6:42 p.m.

CITY CLERK

MAYOR

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
FOR THE COMMUNITY REDEVELOPMENT AGENCY**

A meeting of the Board of Directors for the Community Redevelopment Agency, Gulf Breeze, Florida, was convened at the Gulf Breeze City Hall on Tuesday, July 6, 2010, at 6:40 p.m. Upon call of the roll for the Community Redevelopment Agency meeting the following Board members were present: Councilmen Dana Morris, Joseph Henderson and Mayor Pro Tem J. B. Schluter . Mayor Beverly Zimmern and Councilman Richard Fulford were out of town.

The purpose of the meeting was for the Board of Directors for the Community Redevelopment Agency to consider the following item

A. SUBJECT: DISCUSSION AND ACTION REGARDING FINAL INVOICE, INDEVER, LLC, IN THE AMOUNT OF \$13,630

Reference: City Manager memo dated June 25, 2010

RECOMMENDATION:

That the City Council meet Tuesday, July 6, 2010, as the Board of Directors of the Community Redevelopment Agency and authorize payment of \$13,630 to Indever, LLC, for consulting services associated with the rewrite of the City's Comprehensive Plan.

Councilman Morris moved for approval. Councilman Henderson seconded. The vote for approval was 3 - 0.

The meeting was adjourned at 6:42 p.m.

CITY CLERK

MAYOR

EXECUTIVE COMMITTEE REPORT

JULY 14, 2010

Councilmen Present: Dana Morris, J. B. Schluter, Richard Fulford, Joseph Henderson
and Mayor Beverly Zimmern

ACTION AGENDA ITEMS:

A. SUBJECT: DISCUSSION AND ACTION REGARDING AIR FORCE CADET PROGRAM CIVIL AIR PATROL PLAQUE PRESENTATION TO CITY COUNCIL AND POLICE DEPARTMENT

Reference: Deputy City Clerk memo dated July 8, 2010

RECOMMENDATION:

No Council action necessary. Plaques will be presented to the City Council and the Police Department at the regular City Council meeting held on Monday, July 19, 2010, for their support to the cadets to help make the 5k run held in January 2010 behind the Andrews Institute.

B. SUBJECT: DISCUSSION AND ACTION REGARDING DEVELOPMENT REVIEW BOARD REFERRALS OF JULY 7, 2010

Reference: Development Review Board Minutes of July 7, 2010

- I. Michael Caluda - 1125 Soundview Trail and
Suzanne Gilchrist - 1127 Soundview Trail
Request to Construct a Rip Rap Seawall Along
the Rear of Their Properties

RECOMMENDATION:

That the project be approved as submitted contingent upon receipt of all appropriate permits.

- II. Britton Stamps - Post Office Box 9, Gulf Breeze
Final Plat Approval for Proposed Subdivision Adjacent
To the Driftwood Subdivision Located on North end of
Oak Street

RECOMMENDATION:

That the project be approved as submitted contingent upon receipt of all appropriate permits.

C. SUBJECT: DISCUSSION AND ACTION REGARDING SEWER REPAIR
AT SHORELINE DRIVE AND CAMELIA STREET

Reference: Asst. Public Services Director memo dated July 8, 2010

RECOMMENDATION:

That the City Council award the repair of the sewer main and manhole at Shoreline Drive and Camelia Street to Brown Construction of Northwest Florida for the amount of \$6,056.76.

D. SUBJECT: DISCUSSION AND ACTION REGARDING SELECTION OF
ARCHITECT, EXPANSION OF AND RENOVATION OF
RECREATION CENTER

Reference: City Manager memo dated July 8, 2010

RECOMMENDATION:

That the City Council endorse the staff plan of interviewing the top three firms and authorize staff to negotiate a contract for an architectural firm for the expansion and renovation of the Recreation Center.

E. SUBJECT: DISCUSSION AND ACTION REGARDING ARCHITECTURAL
SUPPORT - SHORELINE PARK NORTH - WEST END
RESTROOMS

Reference: City Manager memo dated July 8, 2010

RECOMMENDATION:

That the City Council authorize Bay Design Associates Architects to provide the construction plans, develop bid specifications and provide construction administration for the outdoor restroom project for the total sum of \$13,044.

F. SUBJECT: DISCUSSION AND ACTION REGARDING REVERSE 911,
EMERGENCY NOTIFICATION SYSTEM

Reference: city Manager memo dated July 8, 2010

RECOMMENDATION:

That the City Council authorize staff to utilize Santa Rosa County's Emergency Notification System, drop our R-911 system and improve our ability to communicate through e-mails and texts.

G. SUBJECT: DISCUSSION AND ACTION REGARDING SETTLEMENT AGREEMENT WITH THE VILLAS

Reference: city Manager memo dated July 7, 2010

RECOMMENDATION:

That the City Council approve the settlement agreement with the Villas and authorize the Mayor to execute the document.

H. SUBJECT: DISCUSSION AND ACTION REGARDING INMATE WORK CREW

Reference: City Manager memo dated July 9, 2010

RECOMMENDATION:

That the City Council direct the City Attorney to review the draft contract with the Florida Department of Correction for inmate work crews and authorize the Mayor and/or City Manager to execute the revised contract with changes as necessary.

I. SUBJECT: DISCUSSION AND ACTION REGARDING NOTEBOOK COMPUTERS FOR COUNCIL MEMBERS

Reference: IT Coordinator memo dated July 9, 2010

RECOMMENDATION:

That the City Council approve the purchase of six Lenovo SL510 notebook computers, to be used by the City Council, Mayor and City Council, from CDW-Government for \$3,574.

ASSISTANT CITY MANAGER RECOMMENDATION:

That the six notebook computer purchase by funded from capital funds set aside after FY 2009. There is presently \$84,100 allocated to the Parks and Recreation restroom project. Council has approved the restrooms as FEMA alternative project #2 and the project has been started. Thus, leaving this money to be designated to other capital projects. That the City Council approve this change to the FY 2009 Capital Budget.

J. SUBJECT: DISCUSSION AND ACTION REGARDING INITIAL BUDGET WORKSHOP

Reference: City Manager memo dated July 9, 2010

RECOMMENDATION:

That the City Council place this item on the agenda for the next regular meeting to be held on Monday, July 19, 2010 to schedule an extended budget workshop for Wednesday, July 21st, Saturday, July 24, Monday July 26th or Saturday, July 31, 2010.

K. INFORMATION ITEMS



City of Gulf Breeze

MEMORANDUM

TO: Edwin A. Eddy, City Manager
FROM:  David J. Szymanski, Assistant City Manager
DATE: July 15, 2010
SUBJECT: Ordinance 07-07

The State of Florida continues under a state of emergency from the Deepwater Horizon oil spill. Staff will prepare a memo for each City Council meeting until this situation ceases. Each memo will address the following:

- 1) Deepwater Horizon Oil Spill expenditures to date.
- 2) Updates on any modifications to protection plans or remediations.
- 3) Ask for re-authorization for the Mayor and City Manager to make necessary expenditure.

A summary of out of pocket expenditures are detailed on the attached sheet. The sheet reflects each month's actual expenditures and pending obligations:

May 2010	\$ 89,600.30 (reimbursement received)
June 2010	\$145,202.36
July 2010 (To Date)	\$ 71,479.52
Pending obligations	\$ 21,750.00

There has been recent improvement in oil sighting and cleanup response from BP and the USCG but we are very concerned about letting down our guard. Staff continues to examine all reasonable protection measures as appropriate. We most recently requested booming for Wayside Park and the request was turned down. We have taken that request higher up the command chain for another review. We should know something soon. Staff is also working on long range maintenance plans, deployment and redeployment plans of City assets (boom). Included is keeping the assets eligible for reimbursement in the future.

We are still under operating under a declared state of emergency and must comply with our Ordinance 07-07, Section 1, item #7 (Suspension of normal purchasing procedures), C. This provision states that the City Council must renew this provision every 14 days.

RECOMMENDATIONS: That the City Council approve the following: expenditures to date, and re-authorize the Mayor and City Manager to make necessary expenditures for emergency according to Ordinance 07-07.

Sum of Amount Month	Vendor Name	Exp						Grand Total		
		Advertising	Booming	Equipment	Prof Services	Protect Equip	Rep & Maint		Training	Wages
5	A-PLUS MARINE SUPPLY			165.74						165.74
	ECOLOGICAL CONSULTING SERVICES, INC		53,879.59							53,879.59
	EMERALD COAST MARINE	49.45		8,099.00						8,099.00
	GULF BREEZE MARINE SERVICE							346.00		346.00
	MIDWAY FIRE DISTRICT		31.00							31.00
	MISCELLANEOUS GB VENDOR			11.51						11.51
	NATIONAL STANDARD PARTS, INC			7,000.00						7,000.00
	RANDELL, JASON									31.00
	RAUANHEIMO, RUSSELL		31.00							31.00
	Payroll								812.76	812.76
	Action Environmental			19,000.00						19,000.00
	Petty Cash			174.25						174.25
5	Total	49.45	53,941.59	34,450.50				346.00	812.76	89,600.30
	ACE HARDWARE OF PENSACOLA BEACH		221.16							221.16
	ATI	51.83								51.83
	BAPTIST BUSINESS HEALTH SOLUTIONS					64.00				64.00
	COMM. ENGR. SERVICES, INC.					3,840.00				3,840.00
	D & D WELDING, INC.		210.00							210.00
	DANNHEISSER, MATT									3,229.25
	DELL MARKETING LP				3,229.25					3,229.25
	DRUG FREE WORKPLACE, INC.					260.00				260.00
	ECOLOGICAL CONSULTING SERVICES, INC		35,000.00							35,000.00
	GRAINGER		287.95							287.95
	GULF BREEZE MARINE SERVICE							106.82		106.82
	LANDRUM STAFFING SERVICES									394.77
	LOFTIS MARINE DIVISION, INC.		54,861.42							54,861.42
	MEREDITH & SONS LUMBER CO.		33,348.55					345.52		33,694.07
	OFFICE DEPOT, INC.		15.52							15.52
	PANHANDLE SUPPLY INC.		558.00			3,338.56				3,896.56
	SAM'S CLUB									39.80
	Payroll								7,909.27	7,909.27
6	Total	51.83	124,502.60	649.84	3,229.25	7,502.56	492.14	263.70	8,774.14	145,202.36
	DIESEL REBUILD									263.70
	ECOLOGICAL CONSULTING SERVICES, INC		7,206.66							7,206.66
	GULF BREEZE TIRE CENTER							26.20		26.20
	LANDRUM STAFFING SERVICES								1,103.22	1,103.22
	LOFTIS MARINE DIVISION, INC.		46,749.55							46,749.55
	MEREDITH & SONS LUMBER CO.		3,890.40							3,890.40
	NATIONAL STANDARD PARTS, INC		14.69							14.69
	VANNON'S TIRES, INC		305.00							305.00
	Payroll								11,920.10	11,920.10
7	Total	101.28	58,166.30				289.90	782.04	13,023.32	71,479.52
	Grand Total		236,610.49	35,100.34	3,229.25	7,502.56	782.04	346.00	22,610.22	306,282.18

Sum of Amount		EM			Grand Total
Month	Vendor Name	Admin	EM-197	EM-621	Grand Total
5	A-PLUS MARINE SUPPLY	7,438.09	165.74		165.74
	ECOLOGICAL CONSULTING SERVICES, INC		46,441.50		53,879.59
	EMERALD COAST MARINE		8,099.00		8,099.00
	GULF BREEZE MARINE SERVICE		49.45		49.45
	MIDWAY FIRE DISTRICT		346.00		346.00
	MISCELLANEOUS GB VENDOR		31.00		31.00
	NATIONAL STANDARD PARTS, INC		11.51		11.51
	RADELL, JASON		7,000.00		7,000.00
	RAUANHEIMO, RUSSELL		31.00		31.00
	Payroll		812.76		812.76
	Action Environmental		19,000.00		19,000.00
	Petty Cash		174.25		174.25
5 Total		7,438.09	82,162.21		89,600.30
6	ACE HARDWARE OF PENSACOLA BEACH		416.66		416.66
	ATI		51.83		51.83
	BAPTIST BUSINESS HEALTH SOLUTIONS		64.00		64.00
	COMM. ENGR. SERVICES, INC.		3,840.00		3,840.00
	D & D WELDING, INC.		210.00		210.00
	DANNHEISSER, MATT		3,229.25		3,229.25
	DELL MARKETING LP		363.98		363.98
	DRUG FREE WORKPLACE, INC.		260.00		260.00
	ECOLOGICAL CONSULTING SERVICES, INC		5,000.00	30,000.00	35,000.00
	GRAINGER		90.36		90.36
	GULF BREEZE MARINE SERVICE		394.77		394.77
	LANDRUM STAFFING SERVICES		864.87		864.87
	LOFTIS MARINE DIVISION, INC.		54,861.42		54,861.42
	MEREDITH & SONS LUMBER CO.		33,694.07		33,694.07
	OFFICE DEPOT, INC.		15.52		15.52
	PANHANDLE SUPPLY INC.		3,896.56		3,896.56
	SAM'S CLUB		39.80		39.80
	Payroll		7,909.27		7,909.27
6 Total		26,646.87	118,555.49		145,202.36
7	DIESEL REBUILD		263.70		263.70
	ECOLOGICAL CONSULTING SERVICES, INC		7,206.66		7,206.66
	GULF BREEZE TIRE CENTER		26.20		26.20
	LANDRUM STAFFING SERVICES		1,103.22		1,103.22
	LOFTIS MARINE DIVISION, INC.		46,749.55		46,749.55
	MEREDITH & SONS LUMBER CO.		3,890.40		3,890.40
	NATIONAL STANDARD PARTS, INC		14.69		14.69
	VANNOY'S TIRES, INC		305.00		305.00
	Payroll	11,920.10			11,920.10
7 Total		11,920.10	8,919.47	50,639.95	71,479.52
Grand Total		19,358.19	117,728.55	169,195.44	306,282.18

NOV

Time

Handwritten initials and signature