

AMENDED AGENDA
GULF BREEZE CITY COUNCIL
EXECUTIVE SESSION

APRIL 14, 2010
WEDNESDAY 6:30 P.M.
COUNCIL CHAMBERS

ACTION AGENDA ITEMS:

- A. Discussion and Action Regarding Resolution No. 11-10, Approving Certain Actions Relative to the Capital Funding Revenue Bonds, Series 1997A
- B. Discussion and Action Regarding Development Review Board Referrals of Apr. 6, 2010
 - I. Robert D. Tyler - 105 Chanteclair Circle
Request to Construct a Roof over an Existing Boat Slip
 - II. Gulf Breeze Hospital - 1110 Gulf Breeze Parkway
Request to Construct a 10 Bed Hospital Addition
 - III. Curt Long - 406 Navy Cove Boulevard
Request to Replace an Existing Seawall and Dock
 - IV. Britton Stamps - North End of Live Oak Street
Approval of Variance to Develop a Four Family Subdivision
- C. Discussion and Action Regarding Purchase of Equipment for York Street Park
- D. Discussion and Action Regarding Ordinance No. 04-10, Amendment of Section 21-72 of the Municipal Code , Front Yard Fences, Allowing Staff to Determine if Criteria for Front Yard Fences are Met
- E. Discussion and Action Regarding Boat Ramp Fees
- F. Discussion and Action Regarding Amendment/Rewrite of City's Comprehensive Plan
- G. Discussion and Action Regarding Underground Wiring
- H. **DISCUSSION AND ACTION REGARDING EMERGENCY LOAN PROGRAM**
- I. Information Items

If any person decides to appeal any decisions made with respect to any matter considered at this meeting or public hearing, such person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

The public is invited to comment on matters before the City Council upon seeking and receiving recognition from the Chair.

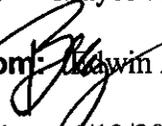


City of Gulf Breeze

OFFICE OF THE CITY MANAGER

Memorandum

To: Mayor and City Council

From:  Darwin A. Eddy, City Manager

Date: 4/12/2010

Subject: Emergency Loan Program

We have a situation where a City staff member has encountered a severe financial need involving home repairs and has no where to turn for the necessary funds. Upon hearing the problem, I discussed the matter with several local business people. Most indicated that their businesses have provided emergency financial assistance to employees in similar circumstances.

We propose a program that would work as follows:

- A certain amount is set aside from unanticipated revenue held by Gulf Breeze Financial Services. We discussed \$50,000 to start the program
- A committee of the City Manager, the Director of GBFS and the City Attorney would review requests for assistance.
- Request would be made only as a last resort. The committee would work with employees that make requests to identify other credit opportunities.
- Only full time employees in good standing would be able to request assistance and requests would be limited to emergencies and to no more than \$10,000.
- If the committee decides to fund the request, there would be an agreed upon repayment schedule. The repayment schedule would include interest charged at the imputed Internal Revenue Service rate. (Entities making loans such as these have to charge at least the IRS imputed rate or treat the interest that would normally have been charged as income.)
- Some form of collateral acceptable to the committee would be required. In this first case, the employee owns the home and a mortgage in favor of the City for the loan amount would be recorded.
- The repayments would be subject to direct payment through payroll deduction.

Normally, a severe matter such as this would be handled by the employee borrowing money against the equity he has in his home. These days, as property is devalued, and banks are reluctant to provide credit, there are few choices. We believe this program as a last resort will be very beneficial. Individuals may also wish to contribute to the fund to make additional funds available. We would anticipate re-lending the proceeds once repayments are made or further contribution is made.

RECOMMENDATION:

THAT THE CITY COUNCIL APPROVE AN EMERGENCY LOAN PROGRAM FOR CITY STAFF AS DESCRIBED.

**MINUTES
DEVELOPMENT REVIEW BOARD
April 6, 2010
TUESDAY.....6:30 P.M.
CITY HALL OF GULF BREEZE**

PRESENT
Bruce DeMotts
JB Schluter
John Schuster
Jo Ann Price

ABSENT
David Landfair
Terry Pape
Maureen Hill

STAFF
Shane Carmichael
Leslie Gomez

The meeting was called to order at 6:30 p.m. by Chairman Bruce DeMotts.

After the Roll Call, Invocation and Pledge, Shane Carmichael informed the Board that the first case on the agenda had been withdrawn.

A motion was made by Jo Ann Price to approve the minutes as written. The motion was seconded by JB Schluter. The minutes from the meeting of March 2, 2010 were approved unanimously.

Mr. DeMotts advised the Board that he would prefer to disclose their exparte communication as each case was presented instead of disclosing them all at once. He then asked if any members had any exparte communication regarding the Robert Tyler case. Jo Ann Price stated she was friends with the Tyler's but it would have no impact on her decision. Mr. DeMotts stated he visited the site but spoke to no one.

**PROJECT NO. 10-30000003 – ROBERT TYLER, 105 CHANTECLAIRE CIRCLE, GULF BREEZE, FL
REQUESTING TO CONSTRUCT A ROOF OVER AN EXISTING UNCOVERED BOAT SLIP.**

Jason Taylor of Wetland Sciences presented the information for the roof over the boat slip. Shane Carmichael presented his staff report to the Board and answered questions.

After a brief discussion, a motion was made by John Schuster to accept the project as presented. Jo Ann Price seconded the motion and the project was approved unanimously.

Mr. Carmichael advised the project is classified as Level III Development and must also go to the City Council for approval.

**PROJECT NO. 10-300000005- GULF BREEZE HOSPITAL, 1110 GULF BREEZE PARKWAY, GULF
BREEZE, FL, REQUESTING A 10 BED ADDITION ON THE EAST SIDE OF THE HOSPITAL.**

Mr. DeMotts asked if any members had any exparte communication regarding the case. There were none.

George Koper with George Koper Associates and Mike Langston with Baskerville Donovan presented the plans to the Board for the project.

Mr. Carmichael presented his staff report to the Board and answered questions.

After a brief discussion, a motion was made by JB Schluter to accept the project as presented. Jo Ann Price seconded the motion and the project was approved unanimously.

Mr. Carmichael advised the project is classified as Level III Development and must also go to the City Council for approval.

**PROJECT NO. 10-30000006- CURT LONG, 406 NAVY COVE BLVD, GULF BREEZE, FL,
REQUESTING TO REPLACE EXISTING COVERD BOAT SLIP AND SEAWALL.**

Mr. DeMotts asked if any members had any exparte communication regarding the Curt Long case. Jo Ann Price and Bruce DeMotts both stated they visited the site and spoke with Mr. Long regarding the project. Both stated this would have no impact on their decision. John Schuster stated he lived across the street from the Longs and was familiar with the property.

Jason Taylor of Wetland Sciences presented the information for the replacement of the sea wall and dock. Mr. Carmichael presented his staff report to the Board and answered questions.

After a brief discussion, a motion was made by Jo Ann Price to accept the project contingent on the receipt of all Federal and State permits. JB Schluter seconded the motion and the project was approved unanimously.

Mr. Carmichael advised that the dock is classified as Level II Development and the DRB would be the final stop for the dock. However, the seawall is classified as Level III Development, and it must also go to the City Council for approval.

**PROJECT NO. 10-40000004- BRITTON STAMPS, 103 DUNCAN AVE, GULF BREEZE, FL,
PROPOSING FOR A SUBDIVISION THAT IS ADJACENT TO DRIFTWOOD SUBDIVISION LOCATED
ON THE NORTH END OF LIVE OAK STREET.**

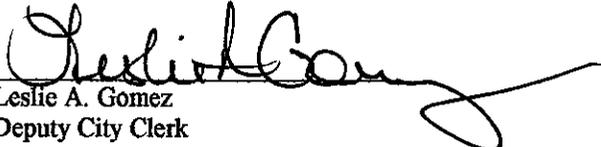
Mr. DeMotts asked if any members had any exparte communication regarding the Britton Stamps case. JB Schluter stated he had spoken to Mr. Stamps regarding the project and that it would have no impact on his decision.

Britton Stamps presented the information for the subdivision to the Board. Mr. Carmichael presented his staff report to the Board and answered questions.

After a brief discussion, a motion was made by Jo Ann Price to accept the project as presented to the Board. John Schuster seconded the motion and the project was approved unanimously.

Mr. Carmichael advised the project is classified as Level III Development and must also go to the City Council for approval.

As there was no other business to come before the Board, the meeting was adjourned at 7:30 p.m.


Leslie A. Gomez
Deputy City Clerk